



Crawford County Career & Technical Center

REGULAR MEETING –APRIL 20, 2022

I. CALL TO ORDER

Members in attendance: Luigi DeFrancesco, Eric McGuirk, Tim McQuiston, John Burnham, Robert Johnston, David Valesky, Holly Chatman, Kevin Merritt, Delwood Smith

Members absent:

Others in attendance: Jarrin Sperry, Tom Washington, Colleen Stumpf, Jackie Dutchcot, Mike Costa, Kevin Sprong

The regular meeting of the Joint Operating Committee of the Crawford Tech was called to order by Chairperson Merritt at 6:30 p.m.

II. APPROVAL OF AGENDA

Motion: Mr. Johnston
Second: Mr. Burnham

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Valesky	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Ms. Chatman	<u>Yes</u>
Mr. McGuirk	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Yes</u>

Motion Carried

III. APPROVAL OF REGULAR MEETING MINUTES

Motion: Mr. McQuiston
Second: Mr. Johnston

RESOLVED, the Crawford Tech JOC approve and accept the Regular Meeting Minutes of March 16, 2022.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Valesky	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Ms. Chatman	<u>Yes</u>
Mr. McGuirk	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Yes</u>

Motion Carried

IV. FINANCIAL (see addenda)

Motion: Mr. McQuiston
Second: Mr. Johnston

RESOLVED, the Crawford Tech JOC approve and accept the following financial items:

A. Expenditures – General Fund bills for March and April totaling \$783,157.65 and Student Activity funds totaling \$3,027.11, as presented to the JOC members prior to the meeting for review.
A copy of the listing to be made part of the minutes of this meeting.

B. Reports for April as presented:

- 1. Treasurer's Report**
- 2. Activities Report**
- 3. Shop Report**
- 4. Enrollment Report** (information only)

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Valesky	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Ms. Chatman	<u>Yes</u>
Mr. McGuirk	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Yes</u>

Motion Carried

V. COMMUNICATION –

- Meadville Tribune: Ups and Downs
- Laurel Technical Insider: Hermitage Hosts Healthcare Students from Crawford County Tech

VI. OLD BUSINESS

VII. EXECUTIVE SESSION- An Executive Session was held for Personnel Matters at 6:36p.m. and reconvened at 6:43 p.m.

VIII. NEW BUSINESS

A. HVAC Technology Instructor

Motion: Mr. McQuiston
Second: Mr. DeFrancesco

RESOLVED, the Crawford Tech JOC approve Daniel Mealy as the HVAC Technology Instructor, pending all required paperwork, at Emergency Step 1 (\$50,286) of the approved negotiated contract for the 2022-2023 school year plus fringe benefits. Mr. Mealy's start date will be August 26, 2022.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Valesky	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Ms. Chatman	<u>Yes</u>
Mr. McGuirk	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Yes</u>

Motion Carried

B. Veterinary Technology Instructor

Motion: Mr. Johnston
 Second: Mr. DeFrancesco

RESOLVED, the Crawford Tech JOC approve Lindsay Graff as the Veterinary Technology Instructor, pending all required paperwork, at Emergency Step 1 (\$50,286) of the approved negotiated contract for the 2022-2023 school year plus fringe benefits. Ms. Graff’s start date will be August 26, 2022.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Valesky	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Ms. Chatman	<u>Yes</u>
Mr. McGuirk	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Yes</u>

Motion Carried

C. New Program Instructor Extra Days

Motion: Ms. Chatman
 Second: Mr. DeFrancesco

RESOLVED, the Crawford Tech JOC approve Daniel Mealy and Lindsay Graff 20 regular work days to set up new programs at an hourly rate of \$28.50 (2021-2022 school year) and \$29.00 (2022-2023 school year) with no insurance benefits.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Valesky	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Ms. Chatman	<u>Yes</u>
Mr. McGuirk	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Yes</u>

