



Crawford County Career & Technical Center

REGULAR MEETING – OCTOBER 15, 2025

I. CALL TO ORDER

Members in attendance: Tim McQuiston, Kevin Merritt, John Burnham, Monica Hargenrater, Bob Johnston, David Valesky, Brian Custard, Jeffrey Rose

Members absent: Ryan Klink

Others in attendance: Kevin Sprong, Mike Costa, Ryan Smith, Heather Harrington, Jenn Galdon, Adam Jardina, Shawn Ford

The regular meeting of the Joint Operating Committee of Crawford Tech was called to order by Chairperson Merritt at 6:30 p.m.

II. APPROVAL OF AGENDA

Motion: Mr. Burnham

Second: Mr. Valesky

Roll Call

Mr. Burnham Yes

Mr. Johnston Yes

Mr. Merritt Yes

Mr. Custard Yes

Mr. Klink Absent

Mr. Rose Yes

Ms. Hargenrater Yes

Mr. McQuiston Yes

Mr. Valesky Yes

Motion Carried

II. APPROVAL OF AGENDA

Motion: Mr. Burnham

Second: Mr. Valesky

Roll Call

Mr. Burnham Yes

Mr. Johnston Yes

Mr. Merritt Yes

Mr. Custard Yes

Mr. Klink Absent

Mr. Rose Yes

Ms. Hargenrater Yes

Mr. McQuiston Yes

Mr. Valesky Yes

Motion Carried

III. APPROVAL OF REGULAR MEETING MINUTES

Motion: Mr. McQuiston

Second: Ms. Hargenrater

RESOLVED, the Crawford Tech JOC approve and accept the Regular Meeting Minutes of September 17, 2025.

Roll Call

Mr. Burnham YesMr. Johnston YesMr. Merritt YesMr. Custard YesMr. Klink AbsentMr. Rose YesMs. Hargenrater YesMr. McQuiston YesMr. Valesky Yes

Motion Carried

IV. FINANCIAL (see addenda)

Motion: Ms. Hargenrater

Second: Mr. Custard

RESOLVED, the Crawford Tech JOC approve and accept the following financial items:

- A. Expenditures** – General Fund bills for September and October totaling \$899,891.32, Student Activity Funds totaling \$59.60, and Capital Funds Payments totaling \$327,906.06 as presented to the JOC members prior to the meeting for review.

A copy of the listing to be made part of the minutes of this meeting.

- B. Reports** for October as presented:

- 1. Treasurer's Report**
- 2. Activities Report** - 2025-2026 school year
- 3. Shop Report**
- 4. Enrollment Report** (information only)

Roll Call

Mr. Burnham YesMr. Johnston YesMr. Merritt YesMr. Custard YesMr. Klink AbsentMr. Rose YesMs. Hargenrater YesMr. McQuiston YesMr. Valesky Yes

Motion Carried

V. COMMUNICATION**VI. OLD BUSINESS**

- VII. EXECUTIVE SESSION** – An Executive Session was held at 6:32 p.m. for Personnel and Contract Negotiations, reconvened at 6:44 p.m.

VIII. NEW BUSINESS

- A. Personnel**

Motion: Mr. Burnham

Second: Mr. Rose

RESOLVED, the Crawford Tech JOC approve the following personnel items:

1. Nick Shearer, FFA Advisor, at \$1,864.86. pro-rated for the 2025-2026 school year, beginning October 16, 2025, pending required paperwork.

2. _____, Custodian Long-Term Substitute, at \$14 per hour, for the 2025-2026 school year. **NO Candidate to vote on.**

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Absent</u>	Mr. Rose	<u>Yes</u>
Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

B. Travel

Motion : Mr. Custard

Second: Mr. Burnham

RESOLVED, the Crawford Tech JOC approve the following travel items:

1. Mike Costa, John Brown, and Rob Kightlinger, State College, Innovation, Learning, and Career Education Conference, 11/5-7/2025. The cost to the JOC for mileage, lodging, registration, food and substitutes is approximately \$3,348.
2. Dom DiMucci, Nick Garcia, and four students, Oakdale, PA, CCAC/GPADA 2025 Automotive Technology Scholarship Competition and Instructor Update Seminar. 11/14/2025. The cost to the program for gas for the school vehicle and a substitute is approximately \$175.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Absent</u>	Mr. Rose	<u>Yes</u>
Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

C. Total Grant Services

Motion : Mr. Johnston

Second : Ms. Hargenrater

RESOLVED, the Crawford Tech JOC approve the agreement between Total Grant Services and Crawford Tech, as presented.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Absent</u>	Mr. Rose	<u>Yes</u>
Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

D. Veterinary Sciences Affiliation Agreement

Motion: Ms. Hargenrater

Second: Mr. Custard

RESOLVED, the Crawford Tech JOC approve the affiliation agreement between Shearer Family Farm LLC and Crawford Tech, as presented.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Absent</u>	Mr. Rose	<u>Yes</u>
Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

E. Madison Mutual Insurance Company

Motion: Ms. Hargenrater

Second: Mr. Valesky

RESOLVED, the Crawford Tech JOC approve the Business Manager to use Madison Mutual Insurance Company for the Crawford Tech Life Insurance Carrier.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Absent</u>	Mr. Rose	<u>Yes</u>
Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

F. FFA Officers

Motion: Mr. Custard

Second: Mr. Burnham

RESOLVED, the Crawford Tech JOC approve the Crawford Tech FFA Officers as presented.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Absent</u>	Mr. Rose	<u>Yes</u>
Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Yes</u>

Motion Carried

IX. DIRECTOR'S REPORT**X. SUPERINTENDENTS' COMMENTS****XI. JOC MEMBERS' COMMENTS/QUESTIONS****XII. NEXT MEETING – November 19, 2025****XIII. ADJOURNMENT**

The meeting adjourned on a motion by Mr. McQuiston, Seconded by Ms. Hargenrater at 6:56 p.m. All in favor.



Ryan Smith
Business Manager/Board Secretary