




TO: Joint Operating Committee Members

FROM: Kevin L. Sprong, Director 

DATE: September 12, 2025

RE: **AGENDA for Wednesday, September 17, 2025 at 6:30 p.m.**

I. CALL TO ORDER (time_____)

Roll Call

Mr. Burnham	_____	Mr. Johnston	_____	Mr. Merritt	_____
Mr. Custard	_____	Mr. Klink	_____	Mr. Rose	_____
Ms. Hargenrater	_____	Mr. McQuiston	_____	Mr. Valesky	_____

The Chairman will welcome guests and ask if they have anything to bring to the attention of the Committee.

PRESENTATION- Jill Kish

II. APPROVAL OF AGENDA

(Motion _____ Second _____ Action _____)

Roll Call

Mr. Burnham	_____	Mr. Johnston	_____	Mr. Merritt	_____
Mr. Custard	_____	Mr. Klink	_____	Mr. Rose	_____
Ms. Hargenrater	_____	Mr. McQuiston	_____	Mr. Valesky	_____

III. APPROVAL OF REGULAR MEETING MINUTES

(Motion _____ Second _____ Action _____)

RESOLVED, the Crawford Tech JOC approve and accept the Regular Meeting Minutes of August 20, 2025.

Roll Call

Mr. Burnham	_____	Mr. Johnston	_____	Mr. Merritt	_____
Mr. Custard	_____	Mr. Klink	_____	Mr. Rose	_____
Ms. Hargenrater	_____	Mr. McQuiston	_____	Mr. Valesky	_____

IV. FINANCIAL (see addenda)

(Motion _____ Second _____ Action _____)

RESOLVED, the Crawford Tech JOC approve and accept the following financial items:

- A. Expenditures** – General Fund bills for August and September totaling \$737,983.58, Student Activity Funds totaling \$12,164.13, and Capital Fund payments totaling \$39,162. as presented to the JOC members prior to the meeting for review.

A copy of the listing to be made part of the minutes of this meeting.

- B. Reports** for September as presented:

- 1. Treasurer's Report**
- 2. Activities Report** - 2025-2026 school year
- 3. Shop Report**
- 4. Enrollment Report** (information only)

Roll Call

Mr. Burnham	_____	Mr. Johnston	_____	Mr. Merritt	_____
Mr. Custard	_____	Mr. Klink	_____	Mr. Rose	_____
Ms. Hargenrater	_____	Mr. McQuiston	_____	Mr. Valesky	_____

V. COMMUNICATION

VI. OLD BUSINESS

VII. EXECUTIVE SESSION – Personnel and Contract Negotiations

VIII. NEW BUSINESS

A. Personnel

(Motion _____ Second _____ Action _____)

RESOLVED, the Crawford Tech JOC approve the following personnel items:

1. Rob Kightlinger, SkillsUSA Advisor, at \$2,300. for the 2025-2026 school year, beginning September 18, 2025.
2. Mike Costa, Adult Education Supervisor, at \$28 per hour for approximately 400 hours over ten months, beginning September 18, 2025.
3. Lindsay Graff, FFA Advisor, at \$2,300. for the 2025-2026 school year, beginning September 18, 2025.
4. Ashely Crandall, Leave of Absence, without pay, for a period up to 18 months, beginning September 24, 2025.

Roll Call

Mr. Burnham	_____	Mr. Johnston	_____	Mr. Merritt	_____
Mr. Custard	_____	Mr. Klink	_____	Mr. Rose	_____
Ms. Hargenrater	_____	Mr. McQuiston	_____	Mr. Valesky	_____

B. Travel

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech JOC approve the following travel items:

1. Bonnie Stein and Tina Craft, State College, Cooperative Education/PCEA Conference, 10/16-17/2025. The cost to the program for mileage, lodging, registration, and food is approximately \$850.
2. Kevin Sprong, State College, PACTA State Officers Retreat, 9/30-10/1/2025. The cost to the JOC for mileage, lodging, and food is approximately \$506.
3. Mike Costa and Matt Trypus, State College, PACTA Workshop, 10/2-3/2025. The cost to the JOC for mileage, lodging, registration, and food is approximately \$1,261.

