




TO: Joint Operating Committee Members

FROM: Kevin L. Sprong, Director 

DATE: June 12, 2025

RE: **AGENDA for Wednesday, June 18, 2025 at 6:30 p.m.**

I. CALL TO ORDER (time_____)

Roll Call

Mr. Burnham	_____	Mr. Johnston	_____	Mr. Merritt	_____
Mr. Custard	_____	Mr. Klink	_____	Mr. Rose	_____
Ms. Hargenrater	_____	Mr. McQuiston	_____	Mr. Valesky	_____

The Chairman will welcome guests and ask if they have anything to bring to the attention of the Committee.

II. APPROVAL OF AGENDA

(Motion ____ Second ____ Action ____)

Roll Call

Mr. Burnham	_____	Mr. Johnston	_____	Mr. Merritt	_____
Mr. Custard	_____	Mr. Klink	_____	Mr. Rose	_____
Ms. Hargenrater	_____	Mr. McQuiston	_____	Mr. Valesky	_____

III. APPROVAL OF REGULAR MEETING MINUTES

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech JOC approve and accept the Regular Meeting Minutes of May 21, 2025.

Roll Call

Mr. Burnham	_____	Mr. Johnston	_____	Mr. Merritt	_____
Mr. Custard	_____	Mr. Klink	_____	Mr. Rose	_____
Ms. Hargenrater	_____	Mr. McQuiston	_____	Mr. Valesky	_____

IV. FINANCIAL (see addenda)

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech JOC approve and accept the following financial items:

- A. Expenditures** – General Fund bills for May and June totaling \$685,542.13 and Student Activity Funds totaling \$6,409.62, as presented to the JOC members prior to the meeting for review.
A copy of the listing to be made part of the minutes of this meeting.
- B.** Authorize the Business Manager to pay the July bills. All invoices will be included in the report at the August JOC meeting.
- C. Reports** for June as presented:
- 1. Treasurer's Report**
 - 2. Activities Report** - 2024-2025 school year
 - 3. Shop Report**
 - 4. Enrollment Report** (information only)

Roll Call

Mr. Burnham	_____	Mr. Johnston	_____	Mr. Merritt	_____
Mr. Custard	_____	Mr. Klink	_____	Mr. Rose	_____
Ms. Hargenrater	_____	Mr. McQuiston	_____	Mr. Valesky	_____

V. COMMUNICATION –

- Meadville Tribune: We Want You To Stay Here: Tech Students Sign With Local Companies
- Meadville Tribune: Celebrating 80 Years Starn Tool & Mfg. Co.

VI. OLD BUSINESS

VII. EXECUTIVE SESSION – Contract Negotiations and School Safety Report

VIII. NEW BUSINESS

A. Travel

(Motion _____ Second _____ Action _____)

RESOLVED, the Crawford Tech JOC approve the following travel items:

1. Kevin Sprong, PACTA Leadership Conference, Pittsburgh, PA, 7/28-31/2025. The cost to the JOC for mileage, lodging, registration, and food is approximately \$971.
2. Mike Costa, PACTA Leadership Conference, Pittsburgh, PA 7/29-31/2025. The cost to the JOC for mileage, lodging, registration, and food is approximately \$971.
3. SPO and Administrator, TruNorth Training, IU5, 8/4-6/2025. The cost to the JOC for mileage, registration, and SPO wages is approximately \$2,000.

Roll Call

Mr. Burnham	_____	Mr. Johnston	_____	Mr. Merritt	_____
Mr. Custard	_____	Mr. Klink	_____	Mr. Rose	_____
Ms. Hargenrater	_____	Mr. McQuiston	_____	Mr. Valesky	_____

B. 2025-2026 Budget Final Approval

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech JOC affirm the 2025-2026 Budget in the amount of \$7,899,166 as follows:

Operating Expenditures \$6,990,750; Estimated Gross debt Services \$713,550; Secondary Perkins, Grants, Adult Education \$194,866.

Roll Call

Mr. Burnham	_____	Mr. Johnston	_____	Mr. Merritt	_____
Mr. Custard	_____	Mr. Klink	_____	Mr. Rose	_____
Ms. Hargenrater	_____	Mr. McQuiston	_____	Mr. Valesky	_____

C. Liability Insurance and Workman's Compensation

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech JOC approve the renewal of the Liability/Workers' Compensation coverage for the 2025-2026 year as presented.

