



Crawford County Career & Technical Center

REGULAR MEETING – SEPTEMBER 18, 2024

I. CALL TO ORDER

Members in attendance: Tim McQuiston, Brian Custard, Kevin Merritt, David Valesky, Monica Hargenrater, Ryan Klink, Jeffrey Rose

Members absent: John Burnham, Bob Johnston

Others in attendance: Kevin Sprong, Ryan Smith, Heather Harrington(arrived 7:03), Jen Galdon, Shawn Ford, Jarrin Sperry

The regular meeting of the Joint Operating Committee of Crawford Tech was called to order by Chairperson Merritt at 6:30 p.m.

II. APPROVAL OF AGENDA

Motion: Mr. Klink

Second: Ms. Hargenrater

Roll Call

Mr. Burnham	<u>Absent</u>	Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>
Mr. Rose	<u>Yes</u>	Mr. Johnston	<u>Absent</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

III. APPROVAL OF REGULAR MEETING MINUTES

Motion: Mr. Custard

Second: Mr. Valesky

RESOLVED, the Crawford Tech JOC approve and accept the Regular Meeting Minutes of August 21, 2024.

Roll Call

Mr. Burnham	<u>Absent</u>	Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>
Mr. Rose	<u>Yes</u>	Mr. Johnston	<u>Absent</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

IV. FINANCIAL (see addenda)

Motion: Mr. Custard

Second: Mr. Klink

RESOLVED, the Crawford Tech JOC approve and accept the following financial items:

- A. **Expenditures** – General Fund bills for August and September totaling \$558,000.20 and Student Activity Funds totaling \$464.00, as presented to the JOC members prior to the meeting for review.
A copy of the listing to be made part of the minutes of this meeting.
- B. **Reports** for September as presented:
 - 1. **Treasurer's Report**
 - 2. **Activities Report** - 2024-2025 school year
 - 3. **Shop Report**
 - 4. **Enrollment Report** (information only)

Roll Call

Mr. Burnham	<u>Absent</u>	Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>
Mr. Rose	<u>Yes</u>	Mr. Johnston	<u>Absent</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

V. **COMMUNICATION –**

- Meadville Tribune: Crawford Central Welcomes New Members
- Meadville Tribune: Last Practical Nursing Class Graduates from Crawford Tech
- Meadville Tribune: Sound-Off
- Meadville Tribune: Social Sound-Offs
- Meadville Tribune: Ups 'n' Downs

VI. **OLD BUSINESS**

VII. **EXECUTIVE SESSION** – An Executive Session was held at 6:35 p.m. for Personnel Matters and Contract Negotiations, reconvened at 6:53 p.m.

VIII. **NEW BUSINESS**

A. **SkillsUSA**

Motion: Mr. McQuiston
Second: Mr. Klink

RESOLVED, that the Crawford Tech JOC approve the following items:

1. Annual SkillsUSA Fundraiser
2. Louise Rice-Reappointed the fundraising assistant to oversee the day-to-day collection of money and recordkeeping associated with the SkillsUSA fundraiser for 4-5 hours per day for approximately 35 work days, tentatively beginning 9/30/24. A \$1,600. stipend will be paid from the fundraising proceeds at the end of the sale.

Roll Call

Mr. Burnham	<u>Absent</u>	Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>
Mr. Rose	<u>Yes</u>	Mr. Johnston	<u>Absent</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

B. Travel

Motion: Mr. McQuiston
Second: Mr. Valesky

RESOLVED, the Crawford Tech JOC approve the following travel items:

1. Laura Peterson-PACTA Adult Education Conference, State College, PA, 10/3-4/2024. The cost to the JOC for mileage, registration, and lodging is approximately \$591.
2. Cindy Saulsbery-Strategies: Educational Excellence for Health Care Providers and Educators, Boalsburg, PA, 11/14-15/2024. The cost to the program for mileage, lodging, registration, and a substitute is approximately \$1,184.
3. Rick Hogue-PACTA Facilities Directors Workshop, State College, PA, 10/3-4/2024. The cost to the JOC for mileage, lodging, registration, and food is approximately \$748.
4. Gary Decker-Special Education Advisory Panel, Harrisburg, PA, 9/18-19, 11/13-14, 12/18-19, 2/4-7 (Hershey), 4/23-24, 5/28-29. The cost is covered completely by SEAP, there is no cost to the JOC.