Roll Call

Mr. Burnham	_____	Mr. Johnston	_____	Mr. Merritt	_____
Mr. Custard	_____	Mr. Klink	_____	Mr. Rose	_____
Ms. Hargenrater	_____	Mr. McQuiston	_____	Mr. Valesky	_____

C. Porter Consulting Bid Specs Proposal

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech JOC approve the Porter Consulting Bid Specs Proposal as presented.

Roll Call

Mr. Burnham	_____	Mr. Johnston	_____	Mr. Merritt	_____
Mr. Custard	_____	Mr. Klink	_____	Mr. Rose	_____
Ms. Hargenrater	_____	Mr. McQuiston	_____	Mr. Valesky	_____

D. SkillsUSA

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech JOC approve the following items:

1. Annual SkillsUSA Fundraiser
2. Louise Rice-Reappointed the fundraising assistant to oversee the day-to-day collection of money and recordkeeping associated with the SkillsUSA fundraiser for 4-5 hours per day for approximately 35 work days, tentatively beginning 9/29/2025. A \$1,600. stipend will be paid from the fundraising proceeds at the end of the sale.

Roll Call

Mr. Burnham	_____	Mr. Johnston	_____	Mr. Merritt	_____
Mr. Custard	_____	Mr. Klink	_____	Mr. Rose	_____
Ms. Hargenrater	_____	Mr. McQuiston	_____	Mr. Valesky	_____

E. Operation Agreement with Crawford County

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech JOC approve the operation agreement between Crawford County and Crawford Tech as presented.

Roll Call

Mr. Burnham	_____	Mr. Johnston	_____	Mr. Merritt	_____
Mr. Custard	_____	Mr. Klink	_____	Mr. Rose	_____
Ms. Hargenrater	_____	Mr. McQuiston	_____	Mr. Valesky	_____

F. MOU Dean of Students

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech JOC approve the Dean of Students Memorandum of Understanding between Crawford Tech and Crawford Tech Education Association.

Roll Call

Mr. Burnham	_____	Mr. Johnston	_____	Mr. Merritt	_____
Mr. Custard	_____	Mr. Klink	_____	Mr. Rose	_____
Ms. Hargenrater	_____	Mr. McQuiston	_____	Mr. Valesky	_____

G. OAC Membership List

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech JOC approve the OAC (Occupational Advisory Committee) membership list for the 2025-2026 school year as presented, as per the PA Department of Education mandate.

Roll Call

Mr. Burnham	_____	Mr. Johnston	_____	Mr. Merritt	_____
Mr. Custard	_____	Mr. Klink	_____	Mr. Rose	_____
Ms. Hargenrater	_____	Mr. McQuiston	_____	Mr. Valesky	_____

H. 2026 PSBA Officers Election

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech JOC approve the chosen candidates as selected below. The Board Secretary will register the votes online as required.

President: Holly Arnold

Vice President: Matt Vannoy

Insurance Trustees (choose 2): Kathy Swope, Roberta Marcus

School Board Secretaries (choose 3): Christina DeAngelis, Tricia Cousino, Jamie Zimeofsky

Roll Call			
Mr. Burnham	_____	Mr. Johnston	_____
Mr. Custard	_____	Mr. Klink	_____
Ms. Hargenrater	_____	Mr. McQuiston	_____
		Mr. Merritt	_____
		Mr. Rose	_____
		Mr. Valesky	_____

I. Technical Assistance MOU 2025-2026

(Motion _____ Second _____ Action _____)

RESOLVED, the Crawford Tech JOC approve the 2025-2026 Technology Assistance Program Memorandum of Understanding as presented.

Roll Call			
Mr. Burnham	_____	Mr. Johnston	_____
Mr. Custard	_____	Mr. Klink	_____
Ms. Hargenrater	_____	Mr. McQuiston	_____
		Mr. Merritt	_____
		Mr. Rose	_____
		Mr. Valesky	_____

IX. DIRECTOR'S REPORT

X. DISCUSSION: Total Grant Services Contract

XI. SUPERINTENDENTS' COMMENTS

XII. JOC MEMBERS' COMMENTS/QUESTIONS

XIII. NEXT MEETING – October 15, 2025

XIV. ADJOURNMENT

The meeting adjourned on a motion by _____, Seconded by _____
at _____p.m. All in favor.

Ryan Smith
Business Manager/Board Secretary