

REGULAR MEETING – MAY 18, 2022

I. CALL TO ORDER

Members in attendance: Luigi DeFrancesco, Eric McGuirk, Tim McQuiston, John Burnham, Robert Johnston, David Valesky, Holly Chatman

Members absent: Kevin Merritt, Delwood Smith

Others in attendance: Jarrin Sperry, Tim Glasspool, Colleen Stumpf, Jackie Dutchcot, Mike Costa, Kevin Sprong

The regular meeting of the Joint Operating Committee of the Crawford Tech was called to order by Chairperson Merritt at 6:37 p.m.

II. APPROVAL OF AGENDA

Motion: Mr. McGuirk

Second: Mr. Valesky

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Valesky	<u>Yes</u>	Mr. Merritt	<u>Absent</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Ms. Chatman	<u>Yes</u>
Mr. McGuirk	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

III. APPROVAL OF REGULAR MEETING MINUTES

Motion: Mr. McGuirk

Second: Mr. DeFrancesco

RESOLVED, the Crawford Tech approve and accept the Regular Meeting Minutes of April 20, 2022.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Valesky	<u>Yes</u>	Mr. Merritt	<u>Absent</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Ms. Chatman	<u>Yes</u>
Mr. McGuirk	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

IV. FINANCIAL (see addenda)

Motion: Mr. Burnham

Second: Mr. Johnston

RESOLVED, the Crawford Tech JOC approve and accept the following financial items:

- A. **Expenditures** – General Fund bills for March and April totaling \$413,313.39 and Student Activity Fund totaling \$3,442.84 as presented to the JOC members prior to the meeting for review.
A copy of the listing to be made part of the minutes of this meeting.
- B. **Reports** for April as presented:
 - 1. **Treasurer's Report**
 - 2. **Shop Report**
 - 3. **Enrollment Report** (information only)

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Valesky	<u>Yes</u>	Mr. Merritt	<u>Absent</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Ms. Chatman	<u>Yes</u>
Mr. McGuirk	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

V. COMMUNICATION –

Meadville Tribune: Best of the Best
Meadville Tribune: SkillsUSA Thumbs Up

VI. OLD BUSINESS

VII. EXECUTIVE SESSION - An Executive Session was held for Personnel Matters at 6:41p.m. and reconvened at 6:45 p.m.

VIII. NEW BUSINESS

A. Appointments

Motion: Ms. Chatman
Second: Mr. DeFrancesco

RESOLVED, the Crawford Tech JOC approve the following appointments:

1. **Depository** – First National Bank for 2022-2023.
2. **Treasurer** – Denise Bell, Confidential Secretary, for 2022-2023.
3. **Solicitor** - Quinn Law Firm for the 2022-2023 school year at a general rate of \$125.00 per hour, \$150.00 per hour for special education, litigation and employment matters.
4. **Board Secretary** – Jacquelynn Dutchcot, Business Manager, for four year term (July 1, 2022 through June 30, 2026).
5. **Chief School Administrator** – Jarrin Sperry, Conneaut School District Superintendent, for a two-year term (July 1, 2022 through June 30, 2024).

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Valesky	<u>Yes</u>	Mr. Merritt	<u>Absent</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Ms. Chatman	<u>Yes</u>
Mr. McGuirk	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

B. Cyber/Charter School Tuition

Motion: Mr. DeFrancesco

Second: Mr. Burnham

RESOLVED, the Crawford Tech JOC approve that sending schools be charged tuition in the amount of \$14,174.58 per Cyber/Charter student attending the Crawford Tech for the 2022-2023 year.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Valesky	<u>Yes</u>	Mr. Merritt	<u>Absent</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Ms. Chatman	<u>Yes</u>
Mr. McGuirk	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

C. Personnel

Motion: Mr. McGuirk

Second: Ms. Chatman

1. RESOLVED, the Crawford Tech JOC approve the Compensation Plan for the Practical Nursing Coordinator for July 1, 2022 through June 30, 2023 as presented and reviewed in the Executive Session. A copy of the aforementioned document shall be retained in the office of the Board Secretary.

2. RESOLVED, the Crawford Tech JOC approve Don Quindardo, Instructor Aide, for an intermittent Family Medical Leave of Absence for up to 12 weeks.

