



Crawford County Career & Technical Center

TO: Joint Operating Committee Members  
FROM: Kevin L. Sprong, Director *KS*  
DATE: March 14, 2025  
RE: AGENDA for Wednesday, March 19, 2025 at 6:30 p.m.

**I. CALL TO ORDER (time \_\_\_\_\_)**

Roll Call

Mr. Burnham \_\_\_\_\_ Mr. Johnston \_\_\_\_\_ Mr. Merritt \_\_\_\_\_  
Mr. Custard \_\_\_\_\_ Mr. Klink \_\_\_\_\_ Mr. Rose \_\_\_\_\_  
Ms. Hargenrater \_\_\_\_\_ Mr. McQuiston \_\_\_\_\_ Mr. Valesky \_\_\_\_\_

The Chairman will welcome guests and ask if they have anything to bring to the attention of the Committee.

**LOCAL AUDIT REPORT PRESENTATION**

**II. APPROVAL OF AGENDA**

(Motion \_\_\_\_ Second \_\_\_\_ Action \_\_\_\_)

Roll Call

Mr. Burnham \_\_\_\_\_ Mr. Johnston \_\_\_\_\_ Mr. Merritt \_\_\_\_\_  
Mr. Custard \_\_\_\_\_ Mr. Klink \_\_\_\_\_ Mr. Rose \_\_\_\_\_  
Ms. Hargenrater \_\_\_\_\_ Mr. McQuiston \_\_\_\_\_ Mr. Valesky \_\_\_\_\_

**III. APPROVAL OF REGULAR MEETING MINUTES**

(Motion \_\_\_\_ Second \_\_\_\_ Action \_\_\_\_)

RESOLVED, the Crawford Tech JOC approve and accept the Regular Meeting Minutes of February 19, 2025.

Roll Call

Mr. Burnham \_\_\_\_\_ Mr. Johnston \_\_\_\_\_ Mr. Merritt \_\_\_\_\_  
Mr. Custard \_\_\_\_\_ Mr. Klink \_\_\_\_\_ Mr. Rose \_\_\_\_\_  
Ms. Hargenrater \_\_\_\_\_ Mr. McQuiston \_\_\_\_\_ Mr. Valesky \_\_\_\_\_

**IV. FINANCIAL (see addenda)**

(Motion \_\_\_\_ Second \_\_\_\_ Action \_\_\_\_)

RESOLVED, the Crawford Tech JOC approve and accept the following financial items:

- A. **Expenditures** – General Fund bills for February and March totaling \$523,698.61 and Student Activity Funds totaling \$1,454.92 as presented to the JOC members prior to the meeting for review.  
A copy of the listing to be made part of the minutes of this meeting.
  
- B. **Reports** for March as presented:
  - 1. **Treasurer's Report**
  - 2. **Activities Report** - 2024-2025 school year
  - 3. **Shop Report**
  - 4. **Enrollment Report** (information only)
  - 5. **Budget Transfers**
  
- C. **Budget Transfer to Capital Projects** in the amount of \$204,580. for the 2023-2024 school year.

Roll Call					
Mr. Burnham	_____	Mr. Johnston	_____	Mr. Merritt	_____
Mr. Custard	_____	Mr. Klink	_____	Mr. Rose	_____
Ms. Hargenrater	_____	Mr. McQuiston	_____	Mr. Valesky	_____

V. **COMMUNICATION –**

- Meadville Tribune: Forging Connections

VI. **OLD BUSINESS**

VII. **EXECUTIVE SESSION – Contract Negotiations and Personnel**

VIII. **NEW BUSINESS**

A. **Local Audit Report**

(Motion \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_)

RESOLVED, the Crawford Tech JOC accept the Local Audit Report for the year ended June 30, 2024 as presented by McGill, Power, Bell and Associates.

Roll Call					
Mr. Burnham	_____	Mr. Johnston	_____	Mr. Merritt	_____
Mr. Custard	_____	Mr. Klink	_____	Mr. Rose	_____
Ms. Hargenrater	_____	Mr. McQuiston	_____	Mr. Valesky	_____

**B. Tentative 2025-2026 Budget**

(Motion \_\_\_\_ Second \_\_\_\_ Action \_\_\_\_)

RESOLVED, the Crawford Tech JOC approve the 2025-2026 Budget in the amount of \$7,899,166 as follows, and that it be sent out to the participating districts' Boards for adoption:

Operating Expenditures \$6,990,750; Estimated Gross debt Services \$713,550.  
Secondary Perkins, Grants, Practical Nursing and Adult Education \$194,866.

Roll Call

Mr. Burnham	_____	Mr. Johnston	_____	Mr. Merritt	_____
Mr. Custard	_____	Mr. Klink	_____	Mr. Rose	_____
Ms. Hargenrater	_____	Mr. McQuiston	_____	Mr. Valesky	_____

**C. Crawford Tech Annex School Tax**

(Motion \_\_\_\_ Second \_\_\_\_ Action \_\_\_\_)

RESOLVED, the Crawford Tech JOC approve the motion as presented.

