

REGULAR MEETING – August 16, 2023

I. CALL TO ORDER

Members in attendance: John Burnham, Luigi DeFrancesco, Eric McGuirk, Robert Johnston (arrived 6:34 p.m.), Holly Chatman, David Valesky, Kevin Merritt, Delwood Smith

Members absent: Tim McQuiston

Others in attendance: George Joseph, Mike Costa, Kevin Sprong, Zephaniah Chatman

The regular meeting of the Joint Operating Committee of the Crawford Tech was called to order by Chairperson Merritt at 6:30p.m.

II. APPROVAL OF AGENDA

Motion: Mr. McGuirk
Second: Mr. DeFrancesco

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Absent</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Yes</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. McQuiston	<u>Absent</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

III. APPROVAL OF REGULAR MEETING MINUTES

Motion: Ms. Chatman
Second: Mr. McGuirk

RESOLVED, the Crawford Tech approve and accept the Regular Meeting Minutes of June 21, 2023 and the Special Meeting Minutes of July 24, 2023.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Yes</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. McQuiston	<u>Absent</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

IV. FINANCIAL (see addenda)

Motion: Mr. Burnham
Second: Mr. DeFrancesco

RESOLVED, the Crawford Tech JOC approve and accept the following financial items:

- A. Expenditures** – General Fund bills for June, 21, 2023 through August 16, 2023 totaling \$1,655,960.59 and Student Activity Funds totaling \$7,394.86, as presented to the JOC members prior to the meeting for review.
A copy of the listing to be made part of the minutes of this meeting.
- B. Reports** for June-August as presented:
1. **Treasurer's Report**
 2. **Activities Report**
 3. **Shop Report**
 4. **Enrollment Report** (information only)

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Yes</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. McQuiston	<u>Absent</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

V. COMMUNICATION –

- Meadville Tribune: Nursing Program Given One Month to Secure Funding
- Your Chamber Your Voice: Crawford Christian Academy
- Meadville Tribune: LPN Program Helps Women’s Services
- Meadville Tribune: Abigail Larson
- Meadville Tribune: Nationally Renowned
- Meadville Tribune: Thumbs Up
- Meadville Tribune: Significant Support
- Meadville Tribune: Thumbs Up
- Meadville Tribune: Committee Votes on Nursing Program’s Future

VI. OLD BUSINESS

VII. EXECUTIVE SESSION – An Executive Session was held at 6:49 for Personnel and Legal Matters, reconvened at 6:58 p.m.

VIII. NEW BUSINESS

A. Personnel

Motion: Mr. McGuirk
Second: Mr. DeFrancesco

RESOLVED, the Crawford Tech JOC approve the following personnel items:

1. Christine Jordan, retirement/resignation, effective December 31, 2023, with regret.
2. Christine Lynch, resignation, effective August 28, 2023, with regret.
3. Tim Barickman, Precision Machining Substitute, starting August 25, 2023, at the per diem rate of \$196.
4. Day to Day Substitute list for the 2023-2024 school year as presented.
5. Adult Education Instructors and Staff list for 2023-2024 school year as presented.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Yes</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. McQuiston	<u>Absent</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

B. Travel

Motion: Ms. Chatman
 Second: Mr. Burnham

RESOLVED, the Crawford Tech JOC approve Kevin Sprong to attend the PACTA State Officers Retreat in State College, PA, September 12 and 13, 2023. The cost to the JOC for travel, lodging and food is approximately \$428.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Yes</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. McQuiston	<u>Absent</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

C. Student Handbook

Motion: Mr. DeFrancesco
 Second: Mr. McGuirk

RESOLVED, the Crawford Tech JOC approve the Student Information Handbook for the 2023-2024 school year as presented, with required updates.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Yes</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. McQuiston	<u>Absent</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

D. Perkins Funding-Local Plan

Motion: Mr. Burnham
 Second: Mr. DeFrancesco

RESOLVED, the Crawford Tech JOC approve the following elements of the Perkins Local Plan in the amount of \$175,951. be approved for the 2023-2024 school year:

1. Special Populations Coordinator (Partially funded through Perkins)-Gary Decker \$72,926.
2. Instructional Aides (Partially funded through Perkins)- Don Quindardo and Cindy Harry (\$18.40/hour); JoAnn Harvey (\$17.40); Stacey Sabruno (\$16.90) – 1358 hours

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Yes</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. McQuiston	<u>Absent</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

E. Three Year Programs

Motion: Ms. Chatman
 Second: Mr. McGuirk

RESOLVED, the Crawford Tech JOC approve transitioning Electrical Occupations, Health Occupations, and Carpentry from two-year programs to three-year programs starting the 2024-2025 school year.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Yes</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. McQuiston	<u>Absent</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

F. Report of 2022-2023 Goals

G. Goals 2023-2024

Motion: Mr. McGuirk
 Second: Mr. Burnham

RESOLVED, the Crawford Tech JOC approve the Goals for the 2023-2024 school year as presented.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Ms. Chatman	<u>Yes</u>	Mr. McGuirk	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. McQuiston	<u>Absent</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

IX. DIRECTOR'S REPORT

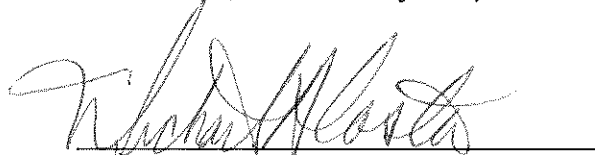
X. SUPERINTENDENTS' COMMENTS

XI. JOC MEMBERS' COMMENTS/QUESTIONS

NEXT MEETING – September 20, 2023

XIII. ADJOURNMENT

The meeting adjourned on a motion by Mr. DeFrancesco, Seconded by Mr. Johnston at 7:36p.m. All in favor.

A handwritten signature in black ink, appearing to read "Michael Costa", written over a horizontal line.

Mr. Michael Costa
Assistant Director/Principal

