



Crawford County Career & Technical Center

REGULAR MEETING – JUNE 18, 2025

I. CALL TO ORDER

Members in attendance: Kevin Merritt, John Burnham (arrived 6:45), Monica Hargenrater, Bob Johnston, Ryan Klink, Jeffrey Rose, David Valesky, Brian Custard

Members absent: Tim McQuiston

Others in attendance: Kevin Sprong, Mike Costa, Ryan Smith, Heather Harrington, Shawn Ford, Jenn Galdon, Adam Jardina

The regular meeting of the Joint Operating Committee of Crawford Tech was called to order by Chairperson Merritt at 6:30 p.m.

II. APPROVAL OF AGENDA

Motion: Mr. Klink

Second: Ms. Hargenrater

Roll Call

Mr. Burnham Absent

Mr. Johnston Yes

Mr. Merritt Yes

Mr. Custard Yes

Mr. Klink Yes

Mr. Rose Yes

Ms. Hargenrater Yes

Mr. McQuiston Absent

Mr. Valesky Yes

Motion Carried

III. APPROVAL OF REGULAR MEETING MINUTES

Motion: Mr. Johnston

Second: Mr. Klink

RESOLVED, the Crawford Tech JOC approve and accept the Regular Meeting Minutes of May 21, 2025.

Roll Call

Mr. Burnham Absent

Mr. Johnston Yes

Mr. Merritt Yes

Mr. Custard Yes

Mr. Klink Yes

Mr. Rose Yes

Ms. Hargenrater Yes

Mr. McQuiston Absent

Mr. Valesky Yes

Motion Carried

IV. FINANCIAL (see addenda)

Motion: Ms. Hargenrater

Second: Mr. Johnston

RESOLVED, the Crawford Tech JOC approve and accept the following financial items:

- A. **Expenditures** – General Fund bills for May and June totaling \$685,542.13 and Student Activity Funds totaling \$6,409.62, as presented to the JOC members prior to the meeting for review.
A copy of the listing to be made part of the minutes of this meeting.
- B. Authorize the Business Manager to pay the July bills. All invoices will be included in the report at the August JOC meeting.
- C. **Reports** for June as presented:
 - 1. **Treasurer's Report**
 - 2. **Activities Report** - 2024-2025 school year
 - 3. **Shop Report**
 - 4. **Enrollment Report** (information only)

Roll Call

Mr. Burnham	<u>Absent</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>
Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Absent</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

V. COMMUNICATION –

- Meadville Tribune: We Want You To Stay Here: Tech Students Sign With Local Companies
- Meadville Tribune: Celebrating 80 Years Starn Tool & Mfg. Co.

VI. OLD BUSINESS

VII. EXECUTIVE SESSION – An Executive Session was held for Contract Negotiations, Personnel, and School Safety Report at 6:33 p.m., reconvened at 7:02 p.m.

VIII. NEW BUSINESS

A. Travel

Motion: Ms. Hargenrater

Second: Mr. Johnston

RESOLVED, the Crawford Tech JOC approve the following travel items:

1. Kevin Sprong, PACTA Leadership Conference, Pittsburgh, PA, 7/28-31/2025. The cost to the JOC for mileage, lodging, registration, and food is approximately \$971.
2. Mike Costa, PACTA Leadership Conference, Pittsburgh, PA 7/29-31/2025. The cost to the JOC for mileage, lodging, registration, and food is approximately \$971.
3. SPO and Administrator, TruNorth Training, IU5, 8/4-6/2025. The cost to the JOC for mileage, registration, and SPO wages is approximately \$2,000.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>
Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Absent</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

B. 2025-2026 Budget Final Approval

Motion: Mr. Rose

Second: Mr. Klink

RESOLVED, the Crawford Tech JOC affirm the 2025-2026 Budget in the amount of \$7,899,166 as follows:

Operating Expenditures \$6,990,750; Estimated Gross debt Services \$713,550; Secondary Perkins, Grants, Adult Education \$194,866.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>
Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Absent</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

C. Liability Insurance and Workman's Compensation

Motion: Mr. Burnham

Second: Ms. Hargenrater

RESOLVED, the Crawford Tech JOC approve the renewal of the Liability/Workers' Compensation coverage for the 2025-2026 year as presented.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>
Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Absent</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

D. Close Account Records

Motion : Mr. Burnham

Second : Ms. Hargenrater

RESOLVED, the Crawford Tech JOC authorize the Business Manger to close the 2024-2025 accounting records including posting of appropriate budgetary transfers.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>
Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Absent</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

E. Investment Authorization

Motion: Mr. Rose

Second: Mr. Johnston

RESOLVED, the Crawford Tech JOC authorize the Business Manager and/or Director to purchase investments during the 2025-2026 year as monies become available.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>
Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Absent</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

F. Capital Improvement Projects

Motion: Mr. Johnston

Second: Mr. Klink

RESOLVED, the Crawford Tech JOC approve the following Capital Improvement Projects as presented:

1. Authorize the Executive Director to enter into a contract with Allied Systems, Inc. in the amount of \$61,300. to complete the Biomass Interior Demolition Project.
2. Custom Design Concrete LLC estimate in the amount of \$31,702. for the Precision Machining Lab Flooring project, paid for by Precision Machining OAC donations.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>
Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Absent</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

G. New Textbook List

Motion: Ms. Hargenrater

Second: Mr. Klink

RESOLVED, the Crawford Tech JOC approve the New Textbook List for the 2025-2026 school year as presented.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>
Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Absent</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

H. Surplus Items

Motion : Mr. Johnston

Second : Mr. Burnham

RESOLVED, the Crawford Tech JOC approve the list of surplus items to be disposed of, pending review of the items for possible use by the three sending school districts.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>
Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Absent</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

I. Student Handbook 2025-2026

Motion: Mr. Klink

Second: Ms. Hargenrater

RESOLVED, the Crawford Tech JOC approve the 2025-2026 Student Handbook as presented.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>
Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Absent</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

J. Meadville Police MOU

Motion : Mr. Johnston

Second : Ms. Hargenrater

RESOLVED, the Crawford Tech JOC approve the Memorandum of Understanding with the Meadville City Police Department and Crawford Tech from July 1, 2025 through June 30, 2027.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>
Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Absent</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

K. Adult Education Schedule

Motion: Mr. Custard

Second: Mr. Burnham

RESOLVED, the Crawford Tech JOC approve the Adult Evening Program schedule for Fall 2025 as presented. Also, the approval of additional classes to be added based on need.

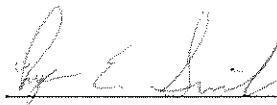
Roll Call

Mr. Burnham YesMr. Custard YesMs. Hargenrater Yes

Motion Carried

Mr. Johnston YesMr. Klink YesMr. McQuiston AbsentMr. Merritt YesMr. Rose YesMr. Valesky Yes**IX. DIRECTOR'S REPORT****X. SUPERINTENDENTS' COMMENTS****XI. JOC MEMBERS' COMMENTS/QUESTIONS****XII. NEXT MEETING – August 20, 2025****XIII. ADJOURNMENT**

The meeting adjourned on a motion by Mr. Klink, Seconded by Bob Johnston at 7:31p.m.
All in favor.



Ryan Smith

Business Manager/Board Secretary