



REGULAR MEETING – JUNE 15, 2022

I. CALL TO ORDER

Members in attendance: Kevin Merritt, Delwood Smith, Eric McGuirk, Tim McQuiston, John Burnham, Robert Johnston

Members absent: Luigi DeFrancesco, David Valesky, Holly Chatman

Others in attendance: Tom Washington, Tim Glasspool, Colleen Stumpf, Mike Costa, Kevin Sprong

The regular meeting of the Joint Operating Committee of the Crawford Tech was called to order by Chairperson Merritt at 6:35 p.m.

II. APPROVAL OF AGENDA

Motion: Mr. McGuirk
Second: Mr. McQuiston

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Absent</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Absent</u>

Motion Carried

III. APPROVAL OF REGULAR MEETING MINUTES

Motion: Mr. McQuiston
Second: Mr. McGuirk

RESOLVED, the Crawford Tech approve and accept the Regular Meeting Minutes of May 18, 2022.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Absent</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Absent</u>

Motion Carried

IV. FINANCIAL (see addenda)

Motion: Mr. Johnston
Second: Mr. McQuiston

RESOLVED, the Crawford Tech JOC approve and accept the following financial items:

- A. Expenditures** – General Fund bills for May and June totaling \$490,642.05 and Student Activity Fund totaling \$2,696.99, as presented to the JOC members prior to the meeting for review.
A copy of the listing to be made part of the minutes of this meeting.
- B. Reports** for June as presented:
 - 1. Treasurer's Report**
 - 2. Activities Report** - 2021-22 school year
 - 3. Shop Report**
 - 4. Enrollment Report** (information only)

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Absent</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Absent</u>

Motion Carried

V. COMMUNICATION –

The Meadville Tribune – Women’s Club Scholarship Winners
The Meadville Tribune – Signing Day Thumbs Up
The Meadville Tribune – Now Hiring
The Meadville Tribune – Tech Center to Honor Graduates with Annual Signing Day

VI. OLD BUSINESS

VII. NEW BUSINESS

A. Closure of Account Records

Motion: Mr. Burnham
Second: Mr. McGuirk

RESOLVED, the Crawford Tech JOC authorize the Business Manager to close the 2021-2022 accounting records including posting of appropriate budgetary transfers.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Absent</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Absent</u>

Motion Carried

B. Budget 2022-2023 Final Approval

Motion: Mr. McQuiston

Second: Mr. McGuirk

RESOLVED, the Crawford Tech JOC affirm the adoption of the 2022-2023 Budget in the amount of \$7,320,016. As follows: Operating Expenditures \$5,916,155.; Estimated Gross Debt Services \$717,550.; Secondary Perkins, LPN and Adult Education \$686,311.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Absent</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Absent</u>

Motion Carried

C. Investment Authorization

Motion: Mr. Johnston

Second: Mr. McQuiston

RESOLVED, the Crawford Tech JOC authorize the Business Manager and/or Director to purchase investments during the 2022-2023 year as monies become available.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Absent</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Absent</u>

Motion Carried

D. July Joint Operating Committee Meeting

Motion: Mr. Johnston

Second: Mr. McGuirk

RESOLVED, that the Crawford Tech JOC cancel the regular meeting scheduled for July 20, 2022 and authorize the Business Manager to pay the July bills. Any invoices will be included in the report at the August JOC meeting.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Absent</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Absent</u>

Motion Carried

E. Website Management

Motion: Mr. McGuirk

Second: Mr. Burnham

RESOLVED, the Crawford Tech JOC approve Denise Bell as Webmaster, beginning July 1, 2022, to manage our website on a month to month basis until our new site is operational, at a monthly rate of \$225.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Absent</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Absent</u>

Motion Carried

F. Substitute Pay

Motion: Mr. McGuirk

Second: Mr. Johnston

RESOLVED, the Crawford Tech JOC approve the Substitute Instructor pay rate of \$125. per day, beginning the 2022-2023 school year.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Absent</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Absent</u>

Motion Carried

G. Emergency Instructional Time Template

Motion: McQuiston

Second: Mr. Burnham

RESOLVED, the Crawford Tech JOC approve the Emergency Instructor Time Template as presented (see addendum).

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Absent</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Absent</u>

Motion Carried

H. Travel

Motion: Mr. McGuirk

Second: Mr. McQuiston

RESOLVED, the Crawford Tech JOC approve the following travel items:

1. Jacquelynn Dutchcot, Business Manager – State College, PA on September 15-16, 2022 for the PACTA Fall Workshop. The cost to the JOC for mileage, lodging, food and registration is approximately \$580.

2. Bonnie Stein, Co-Operative Education Instructor – State College, PA on October 13-14, 2022 for the Co-Operative Education Conference. The cost to the JOC for mileage, lodging, registration, and food is approximately \$592.
3. Kevin Sprong, Director and Mike Costa, Assistant Director- State College, PA on July 26-28, 2022 for the PACTA Summer Leadership Conference. The cost to JOC for mileage, lodging, registration, and food is approximately \$1,281.
4. Mike Costa, Assistant Director –State College, PA on September 15-16, 2022 for the PACTA Fall Workshop. The cost to the JOC for mileage, lodging, food and registration is approximately \$580.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Absent</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Absent</u>

Motion Carried

I. Surplus Items

Motion: Mr. Johnston

Second: Mr. McQuiston

RESOLVED, the Crawford Tech JOC approve the list of surplus items to be disposed of, pending review of the items for possible use by the three sending school districts.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Absent</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Absent</u>

Motion Carried

J. Diesel Technology Bid

Motion: Mr. McGuirk

Second: Mr. McQuiston

RESOLVED, the Crawford Tech JOC approve the bid from DYNomite Dynamometers in the amount of \$70,830.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Absent</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Absent</u>

Motion Carried

K. New Textbooks

Motion: Mr. McQuiston

Second: Mr. Johnston

RESOLVED, the Crawford Tech JOC approve the New Textbook List for the 2022-2023 school year as presented.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Absent</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Absent</u>

Motion Carried

L. Practical Nursing Program Policy-Second Reading and Approval

Motion: Mr. McGuirk
Second: Mr. Burnham

RESOLVED, the Crawford Tech JOC approve the Practical Nursing COVID Exemption Policy as presented.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Absent</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Absent</u>

Motion Carried

M. Report of 2021-2022 Goals

N. Goals 2022-2023

Motion: Mr. McGuirk
Second: Mr. Johnston

RESOLVED, the Crawford Tech JOC approve the Goals for the 2022-2023 school year as presented.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Absent</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Absent</u>

Motion Carried

VIII. DIRECTOR'S REPORT

IX. SUPERINTENDENTS' COMMENTS


X. JOC MEMBERS' COMMENTS/QUESTIONS

XI. EXECUTIVE SESSION – School Safety and Personnel Matters.

XII. NEXT MEETING – August 17, 2022

XIII. ADJOURNMENT

The meeting adjourned on a motion by Mr. McGuirk, Seconded by Mr. McQuiston at 7:17p.m. All in favor.



Michael Costa
Assistant Director