



REGULAR MEETING – March 15, 2023

I. CALL TO ORDER

Members in attendance: Kevin Merritt, John Burnham, Luigi DeFrancesco, Tim McQuiston, Eric McGuirk, Robert Johnston, Holly Chatman, Delwood Smith, David Valesky

Members absent:

Others in attendance: Jarrin Sperry, Thomas Washington, Timothy Glasspool, George Joseph, Mike Costa, Kevin Sprong, Jacquelynn Dutchcot (via phone)

The regular meeting of the Joint Operating Committee of the Crawford Tech was called to order by Chairperson Merritt at 6:30p.m.

II. APPROVAL OF AGENDA

Motion: Mr. McGuirk

Second: Mr. DeFrancesco

Roll Call

Mr. Burnham Yes Mr. Johnston Yes Mr. Merritt Yes

Ms. Chatman Yes Mr. McGuirk Yes Mr. Smith Yes

Mr. DeFrancesco Yes Mr. McQuiston Yes Mr. Valesky Yes

Motion Carried

III. APPROVAL OF REGULAR MEETING MINUTES

Motion: Mr. Johnston

Second: Mr. McQuiston

RESOLVED, the Crawford Tech approve and accept the Regular Meeting Minutes of February 15, 2023.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Yes</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

IV. FINANCIAL (see addenda)

Motion: Mr. Burnham

Second: Mr. DeFrancesco

RESOLVED, the Crawford Tech JOC approve and accept the following financial items:

A. Expenditures – General Fund bills for February and March totaling \$487,838.83 and Activities Fund totaling \$2,261.05, as presented to the JOC members prior to the meeting for review.

A copy of the listing to be made part of the minutes of this meeting.

B. Reports for March as presented:

- 1. Treasurer's Report**
- 2. Activities Report** - 2022-23 school year
- 3. Shop Report**
- 4. Enrollment Report** (information only)

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Yes</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

V. COMMUNICATION – Meadville Tribune: Key Moments

Meadville Tribune: What's New?

Your Chamber...Your Voice: Wesbury, Chocoholic Frolic

VI. OLD BUSINESS

VII. EXECUTIVE SESSION – An Executive Session was held at 6:35 p.m. for Personnel Matters, reconvened at 6:39 p.m.

VIII. NEW BUSINESS

A. Tentative Budget 2023-2024

Motion: Mr. McGuirk

Second: Ms. Chatman

RESOLVED, the Crawford Tech JOC approve the 2023-2024 Budget in the amount of \$ 8,086,731 as follows, and that it be sent out to the participating districts' Boards for adoption:

Operating Expenditures \$ 6,477,804; Estimated Gross debt Services \$ 711,750;
 Secondary Perkins, LPN and Adult Education \$ 897,177.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Yes</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

B. Meal Reimbursement Increase

Motion: Ms. Chatman
 Second: Mr. McGuirk

RESOLVED, the Crawford Tech JOC approve travel meal reimbursement at the lessor amount of either the Federal Rate per the gsa.gov website or the total amount spent per receipts.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Yes</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

C. Surplus Items

Motion: Ms. Chatman
 Second: Mr. McGuirk

RESOLVED, the Crawford Tech JOC approve the list of surplus items to be disposed of, pending review of the items for possible use by the three sending school districts.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Yes</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

D. Erie Bank

Motion: Mr. Johnston
 Second: Mr. McQuiston

RESOLVED, that the Crawford Tech JOC approve Erie Bank as depository.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Yes</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

E. Personnel

Motion: Ms. Chatman
Second: Mr. Burnham

RESOLVED, the Crawford Tech JOC approve the following:

1. Andrea Chandler, Practical Nursing Instructor, resignation effective 2/3/2023.
2. Jim Hillwig, Precision Machining Instructor, Intermittent FMLA, beginning 2/26/2023.
3. Donald Quindardo, Instructional Aide, Intermittent FMLA, beginning 2/22/2023.
4. Donald Quindardo, Instructional Aide, Intermittent Leave of Absence, without pay for a period of continuous 18 months or the duration of the illness or disability, whichever is shorter, beginning upon exhaustion of approved FMLA leave.
5. Jennie Donovan, Health Technician, pending all required paperwork. Ms. Donovan’s start date will be approximately 3/29/2023, at an hourly rate of \$21.00 plus fringe benefits, per the approved MOU, for the 2022-2023 and 2023-2024 school year.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Yes</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

F. Policy Review- First Reading

*Policy 137.1 Extracurricular Participation by Home Education Students

G. Policy Review- Second Reading and Approval

Motion: Mr. McQuiston
Second: Mr. DeFrancesco

RESOLVED, the Crawford Tech JOC approve the following Policy Manual updates as presented:

- * **Policy 209.1 Food Allergy Management**
- * **Policy 237 Electronic Devices**
- * **Policy 246 Student Wellness**

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Yes</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

H. Practical Nursing Clinical Substitute Pay

Motion: Mr. Burnham

Second: Mr. Johnston

RESOLVED, the Crawford Tech JOC approve the Practical Nursing Clinical Substitute rate at \$30. per hour.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Yes</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

I. Travel

Motion: Mr. McGuirk

Second: Mr. Burnham

RESOLVED, the Crawford Tech JOC approve Nick Shearer, Domenic DiMucci, John Fuller, Jackie Dutchcot, and 36 Auto Technology, Diesel Technology, and Auto Collision students: Cummins Engine, Lakewood, NY, 3/29/2023. The cost to the JOC for the school bus and substitutes is \$764.00

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Yes</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

J. Bid for 7 Ductless Split Cooling Systems

Motion: Ms. Chatman

Second: Mr. McGuirk

RESOLVED, the Crawford Tech JOC approve the bid from RABE for the Grant Funded 7 Ductless Split Cooling Systems at \$85,100.00

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Yes</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

K. Copy Machine Lease

Motion: Ms. Chatman

Second: Mr. McGuirk

RESOLVED, the Crawford Tech JOC approve the Business Manager to opt into a lease agreement with Direct Image Copy Systems, Inc. for \$ 746.50/month for a 60 month lease.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Yes</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

L. Panorama Climate Survey

Motion: Ms. Chatman
 Second: Mr. McGuirk

RESOLVED, the Crawford Tech JOC approve the Panorama Education, Inc. contract.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Yes</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

IX. DIRECTOR’S REPORT

X. SUPERINTENDENTS’ COMMENTS

XI. JOC MEMBERS’ COMMENTS/QUESTIONS

XII. NEXT MEETING – April 19, 2023

XIII. ADJOURNMENT

The meeting adjourned on a motion by Mr. DeFrancesco, Seconded by Mr. McGuirk at 7:31 p.m. All in favor.



 Michael Costa
 Principal/Assistant Director