



TO: Joint Operating Committee Members
FROM: Kevin L. Sprong, Director *KS*
DATE: March 14, 2023
RE: **Revised** AGENDA for Wednesday, March 15, 2023 at 6:30 p.m.

I. CALL TO ORDER (time _____)

Roll Call

Mr. Burnham _____	Mr. Johnston _____	Mr. Merritt _____
Ms. Chatman _____	Mr. McGuirk _____	Mr. Smith _____
Mr. DeFrancesco _____	Mr. McQuiston _____	Mr. Valesky _____

The Chairman will welcome guests and ask if they have anything to bring to the attention of the Committee.

II. APPROVAL OF AGENDA

(Motion ____ Second ____ Action ____)

Roll Call

Mr. Burnham _____	Mr. Johnston _____	Mr. Merritt _____
Ms. Chatman _____	Mr. McGuirk _____	Mr. Smith _____
Mr. DeFrancesco _____	Mr. McQuiston _____	Mr. Valesky _____

III. APPROVAL OF REGULAR MEETING MINUTES

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech approve and accept the Regular Meeting Minutes of February 15, 2023.

Roll Call

Mr. Burnham _____	Mr. Johnston _____	Mr. Merritt _____
Ms. Chatman _____	Mr. McGuirk _____	Mr. Smith _____
Mr. DeFrancesco _____	Mr. McQuiston _____	Mr. Valesky _____

IV. FINANCIAL (see addenda)

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech JOC approve and accept the following financial items:

A. Expenditures – General Fund bills for February and March totaling \$487,838.83 and Activities Fund totaling \$2,261.05, as presented to the JOC members prior to the meeting for review.
A copy of the listing to be made part of the minutes of this meeting.

B. Reports for March as presented:

- 1. Treasurer's Report**
- 2. Activities Report** - 2022-23 school year
- 3. Shop Report**
- 4. Enrollment Report** (information only)

Roll Call

Mr. Burnham _____	Mr. Johnston _____	Mr. Merritt _____
Ms. Chatman _____	Mr. McGuirk _____	Mr. Smith _____
Mr. DeFrancesco _____	Mr. McQuiston _____	Mr. Valesky _____

V. COMMUNICATION – Meadville Tribune: Key Moments
Meadville Tribune: What’s New?
Your Chamber...Your Voice: Wesbury, Chocoholic Frolic

VI. OLD BUSINESS

VII. EXECUTIVE SESSION –Personnel Matters

VIII. NEW BUSINESS

A. Tentative Budget 2023-2024

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech JOC approve the 2023-2024 Budget in the amount of \$ 8,086,731 as follows, and that it be sent out to the participating districts’ Boards for adoption:
Operating Expenditures \$ 6,477,804; Estimated Gross debt Services \$ 711,750;
Secondary Perkins, LPN and Adult Education \$ 897,177.

Roll Call

Mr. Burnham _____	Mr. Johnston _____	Mr. Merritt _____
Ms. Chatman _____	Mr. McGuirk _____	Mr. Smith _____
Mr. DeFrancesco _____	Mr. McQuiston _____	Mr. Valesky _____

B. Meal Reimbursement Increase

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech JOC approve travel meal reimbursement at the lessor amount of either the Federal Rate per the gsa.gov website or the total amount spent per receipts.

Roll Call

Mr. Burnham _____	Mr. Johnston _____	Mr. Merritt _____
Ms. Chatman _____	Mr. McGuirk _____	Mr. Smith _____
Mr. DeFrancesco _____	Mr. McQuiston _____	Mr. Valesky _____

C. Surplus Items

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech JOC approve the list of surplus items to be disposed of, pending review of the items for possible use by the three sending school districts.

Roll Call

Mr. Burnham _____	Mr. Johnston _____	Mr. Merritt _____
Ms. Chatman _____	Mr. McGuirk _____	Mr. Smith _____
Mr. DeFrancesco _____	Mr. McQuiston _____	Mr. Valesky _____

D. Erie Bank

(Motion ____ Second ____ Action ____)

RESOLVED, that the Crawford Tech JOC approve Erie Bank as depository.

Roll Call

Mr. Burnham _____	Mr. Johnston _____	Mr. Merritt _____
Ms. Chatman _____	Mr. McGuirk _____	Mr. Smith _____
Mr. DeFrancesco _____	Mr. McQuiston _____	Mr. Valesky _____

E. Personnel

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech JOC approve the following:

1. Andrea Chandler, Practical Nursing Instructor, resignation effective 2/3/2023.
2. Jim Hillwig, Precision Machining Instructor, Intermittent FMLA, beginning 2/26/2023.

