

REGULAR MEETING – MARCH 20, 2024

I. CALL TO ORDER

Members in attendance: Kevin Merritt, Tim McQuiston, John Burnham, David Valesky, Monica Hargenrater, Ryan Klink, Holly Chatman, Bob Johnston, Brian Custard

Members absent:

Others in attendance: Jarrin Sperry, George Joseph, Mike Costa, Jackie Dutchcot, Ken Newman, Dr. Jen Galdon, Kevin Sprong, Zephania Chatman, Heather Harrington, Ed Williamson, Karen Faivre

The regular meeting of the Joint Operating Committee of Crawford Tech was called to order by Chairperson Merritt at 6:30 p.m.

II. APPROVAL OF AGENDA

Motion: Mr. Johnston

Second: Mr. Klink

Roll Call

Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>
Ms. Chatman	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

III. APPROVAL OF REGULAR MEETING MINUTES

Ms. Chatman

Mr. McQuiston

RESOLVED, the Crawford Tech JOC approve and accept the Regular Meeting Minutes of February 21, 2024.

Roll Call

Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>
Ms. Chatman	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

IV. FINANCIAL (see addenda)

Motion: Ms. Chatman

Second: Mr. Burnham

RESOLVED, the Crawford Tech JOC approve and accept the following financial items:

- A. **Expenditures** – General Fund bills for February and March totaling \$559,133.96 and Student Activity Funds totaling \$1,297.00, as presented to the JOC members prior to the meeting for review.
A copy of the listing to be made part of the minutes of this meeting.
- B. **Reports** for March as presented:
 - 1. **Treasurer's Report**
 - 2. **Activities Report** - 2023-2024 school year
 - 3. **Shop Report**
 - 4. **Enrollment Report** (information only)

Roll Call

Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>
Ms. Chatman	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

V. COMMUNICATION –

- Meadville Tribune: Crawford Tech’s Practical Nursing Program
- Meadville Tribune: Crawford Tech Set to Acquire Auto Mechanic Business Site
- Meadville Tribune: Delectable Dining
- Your Chamber...Your Voice: Crawford County K-12 Career Education Alliance
- Your Chamber...Your Voice: Chocoholic Frolic Results
- Meadville Tribune: Ups ‘n’ Downs
- Crawford Tech: March Tech Talk

VI. OLD BUSINESS

VII. EXECUTIVE SESSION – An Executive Session was held at 6:35 p.m. for Personnel Matters, reconvened at 6:40 p.m.

VIII. NEW BUSINESS

A. Personnel

Ms. Chatman
Mr. Custard

RESOLVED, the Crawford Tech JOC approve the following personnel items:

1. Dan Engel, Maintenance, retirement effective 8/30/2024, with regret.
2. Mike Costa, Adult Education Coordinator, resignation, effective June 28, 2024, with regret.

Roll Call

Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>
Ms. Chatman	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

B. Travel

Motion: Mr. Johnston

Second: Mr. Custard

RESOLVED, the Crawford Tech JOC approve the following travel items:

1. Tim Brown, Culinary Arts Instructor and Laura Peterson, Guidance Counselor with 11 students on a trip to Baltimore, MD on 4/25-29/2024 for the National ProStart Invitational. The cost to the program for travel, food and a substitute is approximately \$4,654.00
2. Bonnie Stein, Cooperative Education Instructor, Harrisburg, PA on 4/12-13/2024 for DCTS Sections Meeting. There is no cost to the JOC.

Roll Call

Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>
Ms. Chatman	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

C. Substitute Custodian Pay Rate

Motion: Mr. Johnston

Second: Mr. Burnham

RESOLVED, the Crawford Tech JOC approve the Custodian Substitute pay rate at \$14.00 per hour for the 2023-2024 school year.

Roll Call

Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>
Ms. Chatman	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

D. Tentative 2024-2025 Budget

Motion: Mr. Johnston

Second: Mr. McQuiston

RESOLVED, the Crawford Tech JOC approve the 2024-2025 Budget in the amount of \$ 7,718,462 as follows, and that it be sent out to the participating districts' Boards for adoption:

Operating Expenditures \$ 6,606,582; Estimated Gross debt Services \$715,550; Secondary Perkins, Grants, Practical Nursing and Adult Education \$396,330.

Roll Call

Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>
Ms. Chatman	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

E. Pennsylvania Commission on Crime and Delinquency Grant

Motion: Ms. Chatman
 Second: Mr. Johnston

RESOLVED, the Crawford Tech JOC accept the conditionally approved PCCD Grant, in the amount of \$69,984. This grant will be used to fund the Mental Health Coordinator position.

Roll Call

Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>
Ms. Chatman	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

F. e-Rate

Motion: Mr. Klink
 Second: Mr. Johnston

RESOLVED, the Crawford Tech JOC approve the agreement between e-Rate and Crawford Tech as presented.

Roll Call

Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>
Ms. Chatman	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

G. Practical Nursing Program

Motion: Ms. Chatman
 Second: Ms. Hargenrater

RESOLVED, the Crawford Tech JOC approve the following Practical Nursing Program items as presented:

1. Affiliation Agreement Addendum between Meadville Medical Center and Crawford Tech Practical Nursing Program.
2. Practical Nursing Program closure effective 8/31/2024.

Roll Call

Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>
Ms. Chatman	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

H. Compensation Plan Revision

Motion: Mr. McQuiston
Second: Ms. Hargenrater

RESOLVED, the Crawford Tech JOC amend the previously approved the Compensation Plans for the Vocational Director, Assistant Vocational Director, and Business Manager for July 1, 2024 through June 30, 2029 as presented to incorporate retiree health care clarifying language consistent with the JOC motion at its meeting on February 19, 2024 and to correct an inconsistency in the life insurance benefit among the plans. A copy of the aforementioned documents shall be retained in the office of the Board Secretary.

Roll Call

Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>
Ms. Chatman	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

IX. DIRECTOR’S REPORT

1. Discussion of BioMass Energy System


X. SUPERINTENDENTS’ COMMENTS

XI. JOC MEMBERS’ COMMENTS/QUESTIONS

XII. NEXT MEETING – April 17, 2024

XIII. ADJOURNMENT

The meeting adjourned on a motion by Mr. Johnston, Seconded by Ms. Hargenrater at 7:45 p.m. All in favor.


 Jacquelyn Dutchcot
 Business Manager/Board Secretary