Roll Call

Mr. Burnham	_____	Mr. Johnston	_____	Mr. Merritt	_____
Mr. Custard	_____	Mr. Klink	_____	Mr. Rose	_____
Ms. Hargenrater	_____	Mr. McQuiston	_____	Mr. Valesky	_____

**D. Travel**

(Motion \_\_\_\_ Second \_\_\_\_ Action \_\_\_\_)

RESOLVED, the Crawford Tech JOC approve

- a. Cindy Saulsbery, Rob Kightlinger, Lindsay Graff, Ken Saulsbery, Kristen Deets and eight students, SkillsUSA State Competition, Hershey, PA, 4/1-4/25. The cost to the JOC for rental vans, lodging, food, substitutes and gas is approximately \$6,003. The cost to SkillsUSA for registration, lodging, and food is approximately \$3,907.
- b. Dan Mealy, Paula Loveless, Evan Moutsos and approximately 35 students to Women in The Trades Day, Pittsburgh, PA, 4/9/25. The cost to the JOC for a school bus is approximately \$620.
- c. Tina Craft, Colt Wetherell Sr., and three students, Ohio State Agricultural Technical Institute, Wooster, OH, 4/19/25. The cost to the JOC for gas is approximately \$70.
- d. Bonnie Stein, DCTS Sections Meeting, Harrisburg, PA, 4/11-12/2025. There is no cost to the JOC.

**E. Calendar**

(Motion \_\_\_\_ Second \_\_\_\_ Action \_\_\_\_)

RESOLVED, the Crawford Tech JOC approve the 2025-2026 Crawford Tech School Calendar as presented.

Roll Call

Mr. Burnham	_____	Mr. Johnston	_____	Mr. Merritt	_____
Mr. Custard	_____	Mr. Klink	_____	Mr. Rose	_____
Ms. Hargenrater	_____	Mr. McQuiston	_____	Mr. Valesky	_____

**F. CSIU**

(Motion \_\_\_\_ Second \_\_\_\_ Action \_\_\_\_)

RESOLVED, the Crawford Tech JOC approve the contract between CSIU and Crawford Tech as presented.

Roll Call

Mr. Burnham	_____	Mr. Johnston	_____	Mr. Merritt	_____
Mr. Custard	_____	Mr. Klink	_____	Mr. Rose	_____
Ms. Hargenrater	_____	Mr. McQuiston	_____	Mr. Valesky	_____

**IX. DIRECTOR'S REPORT**

**X. SUPERINTENDENTS' COMMENTS**

**XI. JOC MEMBERS' COMMENTS/QUESTIONS**

**XII. NEXT MEETING - April 16, 2025.**

**XIII. ADJOURNMENT**

The meeting adjourned on a motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
at \_\_\_\_\_ p.m. All in favor.

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Ryan Smith  
Business Manager/Board Secretary

**JOINT OPERATING COMMITTEE MOTION**

WHEREAS, the joint school boards of the Conneaut School District, Crawford Central School District, and Penncrest School District along with the Joint Operating Committee of the Crawford County Career and Technical Center, acquired on behalf of the Crawford County Career and Technical Center property at 20763 Old Ellis Hill Road in West Mead Township on May 30, 2024, including Index Nos. 32-0-016395 and 32-0-016081, together approximately 1.7 acres, and also acquired property located beside 20814 Star Route in West Mead Township by donation of the Estate of Annabelle M. Shearer, by deed recorded September 13, 2024, identified as Index No. 32-0-16115, approximately .45 acres (together collectively referred to as the "Subject Properties"); and

WHEREAS, the Township and County taxes for calendar year 2024 as well as the Crawford Central School District taxes for the school district's fiscal year of July 1, 2023 through June 30, 2024 for the two parcels of the Subject Properties included in the May 30, 2024 closing were prorated between the parties to the sale and paid through the date of closing; and

WHEREAS, the Crawford Central School District taxes for the Subject Properties for its 2024-2025 fiscal year beginning July 1, 2024 had not been assessed or levied at the time of the closing on two of the parcels included in the Subject Properties on May 30, 2024 and were not paid by the donor for the remaining parcel of the Subject Properties when the deed was recorded on September 13, 2024; and

WHEREAS, the Crawford County Career and Technical Center and each of the member school districts as owners of the Subject Properties, are tax-exempt, and its exemption has been approved with regard to the Subject Properties, but the exemption applies on a calendar year basis and does not apply to exempt the school taxes assessed and levied for the 2024-2025 school year but rather would apply only to taxes assessed and levied on and after January 1, 2025; and

WHEREAS, the Center recently learned that the Crawford Central School District 2024-2025 school year taxes for the Subject Properties are delinquent and unpaid, including taxes, penalties, interest and costs in the following total amounts:

Index No. 32-0-016395	\$ 4,515.47
Index No. 32-0-016081	\$ 235.13
Index No. 32-0-016115	<u>\$ 103.10</u>
TOTAL	\$ 4,853.70

NOW, THEREFORE, the Joint Operating Committee of Crawford County Career and Technical Center moves to authorize the administration and solicitor to petition the Board of School Directors of the Crawford Central School District for a waiver or exoneration of the school taxes on the Subject Properties for the 2024-2025 school year in the total amount of \$4,853.70 in recognition that the properties was acquired and are owned by the Conneaut School District, Crawford Central School District, and Penncrest School District on behalf and for the benefit of the Crawford County Career and Technical Center, all tax-exempt entities.