Roll Call

Mr. Burnham	_____	Mr. Johnston	_____	Mr. Merritt	_____
Mr. Custard	_____	Mr. Klink	_____	Mr. Rose	_____
Ms. Hargenrater	_____	Mr. McQuiston	_____	Mr. Valesky	_____

D. Close Account Records

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech JOC authorize the Business Manager to close the 2024-2025 accounting records including posting of appropriate budgetary transfers.

Roll Call

Mr. Burnham	_____	Mr. Johnston	_____	Mr. Merritt	_____
Mr. Custard	_____	Mr. Klink	_____	Mr. Rose	_____
Ms. Hargenrater	_____	Mr. McQuiston	_____	Mr. Valesky	_____

E. Investment Authorization

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech JOC authorize the Business Manager and/or Director to purchase investments during the 2025-2026 year as monies become available.

Roll Call

Mr. Burnham	_____	Mr. Johnston	_____	Mr. Merritt	_____
Mr. Custard	_____	Mr. Klink	_____	Mr. Rose	_____
Ms. Hargenrater	_____	Mr. McQuiston	_____	Mr. Valesky	_____

F. Capital Improvement Projects

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech JOC approve the following Capital Improvement Projects as presented:

1. Authorize the Executive Director to enter into a contract with _____ in the amount of \$_____ to complete the Biomass Interior Demolition Project.
2. Custom Design Concrete LLC estimate in the amount of \$31,702. for the Precision Machining Lab Flooring project, paid for by Precision Machining OAC donations.

Roll Call

Mr. Burnham	_____	Mr. Johnston	_____	Mr. Merritt	_____
Mr. Custard	_____	Mr. Klink	_____	Mr. Rose	_____
Ms. Hargenrater	_____	Mr. McQuiston	_____	Mr. Valesky	_____

G. New Textbook List

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech JOC approve the New Textbook List for the 2025-2026 school year as presented.

Roll Call

Mr. Burnham	_____	Mr. Johnston	_____	Mr. Merritt	_____
Mr. Custard	_____	Mr. Klink	_____	Mr. Rose	_____
Ms. Hargenrater	_____	Mr. McQuiston	_____	Mr. Valesky	_____

H. Surplus Items

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech JOC approve the list of surplus items to be disposed of, pending review of the items for possible use by the three sending school districts.

Roll Call

Mr. Burnham	_____	Mr. Johnston	_____	Mr. Merritt	_____
Mr. Custard	_____	Mr. Klink	_____	Mr. Rose	_____
Ms. Hargenrater	_____	Mr. McQuiston	_____	Mr. Valesky	_____

I. Student Handbook 2025-2026

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech JOC approve the 2025-2026 Student Handbook as presented.

Roll Call

Mr. Burnham _____

Mr. Johnston _____

Mr. Merritt _____

Mr. Custard _____

Mr. Klink _____

Mr. Rose _____

Ms. Hargenrater _____

Mr. McQuiston _____

Mr. Valesky _____

J. Meadville Police MOU

(Motion _____ Second _____ Action _____)

RESOLVED, the Crawford Tech JOC approve the Memorandum of Understanding with the Meadville City Police Department and Crawford Tech from July 1, 2025 through June 30, 2027.

Roll Call

Mr. Burnham _____

Mr. Johnston _____

Mr. Merritt _____

Mr. Custard _____

Mr. Klink _____

Mr. Rose _____

Ms. Hargenrater _____

Mr. McQuiston _____

Mr. Valesky _____

K. Adult Education Schedule

(Motion _____ Second _____ Action _____)

RESOLVED, the Crawford Tech JOC approve the Adult Evening Program schedule for Fall 2025 as presented. Also, the approval of additional classes to be added based on need.

Roll Call

Mr. Burnham _____

Mr. Johnston _____

Mr. Merritt _____

Mr. Custard _____

Mr. Klink _____

Mr. Rose _____

Ms. Hargenrater _____

Mr. McQuiston _____

Mr. Valesky _____

IX. DIRECTOR'S REPORT

X. SUPERINTENDENTS' COMMENTS

XI. JOC MEMBERS' COMMENTS/QUESTIONS

XII. NEXT MEETING – August 20, 2025

XIII. ADJOURNMENT

The meeting adjourned on a motion by _____, Seconded by _____
at _____p.m. All in favor.

Ryan Smith
Business Manager/Board Secretary