



# CRAWFORD TECH

Crawford County Career & Technical Center

REGULAR MEETING – DECEMBER 18, 2024

## I. CALL TO ORDER

Members in attendance: Tim McQuiston, Kevin Merritt, Ryan Klink, John Burnham, Brian Custard, Jeffrey Rose

Members absent: David Valesky, Monica Hargenrater, Bob Johnston

Others in attendance: Kevin Sprong, Mike Costa, Ryan Smith, Heather Harrington, Shawn Ford, Jarrin Sperry, Jennifer Galdon

The regular meeting of the Joint Operating Committee of Crawford Tech was called to order by Chairperson Merritt at 6:42 p.m.

## II. APPROVAL OF AGENDA

Motion: Mr. McQuiston

Second: Mr. Custard

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Absent</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>
Ms. Hargenrater	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Absent</u>

Motion Carried

## III. APPROVAL OF REGULAR MEETING MINUTES

Motion: Mr. McQuiston

Second: Mr. Custard

RESOLVED, the Crawford Tech JOC approve and accept the Regular Meeting Minutes of November 20, 2024.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Absent</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>
Ms. Hargenrater	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Absent</u>

Motion Carried

## IV. FINANCIAL (see addenda)

Motion: Mr. Burnham

Second: Mr. Klink

RESOLVED, the Crawford Tech JOC approve and accept the following financial items:

- A. **Expenditures** – General Fund bills for November and December totaling \$504,507.87 and Student Activity Funds totaling \$49.72, as presented to the JOC members prior to the meeting for review.  
A copy of the listing to be made part of the minutes of this meeting.
- B. **Reports** for December as presented:
  - 1. **Treasurer's Report**
  - 2. **Activities Report** - 2024-2025 school year
  - 3. **Shop Report**
  - 4. **Enrollment Report** (information only)
- C. Authorize the Business Manager to pay the January bills. Any invoices will be included in the report at the February JOC meeting.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Absent</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>
Ms. Hargenrater	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Absent</u>

Motion Carried

**V. COMMUNICATION –**

- Meadville Tribune: Ups 'n' Downs
- Meadville Tribune: State Grants Fund Security Improvements in Local Schools
- Meadville Tribune: Bye-Bye Biomass
- Meadville Tribune: Ups 'n' Downs

**VI. OLD BUSINESS**

**VII. EXECUTIVE SESSION** – An Executive Session was held at 6:45 p.m. for Personnel and Contract Negotiations, reconvened at 6:51 p.m.

**VIII. NEW BUSINESS**

**A. Personnel**

Motion: Mr. Burnham  
Second: Mr. McQuiston

RESOLVED, the Crawford Tech JOC approve the following items:

- 1. Domenic DiMucci, Adult Evening Supervisor, at \$28 per hour for approximately 400 hours over ten months, beginning January 1, 2025.
- 2. William Ransom, resignation, effective January 3, 2025, with regret.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Absent</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>
Ms. Hargenrater	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Absent</u>

Motion Carried

**B. Travel**

Motion: Mr. Custard  
 Second: Mr. McQuiston

RESOLVED, the Crawford Tech JOC approve the following travel items:

1. Rob Kightlinger, Michele Hunter, Stacey Sabruno, and Ardis Kliber with 41 CIS and Electronics students on a field trip to Perry Nuclear Power Plant, Perry, OH, 2/20/2025. The cost to the program for a school bus and a half day substitute is approximately \$567.
2. Domenic DiMucci, Paula Loveless, three OAC Members and 35 students to Pittsburgh Auto Show/GPADA Career Day, Pittsburgh, PA 2/14/2025. The cost to the program for a school bus is approximately \$678.
3. Gary Decker, Making a Difference SEAP Conference, Hershey, PA, 2/5-7/2025. There is no cost to the JOC. This is paid entirely by SEAP.
4. Cindy and Ken Saulsbery, Rob Kightlinger and 37 students to New Castle for the District SkillsUSA Competition, 1/17/2025. The cost to the JOC for a school bus and substitutes is approximately \$778. The cost to SkillsUSA for registration is \$1190.
5. Nick Garcia and Ken Saulsbery and 1 student, District SkillsUSA Competition, Erie, PA, 1/8/2025. The cost to the JOC for gas for the school vehicle and a substitute is approximately \$145. The cost to SkillsUSA for registration is \$35.
6. Brad Custead, Evan Moutsos, and 4 students, District SkillsUSA Competition, Steamfitters Technology Center, Harmony, PA, 1/14/2025. The cost to the JOC for gas for the school vehicle and a substitute is approximately \$150. The cost to SkillsUSA for registration is \$140.
7. Kevin Sprong, PACTA Symposium, Pathways to Career Readiness, Hershey, PA, 2/13-14/2025. The cost to the JOC for travel, lodging, registration, and food is approximately \$1,038.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Absent</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>
Ms. Hargenrater	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Absent</u>

Motion Carried

**C. School Police Officer**

Motion: Mr. McQuiston  
 Second: Mr. Klink

RESOLVED, the Crawford Tech JOC approve the following items, as presented:

1. SPO Contract
2. Resolution for SPO
3. Approval to File the Petition for Appointment for SPO

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Absent</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>
Ms. Hargenrater	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Absent</u>

Motion Carried

**D. Local Audit Report**

Motion : Mr. Burnham  
Second : Mr. Custard

RESOLVED, the Crawford Tech JOC accept the following items:

1. The Local Audit Report for the year ended June 30, 2024 as presented by Joy Strain, from McGill, Power, Bell and Associates.
2. The LPN Program Stub Audit Engagement Letter.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Absent</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>
Ms. Hargenrater	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Absent</u>

Motion Carried

**E. Parker Hannafin Grant**

Motion: Mr. Custard  
Second: Mr. Burnham

RESOLVED, the Crawford Tech JOC accept the Parker Hannafin \$2,500. hand tool grant.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Absent</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>
Ms. Hargenrater	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Absent</u>

Motion Carried

**F. Adult Education Schedule**

Motion: Mr. McQuiston  
Second: Mr. Burnham

RESOLVED, the Crawford Tech JOC approve the Adult Education Schedule as presented. Also, the approval of additional classes to be added based on need.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Absent</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>
Ms. Hargenrater	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Absent</u>

Motion Carried

**G. NTHS Officers**

Motion: Mr. Custard  
Second: Mr. Burnham

RESOLVED, the Crawford Tech JOC approve the list of National Technical Honor Society Officers.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Absent</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>
Ms. Hargenrater	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Absent</u>

Motion Carried

**IX. DIRECTOR'S REPORT**

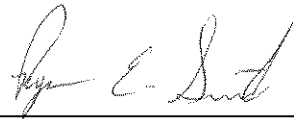
**X. SUPERINTENDENTS' COMMENTS**

**XI. JOC MEMBERS' COMMENTS/QUESTIONS**

**XII. NEXT MEETING – February 19, 2025**

**XIII. ADJOURNMENT**

The meeting adjourned on a motion by Mr. Klink, Seconded by Mr. Custard at 7:14 p.m. All in favor.




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Ryan Smith  
Business Manager/Board Secretary