3. RESOLVED, the Crawford Tech JOC approve John Fuller, Auto Collision Instructor, for a Family Medical Leave of Absence for up to 12 weeks.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Valesky	<u>Yes</u>	Mr. Merritt	<u>Absent</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Ms. Chatman	<u>Yes</u>
Mr. McGuirk	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

D. Student Nurse Organization

Motion: Mr. Burnham

Second: Mr. DeFrancesco

RESOLVED, that the Crawford Tech JOC approve the S.N.O. Advisor and Student Representative for 2021-2022 school year as presented.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Valesky	<u>Yes</u>	Mr. Merritt	<u>Absent</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Ms. Chatman	<u>Yes</u>
Mr. McGuirk	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

E. Practical Nursing Program Policy –First Reading

Motion: Ms. Chatman
Second: Mr. DeFrancesco

RESOLVED, the Crawford Tech JOC approve the first reading of the Practical Nursing COVID Exemption Policy as presented.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Valesky	<u>Yes</u>	Mr. Merritt	<u>Absent</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>No</u>	Ms. Chatman	<u>Yes</u>
Mr. McGuirk	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

F. Pirrello Enterprises Inc.

Motion: Ms. Chatman
Second: Mr. McGuirk

RESOLVED, the Crawford Tech JOC approve the agreement with Pirrello Enterprises Inc. for shredding services as presented.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Valesky	<u>Yes</u>	Mr. Merritt	<u>Absent</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Ms. Chatman	<u>Yes</u>
Mr. McGuirk	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

G. Liability Insurance and Workman’s Compensation Coverage

Motion: Mr. McGuirk
Second: Mr. Burnham

RESOLVED, the Crawford Tech JOC approve the renewal of the Liability/Workers’ Compensation coverage for the 2022-2023 year as presented.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Valesky	<u>Yes</u>	Mr. Merritt	<u>Absent</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Ms. Chatman	<u>Yes</u>
Mr. McGuirk	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

H. Travel

Motion: Mr. McGuirk
Second: Ms. Chatman

RESOLVED, the Crawford Tech JOC approve:

1. Jacquelynn Dutchcot, Business Manager and Christine Lynch, Bookkeeper-Beaver Valley Intermediate Unit on May 26, 2022 for **2022 Year End Training ProSoft**. The cost to the JOC for mileage and registration is approximately \$148.57.
2. Christine Lynch, Bookkeeper-Beaver Valley Intermediate Unit on May 25, 2022 for **2022 Year End Training Prosoft**. The cost to the JOC for mileage and registration is approximately \$123.57.
3. Dan Douglas, Carpentry Instructor-Indiana County Career and Technology Center on May 24, 2022 for **Teacher-to-Teacher Exchange**. The cost to the JOC for mileage and a substitute is approximately \$231.57.
4. Cindy Saulsbery and Kristen Deets- Atlanta Georgia on June 20-25, 2022 with two students for **Skills USA National Conference**. The cost to the JOC for travel, lodging, food and miscellaneous is approximately \$4,990.00. The cost to the Skills USA Activity fund for lodging, registration, food and miscellaneous is approximately \$2,794.00.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Valesky	<u>Yes</u>	Mr. Merritt	<u>Absent</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Ms. Chatman	<u>Yes</u>
Mr. McGuirk	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

I. Flexible Instructional Days Program

Motion: Mr. DeFrancesco
Second: Mr. McGuirk

RESOLVED, the Crawford Tech JOC approve the application for the PA Department of Education Flexible Instructional Days (FID) Program for 2022-2023 through 2024-2025 school years.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Valesky	<u>Yes</u>	Mr. Merritt	<u>Absent</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Ms. Chatman	<u>Yes</u>
Mr. McGuirk	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

IX. DIRECTOR'S REPORT

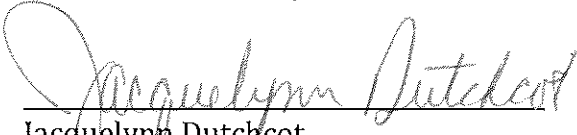
X. SUPERINTENDENTS' COMMENTS

XI. JOC MEMBERS' COMMENTS/QUESTIONS

NEXT MEETING – June 15, 2022

XIII. ADJOURNMENT

The meeting adjourned on a motion by Mr. Johnston, Seconded by Mr. DeFrancesco at 7:01p.m. All in favor.



Jacquelyn Dutchcot
Business Manager/Board Secretary