



Crawford County Career & Technical Center

REGULAR MEETING – NOVEMBER 16, 2022

I. CALL TO ORDER

Members in attendance: Kevin Merritt, John Burnham, Luigi DeFrancesco, David Valesky, Tim McQuiston, Eric McGuirk, Robert Johnston, Delwood Smith

Members absent: Holly Chatman

Others in attendance: Jarrin Sperry, Tim Glasspool, Tom Washington, George Joseph, Mike Costa, Kevin Sprong, Jacquelynn Dutchcot

The regular meeting of the Joint Operating Committee of the Crawford Tech was called to order by Chairperson Merritt at 6:35 p.m.

II. APPROVAL OF AGENDA WITH CHANGES

Motion: Mr. McGuirk

Second: Mr. McQuiston

Roll Call

| | | | | | |
|-----------------|---------------|---------------|------------|-------------|------------|
| Mr. Burnham | <u>Yes</u> | Mr. Johnston | <u>Yes</u> | Mr. Merritt | <u>Yes</u> |
| Ms. Chatman | <u>Absent</u> | Mr. McGuirk | <u>Yes</u> | Mr. Smith | <u>Yes</u> |
| Mr. DeFrancesco | <u>Yes</u> | Mr. McQuiston | <u>Yes</u> | Mr. Valesky | <u>Yes</u> |

Motion Carried

III. APPROVAL OF REGULAR MEETING MINUTES

Motion: Mr. DeFrancesco

Second: Mr. Johnston

RESOLVED, the Crawford Tech approve and accept the Regular Meeting Minutes of October 19, 2022.

Roll Call

| | | | | | |
|-----------------|---------------|---------------|------------|-------------|------------|
| Mr. Burnham | <u>Yes</u> | Mr. Johnston | <u>Yes</u> | Mr. Merritt | <u>Yes</u> |
| Ms. Chatman | <u>Absent</u> | Mr. McGuirk | <u>Yes</u> | Mr. Smith | <u>Yes</u> |
| Mr. DeFrancesco | <u>Yes</u> | Mr. McQuiston | <u>Yes</u> | Mr. Valesky | <u>Yes</u> |

Motion Carried

IV. FINANCIAL (see addenda)

Motion: Mr. Johnston

Second: Mr. McGuirk

RESOLVED, the Crawford Tech JOC approve and accept the following financial items:

A. Expenditures – General Fund bills for October and November totaling \$442,679.33 and Activity Fund totaling \$10,847.25, as presented to the JOC members prior to the meeting for review.

A copy of the listing to be made part of the minutes of this meeting.

B. Reports for November as presented:

1. **Treasurer's Report**
2. **Activities Report** - 2022-23 school year
3. **Shop Report**
4. **Enrollment Report** (information only)

Roll Call

| | | | | | |
|-----------------|---------------|---------------|------------|-------------|------------|
| Mr. Burnham | <u>Yes</u> | Mr. Johnston | <u>Yes</u> | Mr. Merritt | <u>Yes</u> |
| Ms. Chatman | <u>Absent</u> | Mr. McGuirk | <u>Yes</u> | Mr. Smith | <u>Yes</u> |
| Mr. DeFrancesco | <u>Yes</u> | Mr. McQuiston | <u>Yes</u> | Mr. Valesky | <u>Yes</u> |

Motion Carried

V. COMMUNICATION –

- Wesbury Window: “Wesbury Combats Healthcare Challenges”
- Meadville Tribune: “Auto Body Business Owner Watches for Customers, Deer”
- Meadville Tribune: “Let the Show Begin”
- Meadville Tribune: “Willing and Abled”
- Meadville Tribune: “Thumbs Up”

VI. OLD BUSINESS

VII. EXECUTIVE SESSION – An Executive Session was held for Personnel and Legal Matters at 6:38 p.m. and reconvened at 6:48 p.m.

VIII. NEW BUSINESS

A. Budget Transfer to Capital

Motion: Mr. McQuiston

Second: Mr. Burnham

RESOLVED, the Crawford Tech JOC approve \$500,000. transfer to the Capital Reserve fund from 2021-2022 school year.

Roll Call

| | | | | | |
|-----------------|---------------|---------------|------------|-------------|------------|
| Mr. Burnham | <u>Yes</u> | Mr. Johnston | <u>Yes</u> | Mr. Merritt | <u>Yes</u> |
| Ms. Chatman | <u>Absent</u> | Mr. McGuirk | <u>Yes</u> | Mr. Smith | <u>Yes</u> |
| Mr. DeFrancesco | <u>Yes</u> | Mr. McQuiston | <u>Yes</u> | Mr. Valesky | <u>Yes</u> |

Motion Carried

B. NOREBT Payment

Motion: Mr. Smith

Second: Mr. DeFrancesco

RESOLVED, the Crawford Tech JOC approve \$526,304. payment to NOREBT from 2021-2022 school year.