3. Donald Quindardo, Instructional Aide, Intermittent FMLA, beginning 2/22/2023.
4. Donald Quindardo, Instructional Aide, Intermittent Leave of Absence, without pay for a period of continuous 18 months or the duration of the illness or disability, whichever is shorter, beginning upon exhaustion of approved FMLA leave.
5. _____, Health Technician, pending all required paperwork.
Ms/Mr. _____ start date will be approximately 3/29/2023, at an hourly rate of \$21.00 plus fringe benefits, per the approved MOU, for the 2022-2023 and 2023-2024 school year.

Roll Call

Mr. Burnham _____	Mr. Johnston _____	Mr. Merritt _____
Ms. Chatman _____	Mr. McGuirk _____	Mr. Smith _____
Mr. DeFrancesco _____	Mr. McQuiston _____	Mr. Valesky _____

F. Policy Review- First Reading

*Policy 137.1 Extracurricular Participation by Home Education Students

G. Policy Review- Second Reading and Approval

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech JOC approve the following Policy Manual updates as presented:

- * **Policy 209.1 Food Allergy Management**
- * **Policy 237 Electronic Devices**
- * **Policy 246 Student Wellness**

Roll Call

Mr. Burnham _____	Mr. Johnston _____	Mr. Merritt _____
Ms. Chatman _____	Mr. McGuirk _____	Mr. Smith _____
Mr. DeFrancesco _____	Mr. McQuiston _____	Mr. Valesky _____

H. Practical Nursing Clinical Substitute Pay

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech JOC approve the Practical Nursing Clinical Substitute rate at \$30. per hour.

Roll Call

Mr. Burnham _____	Mr. Johnston _____	Mr. Merritt _____
Ms. Chatman _____	Mr. McGuirk _____	Mr. Smith _____
Mr. DeFrancesco _____	Mr. McQuiston _____	Mr. Valesky _____

I. Travel

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech JOC approve Nick Shearer, Domenic DiMucci, John Fuller, Jackie Dutchcot, and 36 Auto Technology, Diesel Technology, and Auto Collision students: Cummins Engine, Lakewood, NY, 3/29/2023. The cost to the JOC for the school bus and substitutes is \$764.00

Roll Call

Mr. Burnham	_____	Mr. Johnston	_____	Mr. Merritt	_____
Ms. Chatman	_____	Mr. McGuirk	_____	Mr. Smith	_____
Mr. DeFrancesco	_____	Mr. McQuiston	_____	Mr. Valesky	_____

J. Bid for 7 Ductless Split Cooling Systems

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech JOC approve the bid from RABE for the Grant Funded 7 Ductless Split Cooling Systems at \$85,100.00

Roll Call

Mr. Burnham	_____	Mr. Johnston	_____	Mr. Merritt	_____
Ms. Chatman	_____	Mr. McGuirk	_____	Mr. Smith	_____
Mr. DeFrancesco	_____	Mr. McQuiston	_____	Mr. Valesky	_____

K. Copy Machine Lease

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech JOC approve the Business Manager to opt into a lease agreement with Direct Image Copy Systems, Inc. for \$ 746.50/month for a 60 month lease.

Roll Call

Mr. Burnham	_____	Mr. Johnston	_____	Mr. Merritt	_____
Ms. Chatman	_____	Mr. McGuirk	_____	Mr. Smith	_____
Mr. DeFrancesco	_____	Mr. McQuiston	_____	Mr. Valesky	_____

New Item

L. Panorama Climate Survey

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech JOC approve the Panorama Education, Inc. contract.

Roll Call

Mr. Burnham	_____	Mr. Johnston	_____	Mr. Merritt	_____
Ms. Chatman	_____	Mr. McGuirk	_____	Mr. Smith	_____
Mr. DeFrancesco	_____	Mr. McQuiston	_____	Mr. Valesky	_____

IX. DIRECTOR'S REPORT

X. SUPERINTENDENTS' COMMENTS

XI. JOC MEMBERS' COMMENTS/QUESTIONS

XII. NEXT MEETING – April 19, 2023

XIII. ADJOURNMENT

The meeting adjourned on a motion by _____, Seconded by _____
at _____p.m. All in favor.

Jacquelynn Dutchcot
Business Manager/Board Secretary