




TO: Joint Operating Committee Members
FROM: Kevin L. Sprong, Director 
DATE: November 11, 2022
RE: **AGENDA for Wednesday, November 16, 2022 at 6:30 p.m.**

I. CALL TO ORDER (time _____)

Roll Call

Mr. Burnham _____	Mr. Johnston _____	Mr. Merritt _____
Ms. Chatman _____	Mr. McGuirk _____	Mr. Smith _____
Mr. DeFrancesco _____	Mr. McQuiston _____	Mr. Valesky _____

The Chairman will welcome guests and ask if they have anything to bring to the attention of the Committee.

II. APPROVAL OF AGENDA

(Motion ____ Second ____ Action ____)

Roll Call

Mr. Burnham _____	Mr. Johnston _____	Mr. Merritt _____
Ms. Chatman _____	Mr. McGuirk _____	Mr. Smith _____
Mr. DeFrancesco _____	Mr. McQuiston _____	Mr. Valesky _____

III. APPROVAL OF REGULAR MEETING MINUTES

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech approve and accept the Regular Meeting Minutes of October 19, 2022.

Roll Call

Mr. Burnham _____	Mr. Johnston _____	Mr. Merritt _____
Ms. Chatman _____	Mr. McGuirk _____	Mr. Smith _____
Mr. DeFrancesco _____	Mr. McQuiston _____	Mr. Valesky _____

IV. FINANCIAL (see addenda)

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech JOC approve and accept the following financial items:

A. Expenditures – General Fund bills for October and November totaling \$442,679.33 and Activity Fund totaling \$10,847.25, as presented to the JOC members prior to the meeting for review.
A copy of the listing to be made part of the minutes of this meeting.

B. Reports for November as presented:

1. **Treasurer's Report**
2. **Activities Report** - 2022-23 school year
3. **Shop Report**
4. **Enrollment Report** (information only)

Roll Call

Mr. Burnham	_____	Mr. Johnston	_____	Mr. Merritt	_____
Ms. Chatman	_____	Mr. McGuirk	_____	Mr. Smith	_____
Mr. DeFrancesco	_____	Mr. McQuiston	_____	Mr. Valesky	_____

V. COMMUNICATION -

- Wesbury Window: “Wesbury Combats Healthcare Challenges”
- Meadville Tribune: “Auto Body Business Owner Watches for Customers, Deer”
- Meadville Tribune: “Let the Show Begin”
- Meadville Tribune: “Willing and Abled”
- Meadville Tribune: “Thumbs Up”

VI. OLD BUSINESS

VII. EXECUTIVE SESSION – Personnel and Legal Matters

VIII. NEW BUSINESS

A. Budget Transfer to Capital

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech JOC approve \$500,000. transfer to the Capital Reserve fund.

Roll Call

Mr. Burnham	_____	Mr. Johnston	_____	Mr. Merritt	_____
Ms. Chatman	_____	Mr. McGuirk	_____	Mr. Smith	_____
Mr. DeFrancesco	_____	Mr. McQuiston	_____	Mr. Valesky	_____

B. NOREBT Payment

RESOLVED, the Crawford Tech JOC approve \$526,304. payment to NOREBT.

Roll Call

Mr. Burnham _____	Mr. Johnston _____	Mr. Merritt _____
Ms. Chatman _____	Mr. McGuirk _____	Mr. Smith _____
Mr. DeFrancesco _____	Mr. McQuiston _____	Mr. Valesky _____

C. Student Activity Fund Transfer

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech JOC approve \$2,649.58, the balance from FFA, and \$455.65, the balance from NTMA, transfer to SkillsUSA.

Roll Call

Mr. Burnham _____	Mr. Johnston _____	Mr. Merritt _____
Ms. Chatman _____	Mr. McGuirk _____	Mr. Smith _____
Mr. DeFrancesco _____	Mr. McQuiston _____	Mr. Valesky _____

D. Cooperative Education Instructor

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech JOC appoint _____ as the Cooperative Education Instructor, starting _____, pending all required paperwork. M. _____ salary will be prorated at _____ step ____ of the salary schedule (\$) for the 2022-2023 school year plus fringe benefits.

Roll Call

Mr. Burnham _____	Mr. Johnston _____	Mr. Merritt _____
Ms. Chatman _____	Mr. McGuirk _____	Mr. Smith _____
Mr. DeFrancesco _____	Mr. McQuiston _____	Mr. Valesky _____

E. Substitute Instructors

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech JOC approve Kent Haines be added to the day-to-day Instructor/Instructional Aide Substitute list effective November 17, 2022, pending required paperwork.

Roll Call

Mr. Burnham _____	Mr. Johnston _____	Mr. Merritt _____
Ms. Chatman _____	Mr. McGuirk _____	Mr. Smith _____
Mr. DeFrancesco _____	Mr. McQuiston _____	Mr. Valesky _____

F. Skills USA Officers

(Motion ____ Second ____ Action ____)

RESOLVED, that the Crawford Tech JOC approve the list of Skills USA officers for the 2022-2023 school year.

Roll Call

Mr. Burnham _____	Mr. Johnston _____	Mr. Merritt _____
Ms. Chatman _____	Mr. McGuirk _____	Mr. Smith _____
Mr. DeFrancesco _____	Mr. McQuiston _____	Mr. Valesky _____

G. December JOC Meeting Date

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech JOC approve changing the JOC December 21st meeting date to December 20th.

Roll Call

Mr. Burnham _____	Mr. Johnston _____	Mr. Merritt _____
Ms. Chatman _____	Mr. McGuirk _____	Mr. Smith _____
Mr. DeFrancesco _____	Mr. McQuiston _____	Mr. Valesky _____

IX. DIRECTOR'S REPORT

X. SUPERINTENDENTS' COMMENTS

XI. JOC MEMBERS' COMMENTS/QUESTIONS

NEXT MEETING – December 20, 2022

XIII. ADJOURNMENT

The meeting adjourned on a motion by _____, Seconded by _____ at _____p.m. All in favor.

Jacquelynn Dutchcot
Business Manager/Board Secretary