Roll Call

| | | | | | |
|-----------------|---------------|---------------|------------|-------------|------------|
| Mr. Burnham | <u>Yes</u> | Mr. Johnston | <u>Yes</u> | Mr. Merritt | <u>Yes</u> |
| Ms. Chatman | <u>Absent</u> | Mr. McGuirk | <u>Yes</u> | Mr. Smith | <u>Yes</u> |
| Mr. DeFrancesco | <u>Yes</u> | Mr. McQuiston | <u>Yes</u> | Mr. Valesky | <u>Yes</u> |

Motion Carried

C. Student Activity Fund Transfer

Motion: Mr. McGuirk

Second: Mr. Burnham

RESOLVED, the Crawford Tech JOC approve \$2,649.58, the balance from FFA, and \$455.65, the balance from NTMA, transfer to SkillsUSA.

Roll Call

| | | | | | |
|-----------------|---------------|---------------|------------|-------------|------------|
| Mr. Burnham | <u>Yes</u> | Mr. Johnston | <u>Yes</u> | Mr. Merritt | <u>Yes</u> |
| Ms. Chatman | <u>Absent</u> | Mr. McGuirk | <u>Yes</u> | Mr. Smith | <u>Yes</u> |
| Mr. DeFrancesco | <u>Yes</u> | Mr. McQuiston | <u>Yes</u> | Mr. Valesky | <u>Yes</u> |

Motion Carried

D. Cooperative Education Instructor

Motion: Mr. McGuirk

Second: Mr. McQuiston

RESOLVED, the Crawford Tech JOC appoint Tina Cutshall-Craft as the Cooperative Education Instructor, starting approximately January, 2023, pending all required paperwork. Ms. Cutshall-Craft salary will be prorated at Masters +15 step 12 of the salary schedule (\$ 72,876) for the 2022-2023 school year plus fringe benefits.

Roll Call

| | | | | | |
|-----------------|---------------|---------------|------------|-------------|------------|
| Mr. Burnham | <u>Yes</u> | Mr. Johnston | <u>Yes</u> | Mr. Merritt | <u>Yes</u> |
| Ms. Chatman | <u>Absent</u> | Mr. McGuirk | <u>Yes</u> | Mr. Smith | <u>Yes</u> |
| Mr. DeFrancesco | <u>Yes</u> | Mr. McQuiston | <u>Yes</u> | Mr. Valesky | <u>Yes</u> |

Motion Carried

E. Substitute Instructors

Motion: Mr. Johnston
Second: Mr. DeFrancesco

RESOLVED, the Crawford Tech JOC approve Kent Haines be added to the day-to-day Instructor/Instructional Aide Substitute list effective November 17, 2022, pending required paperwork.

Roll Call

| | | | | | |
|-----------------|---------------|---------------|------------|-------------|------------|
| Mr. Burnham | <u>Yes</u> | Mr. Johnston | <u>Yes</u> | Mr. Merritt | <u>Yes</u> |
| Ms. Chatman | <u>Absent</u> | Mr. McGuirk | <u>Yes</u> | Mr. Smith | <u>Yes</u> |
| Mr. DeFrancesco | <u>Yes</u> | Mr. McQuiston | <u>Yes</u> | Mr. Valesky | <u>Yes</u> |

Motion Carried

F. Skills USA Officers

Motion: Mr. Johnston
Second: Mr. McQuiston

RESOLVED, that the Crawford Tech JOC approve the list of Skills USA officers for the 2022-2023 school year.

Roll Call

| | | | | | |
|-----------------|---------------|---------------|------------|-------------|------------|
| Mr. Burnham | <u>Yes</u> | Mr. Johnston | <u>Yes</u> | Mr. Merritt | <u>Yes</u> |
| Ms. Chatman | <u>Absent</u> | Mr. McGuirk | <u>Yes</u> | Mr. Smith | <u>Yes</u> |
| Mr. DeFrancesco | <u>Yes</u> | Mr. McQuiston | <u>Yes</u> | Mr. Valesky | <u>Yes</u> |

Motion Carried

G. December JOC Meeting Date

Motion: Mr. McQuiston
Second: Mr. Burnham

RESOLVED, the Crawford Tech JOC approve changing the JOC December 21st meeting date to December 20th.

Roll Call

| | | | | | |
|-----------------|---------------|---------------|------------|-------------|------------|
| Mr. Burnham | <u>Yes</u> | Mr. Johnston | <u>Yes</u> | Mr. Merritt | <u>Yes</u> |
| Ms. Chatman | <u>Absent</u> | Mr. McGuirk | <u>Yes</u> | Mr. Smith | <u>Yes</u> |
| Mr. DeFrancesco | <u>Yes</u> | Mr. McQuiston | <u>Yes</u> | Mr. Valesky | <u>Yes</u> |

Motion Carried

IX. DIRECTOR'S REPORT

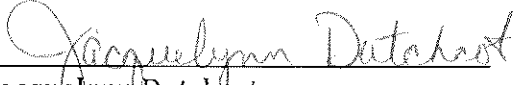
X. SUPERINTENDENTS' COMMENTS

XI. JOC MEMBERS' COMMENTS/QUESTIONS

NEXT MEETING – December 20, 2022

XIII. ADJOURNMENT

The meeting adjourned on a motion by Mr. McQuiston, Seconded by Mr. DeFrancesco at 7:24 p.m. All in favor.



Jacquelyn Dutchcot
Business Manager/Board Secretary