Roll Call

Mr. Burnham	<u>Absent</u>	Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>
Mr. Rose	<u>Yes</u>	Mr. Johnston	<u>Absent</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

C. Surplus Items

Motion: Mr. Klink
Second: Ms. Hargenrater

RESOLVED, the Crawford Tech JOC approve the list of surplus items to be disposed of, pending review of the items for possible use by the three sending school districts.

Roll Call

Mr. Burnham	<u>Absent</u>	Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>
Mr. Rose	<u>Yes</u>	Mr. Johnston	<u>Absent</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

D. Occupational Advisory Committee Membership List

Motion : Mr. Klink
Second : Mr. Valesky

RESOLVED, the Crawford Tech JOC approve the OAC (Occupational Advisory Committee) membership list for the 2024-2025 school year as presented, as per the PA Department of Education mandate.

Roll Call

Mr. Burnham	<u>Absent</u>	Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>
Mr. Rose	<u>Yes</u>	Mr. Johnston	<u>Absent</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

E. 2025 PSBA Officers Election

Motion: Mr. Klink
Second: Ms. Hargenrater

RESOLVED, the Crawford Tech JOC approve the chosen candidates as selected below. The Board Secretary will register the votes online as required.

President: Sabrina Backer
Vice President: Matt Vannoy
Eastern Zone Representative: Holly Arnold
Western Zone Representative: Kristy Bolte
Section ED Advisor: David Hein
Insurance Trustees (includes 3): Nathan G. Mains, Richard Frerich, William S. LaCoff

Roll Call

Mr. Burnham	<u>Absent</u>	Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>
Mr. Rose	<u>Yes</u>	Mr. Johnston	<u>Absent</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

F. School Vehicle

Motion: Mr. McQuiston
Second: Mr. Custard

RESOLVED, the Crawford Tech JOC commit \$57,802 from the unassigned fund balance for the purchase of a school vehicle, retroactive to June 30, 2024.

Roll Call

Mr. Burnham	<u>Absent</u>	Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>
Mr. Rose	<u>Yes</u>	Mr. Johnston	<u>Absent</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

G. Dutchcot Agreement

Motion: Mr. McQuiston

Second: Mr. Valesky

RESOLVED, the Crawford Tech JOC approve the Dutchcot Agreement as presented, retroactive to July 8, 2024.

Roll Call

Mr. Burnham	<u>Absent</u>	Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>
Mr. Rose	<u>Yes</u>	Mr. Johnston	<u>Absent</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Valesky	<u>Yes</u>
Motion Carried					

H. Policies- 2nd Reading and Approval

Motion: Mr. Klink

Second: Ms. Hargenrater

RESOLVED, the Crawford Tech JOC approve the following policies as presented:

- 103.1 Nondiscrimination-Qualified Students with Disabilities
- 113.1 Discipline of Students with Disabilities
- 218 Student Discipline
- 218.1 Weapons
- 218.2 Terroristic Threats
- 222 Tobacco
- 227 Controlled Substances/Paraphernalia
- 323 Employees: Tobacco
- 351 Employees: Drug and Substance Abuse
- 610 Purchases Subject to Bid/Quotation
- 611 Purchases Budgeted
- 801 Public Records
- 805.1 Relations With Law Enforcement Agencies
- 904 Public Attendance at Center Events

Roll Call

Mr. Burnham	<u>Absent</u>	Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>
Mr. Rose	<u>Yes</u>	Mr. Johnston	<u>Absent</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Valesky	<u>Yes</u>
Motion Carried					

IX. DIRECTOR'S REPORT

X. MARKETING DISCUSSION

XI. SUPERINTENDENTS' COMMENTS

XII. JOC MEMBERS' COMMENTS/QUESTIONS

XIII. NEXT MEETING – October 16, 2024

XIV. ADJOURNMENT

The meeting adjourned on a motion by Mr. McQuiston, Seconded by Mr. Valesky at 7:49 p.m. All in favor.



Ryan Smith
Business Manager/Board Secretary