



Crawford County Career & Technical Center

REGULAR MEETING – OCTOBER 19, 2022

I. CALL TO ORDER

Members in attendance: Kevin Merritt, John Burnham, Holly Chatman, Luigi DeFrancesco, David Valesky, Tim McQuiston, Eric McGuirk, Robert Johnston, Delwood Smith

Members absent:

Others in attendance: Jarrin Sperry, Tim Glasspool, Tom Washington, Colleen Stumpf, Mike Costa, Kevin Sprong, Jacquelynn Dutchcot

The regular meeting of the Joint Operating Committee of the Crawford Tech was called to order by Chairperson Merritt at 6:30 p.m.

Motion to amend agenda: Add motion to approve Ken Saulsbery as Recovery Program Coordinator. Motion made by Luigi DeFrancesco, Second by Eric McGuirk. All in Favor

II. APPROVAL OF AMENDED AGENDA

Motion: Mr. Johnston
Second: Mr. DeFrancesco

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Yes</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

III. APPROVAL OF REGULAR MEETING MINUTES

Motion: Mr. Johnston
Second: Ms. Chatman

RESOLVED, the Crawford Tech JOC approve and accept the Regular Meeting Minutes of September 21, 2022.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Yes</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

IV. FINANCIAL (see addenda)

Motion: Mr. Johnston

Second: Mr. McQuiston

RESOLVED, the Crawford Tech JOC approve and accept the following financial items:

A. Expenditures – General Fund bills for September and October totaling \$665,862.46 , as presented to the JOC members prior to the meeting for review. A copy of the listing to be made part of the minutes of this meeting.

B. Reports for October as presented:

1. **Treasurer's Report**
2. **Activities Report** - 2022-23 school year
3. **Shop Report**
4. **Enrollment Report** (information only)

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Yes</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

- V. COMMUNICATION** –
- Meadville Tribune: Thumbs Up
 - Meadville Tribune: Going the Distance
 - Meadville Tribune: Crawford Tech Nursing Program

VI. OLD BUSINESS

- Presentation by Becky Parker, Practical Nursing Program Coordinator

VII. EXECUTIVE SESSION – An Executive Session was held for Personnel and Legal Matters at 7:00 p.m. and reconvened at 7:27 p.m.

VIII. NEW BUSINESS

A. Travel

Motion: Ms. Chatman

Second: Mr. DeFrancesco

RESOLVED, the Crawford Tech JOC approve Jacquelynn Dutchcot, Business Manager- Pocono Manor, PA on March 14-17, 2023, for PASBO Annual Conference. The cost to the JOC for mileage, lodging, registration, and food is approximately \$1,329.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Yes</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

B. Substitute

Motion: Mr. McGuirk
Second: Mr. DeFrancesco

RESOLVED, the Crawford Tech JOC approve Patricia DiMucci be added to the day-to-day Instructor/Instructional Aide Substitute list effective October 20, 2022, pending required paperwork.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Yes</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

C. Recovery Program Coordinator

Motion: Mr. Johnston
Second: Mr. DeFrancesco

RESOLVED, the Crawford Tech JOC approve Ken Saulsbery as two year, grant funded, Recovery Program Coordinator, effective October 20, 2022, at negotiated contract for 2022-2023.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Yes</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

D. Instructional Aide

Motion: Ms. Chatman
Second: Mr. McQuiston

RESOLVED, the Crawford Tech JOC approve the appointment of Jennifer Shearer as an Instructional Aide effective October 20, 2022 at an hourly rate of \$16.40 plus fringe benefits for the 2022-2023 school year.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Yes</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

E. VBA Agreement

Motion: Mr. Burnham
 Second: Mr. McQuiston

RESOLVED, the Crawford Tech JOC approve the renewal of the Managed Vision Care contract with VBA (Vision Benefits of America) for an additional two years (December 1, 2022-November 30, 2024) at the same monthly renewal rates.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Yes</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

F. Health Occupations Affiliation Agreements

Motion: Mr. Burnham
 Second: Mr. DeFrancesco

RESOLVED, the Crawford Tech JOC approve clinical agency agreements with Wesbury and Meadville Medical Center for Health Occupations students' clinical rotations.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Yes</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

IX. DIRECTOR'S REPORT

X. SUPERINTENDENTS' COMMENTS

XI. JOC MEMBERS' COMMENTS/QUESTIONS

XII. NEXT MEETING – November 16, 2022

XIII. ADJOURNMENT

The meeting adjourned on a motion by Mr. DeFrancesco, Seconded by Mr. Valesky at 7:39 p.m. All in favor.


 Jacquelyn Dutchcot
 Business Manager/Board Secretary