



Crawford County Career & Technical Center

REGULAR MEETING – MAY 21, 2025

I. CALL TO ORDER

Members in attendance: Tim McQuiston, Kevin Merritt, John Burnham, Monica Hargenrater, Bob Johnston, Ryan Klink, Jeffrey Rose, David Valesky, Brian Custard

Members absent:

Others in attendance: Kevin Sprong, Mike Costa, Ryan Smith, Heather Harrington, Jarrin Sperry, Shawn Ford, Jenn Galdon, Adam Jardina

The regular meeting of the Joint Operating Committee of Crawford Tech was called to order by Chairperson Merritt at 6:30 p.m.

II. APPROVAL OF AGENDA

Motion: Ms. Hargenrater

Second: Mr. Klink

Roll Call

Mr. Burnham Yes

Mr. Johnston Yes

Mr. Merritt Yes

Mr. Custard Yes

Mr. Klink Yes

Mr. Rose Yes

Ms. Hargenrater Yes

Mr. McQuiston Yes

Mr. Valesky Yes

Motion Carried

III. APPROVAL OF REGULAR MEETING MINUTES

Motion: Mr. Klink

Second: Mr. McQuiston

RESOLVED, the Crawford Tech JOC approve and accept the Regular Meeting Minutes of April 16, 2025.

Roll Call

Mr. Burnham Yes

Mr. Johnston Yes

Mr. Merritt Yes

Mr. Custard Yes

Mr. Klink Yes

Mr. Rose Yes

Ms. Hargenrater Yes

Mr. McQuiston Yes

Mr. Valesky Yes

Motion Carried

IV. FINANCIAL (see addenda)

Motion: Mr. Burnham

Second: Ms. Hargenrater

RESOLVED, the Crawford Tech JOC approve and accept the following financial items:

- A. Expenditures** – General Fund bills for April and May totaling \$787,489.59 and Student Activity Funds totaling \$8,771.86, as presented to the JOC members prior to the meeting for review.
A copy of the listing to be made part of the minutes of this meeting.
- B. Reports** for May as presented:
1. **Treasurer's Report**
 2. **Activities Report** - 2024-2025 school year
 3. **Shop Report**
 4. **Enrollment Report** (information only)
- C. Budgetary Transfers** as presented.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>
Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

V. COMMUNICATION –

- Meadville Tribune: Crawford Central Board Member Airs Bathroom Concerns
- Meadville Tribune: Several Crawford Tech Students Attend 'Women In The Trades'

VI. OLD BUSINESS

- VII. EXECUTIVE SESSION** – An Executive Session was held at 6:33 p.m. for Personnel and Contract Negotiations, reconvened at 6:37 p.m.

VIII. NEW BUSINESS

A. Personnel

Motion: Mr. Custard

Second: Mr. McQuiston

RESOLVED, the Crawford Tech JOC approve to hire Glen Nikolaison, HVAC Instructor, pending all required paperwork, at Step 6 of Voc 1 column of the collective bargaining agreement as that rate is determined in the negotiations for a successor agreement for the 2025-2026 school year. If a successor agreement is not finalized on or before the scheduled start date, the salary at Step 6 of Voc 1 as provided in the current CBA for the 2024-25 school year (\$62,881) shall apply. Mr. Nikolaison's start date will be 8/22/2025.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>
Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

B. Mental Health Coordinator MOU Extension

Motion: Mr. Rose
Second: Mr. Burnham

RESOLVED, the Crawford Tech JOC approve the Mental Health Coordinator MOU Extension as presented.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>
Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

C. Travel

Motion : Mr. McQuiston
Second : Mr. Burnham

RESOLVED, the Crawford Tech JOC approve the following travel items:

- a. Lindsay Graff, Laura Peterson, Nadia Donovan and 38 Veterinary Science students, Cleveland Zoo, 5/27/25. The cost to the JOC for a bus is approximately \$778.
- b. Lindsay Graff, Tina Craft, John Fink, and 9 students, FFA State Convention, Penn State University, 6/10-12/25. . The cost to the JOC for travel, lodging, food and miscellaneous is approximately \$2,410. The cost to FFA for lodging and food is approximately \$1,320.
- c. Ken Saulsbery, Cindy Saulsbery, and 5 students, SkillsUSA National Competition, Atlanta, GA, 6/23-28/25. The cost to the JOC for travel, lodging, food, and miscellaneous is approximately \$5,040. The cost to SkillsUSA for lodging, registration, food, and miscellaneous is approximately \$5,338.
- d. Ryan Smith, Harris School Solutions Training, Beaver Intermediate Unit, 6/3 & 4/2025. The cost to the JOC for mileage, registration, and food is approximately \$487.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>
Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

D. Education, General: CIP Code 13.0101

Motion: Mr. Custard
Second: Ms. Hargenrater

RESOLVED, the Crawford Tech JOC approve the Education, General: CIP Code 13.0101 for the 2026-2027 school year.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>
Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

E. Cyber/Charter School Tuition

Motion : Ms. Hargenrater

Second : Mr. McQuiston

RESOLVED, the Crawford Tech JOC approve that sending schools be charged tuition in the amount of \$13,215. per Cyber/Charter student attending the Crawford Tech for the 2025-2026 year.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>
Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

F. Appointments

Motion: Mr. McQuiston

Second: Mr. Klink

RESOLVED, the Crawford Tech JOC approve the following appointments:

1. **Depository** – Erie Bank for 2025-2026.

2. **Treasurer** – Denise Bell, Confidential Secretary, for 2025-2026.

3. **Solicitor** - Quinn Law Firm for the 2025-2026 school year at a general rate of \$125.00 per hour, \$150.00 per hour for special education, litigation and employment matters.

4. **Board Secretary** - Ryan Smith, Business Manager, for four year term (July 1, 2025 through June 30, 2029).

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>
Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

G. Surplus Items

Motion: Ms. Hargenrater
Second: Mr. Klink

RESOLVED, the Crawford Tech JOC approve the list of surplus items to be disposed of, pending review of the items for possible use by the three sending school districts.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>
Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

H. Capital Improvement Project

Motion : Mr. Custard
Second : Mr. Klink

RESOLVED, the Crawford Tech JOC approve the Capital Improvement Project for Veterinary Science Program's flooring.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>
Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

Amended:

Motion: Mr. Klink
Second: Mr. Rose

RESOLVED, the Crawford Tech JOC approve to move forward with decommission of the Biomass and move forward with the cooperative purchase.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>
Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

IX. DIRECTOR'S REPORT

X. SUPERINTENDENTS' COMMENTS

XI. JOC MEMBERS' COMMENTS/QUESTIONS

XII. NEXT MEETING – June 18, 2025

XIII. ADJOURNMENT

The meeting adjourned on a motion by Mr. McQuiston, Seconded by Ms. Hargenrater at 7:14 p.m. All in favor.

A handwritten signature in cursive script, appearing to read "Ryan Smith", written above a horizontal line.

Ryan Smith
Business Manager/Board Secretary