Motion Carried

D. Student Night School Assistant

Motion: Mr. Burnham
 Second: Mr. McQuiston

RESOLVED, the Crawford Tech JOC approve Connor Schellman as the Night School Assistant, pending all required paperwork, at \$400. for 2021-2022 school year. Mr. Schellman’s start date will be April 28, 2022 and ending May 24, 2022.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Valesky	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Ms. Chatman	<u>Yes</u>
Mr. McGuirk	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Yes</u>

Motion Carried

E. School Calendar

Motion: Mr. Johnston
Second: Mr. DeFrancesco

RESOLVED, the Crawford Tech JOC approve the 2022-2023 Crawford Tech School Calendar as presented.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Valesky	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Ms. Chatman	<u>Yes</u>
Mr. McGuirk	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Yes</u>

Motion Carried

F. Travel

Motion: Mr. Johnston
Second: Mr. McGuirk

RESOLVED, the Crawford Tech JOC approve Rebecca Parker, PN Coordinator to attend the PA Association of PN Administrators Spring Conference. There is no cost to the JOC.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Valesky	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Ms. Chatman	<u>Yes</u>
Mr. McGuirk	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Yes</u>

Motion Carried

G. Air Cleaners

Motion: Ms. Chatman
Second: Mr. McGuirk

RESOLVED, the Crawford Tech JOC approve the bid for Air Cleaners from Rabe Environmental Systems submitted for \$49,650.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Valesky	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Ms. Chatman	<u>Yes</u>
Mr. McGuirk	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Yes</u>

Motion Carried

H. Air Conditioning Unit

Motion: Ms. Chatman
Second: Mr. Valesky

RESOLVED, the Crawford Tech JOC approve the bid for an air conditioning unit from Rabe Environmental Systems submitted for \$44,000.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Valesky	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Ms. Chatman	<u>Yes</u>
Mr. McGuirk	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Yes</u>

Motion Carried

I. Audio Visual Equipment

Motion: Mr. McQuiston

Second: Mr. DeFrancesco

RESOLVED, the Crawford Tech JOC approve the bid for audio visual equipment from Dobil Laboratories, Inc. for \$89,261.39.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Valesky	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Ms. Chatman	<u>Yes</u>
Mr. McGuirk	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Yes</u>

Motion Carried

J. Keystone Purchasing Network

Motion: Mr. McQuiston

Second: Mr. Burnham

RESOLVED, the Crawford Tech JOC approve the Business Manager to file necessary paperwork to participate in the Keystone Purchasing Network.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Valesky	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Ms. Chatman	<u>Yes</u>
Mr. McGuirk	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Yes</u>

Motion Carried

K. Municibid

Motion: Ms. Chatman

Second: Mr. Johnston

RESOLVED, the Crawford Tech JOC approve the Business Manager to file necessary paperwork to participate in Municibid.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Valesky	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Ms. Chatman	<u>Yes</u>
Mr. McGuirk	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Yes</u>

Motion Carried

L. Martin Luther King, Jr. Mentoring Program MOU

Motion: Ms. Chatman
Second: Mr. McGuirk

RESOLVED, the Crawford Tech JOC post-approve the MOU between Crawford Tech and Martin Luther King, Jr. Mentoring Program.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Valesky	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Ms. Chatman	<u>Yes</u>
Mr. McGuirk	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Yes</u>

Motion Carried

M. Practical Nursing Affiliation Agreements

Motion: Mr. McQuiston
Second: Mr. Burnham

RESOLVED, the Crawford Tech JOC approve the affiliation agreements as presented.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Valesky	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Ms. Chatman	<u>Yes</u>
Mr. McGuirk	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Yes</u>

Motion Carried

IX. DIRECTOR'S REPORT

X. SUPERINTENDENTS' COMMENTS

XI. JOC MEMBERS' COMMENTS/QUESTIONS

XII. NEXT MEETING – May 18, 2022

XIII. ADJOURNMENT

The meeting adjourned on a motion by Mr. DeFrancesco, Seconded by Mr. Johnston at 7:12 p.m. All in favor.


Jacquelyn Dutchcot
Business Manager/Board Secretary