



Crawford County Career & Technical Center

I. CALL TO ORDER

Members in attendance: Tim McQuiston, Kevin Merritt, John Burnham, Monica Hargenrater, Bob Johnston, Ryan Klink, Jeffrey Rose, Brian Custard (arrived 6:32 p.m.)

Members absent: David Valesky

Others in attendance: Kevin Sprong, Mike Costa, Ryan Smith, George Joseph, Adam Jardina, Shawn Ford, Jenn Galdon

The regular meeting of the Joint Operating Committee of Crawford Tech was called to order by Chairperson Merritt at 6:30 p.m.

II. APPROVAL OF AGENDA

Motion: Mr. Burnham

Second: Mr. Klink

Roll Call

Mr. Burnham Yes

Mr. Johnston Yes

Mr. Merritt Yes

Mr. Custard Yes

Mr. Klink Yes

Mr. Rose Yes

Ms. Hargenrater Yes

Mr. McQuiston Yes

Mr. Valesky Absent

Motion Carried

III. APPROVAL OF REGULAR MEETING MINUTES

Motion: Mr. McQuiston

Second: Mr. Johnston

RESOLVED, the Crawford Tech JOC approve and accept the Regular Meeting Minutes of October 15, 2025.

Roll Call

Mr. Burnham Yes

Mr. Johnston Yes

Mr. Merritt Yes

Mr. Custard Yes

Mr. Klink Yes

Mr. Rose Yes

Ms. Hargenrater Yes

Mr. McQuiston Yes

Mr. Valesky Absent

Motion Carried

IV. FINANCIAL (see addenda)

Motion: Mr. Burnham

Second: Mr. Custard

RESOLVED, the Crawford Tech JOC approve and accept the following financial items:

- A. Expenditures** – General Fund bills for October and November totaling \$648,432.93 and Student Activity Funds totaling \$662.91, as presented to the JOC members prior to the meeting for review.
A copy of the listing to be made part of the minutes of this meeting.
- B. Reports** for November as presented:
1. **Treasurer's Report**
 2. **Activities Report** - 2025-2026 school year
 3. **Shop Report**
 4. **Enrollment Report** (information only)
 5. **Budget Transfers**
- C. Budget Transfer** to General Fund Unassigned Fund Balance in the amount of \$652,377. for the 2024-2025 school year.

Motion to Amend Item C.:

Motion: Jeff Rose

Second: Brian Custard

Resolve the Crawford Tech JOC approve the Budget Transfer to General Fund Unassigned Fund Balance in the amount of \$652,377. for the 2024-2025 school year, with the reimbursement of \$652,377. to the Districts, in accordance with the membership schedule payment percentages.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>
Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Absent</u>

Motion Carried

- D. Budget Transfer** from Practical Nursing to Adult Education in the amount of \$240,558 for the 2024-2025 school year.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Custard	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>
Ms. Hargenrater	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Valesky	<u>Absent</u>

Motion Carried

V. COMMUNICATION –

- Meadville Tribune: Bonnie Stein Award
- IUP Newsletter: Bonnie Stein Award

VI. OLD BUSINESS

- VII. EXECUTIVE SESSION** – An Executive Session was held at 6:39 p.m. for Personnel and Contract Negotiations, reconvened at 6:46 p.m.

VIII. NEW BUSINESS**A. Custodian Substitute**

Motion: Mr. Johnston

Second: Mr. Burnham

RESOLVED, the Crawford Tech JOC approve Emmett Crandall, Custodian Substitute, at the approved rate of \$14 per hour, retroactive, beginning November 3, 2025.

Roll Call

Mr. Burnham Yes

Mr. Johnston Yes

Mr. Merritt Yes

Mr. Custard Yes

Mr. Klink Yes

Mr. Rose Yes

Ms. Hargenrater Yes

Mr. McQuiston Yes

Mr. Valesky Absent

Motion Carried

B. Travel

Motion : Mr. McQuiston

Second: Mr. Custard

RESOLVED, the Crawford Tech JOC approve the following travel items:

1. Bonnie Stein, Harrisburg, PA, DCTS Sections Meeting, 11/14-15/2025, 4/17-18/2026. There is no cost to the JOC.
2. Laura Peterson, Bonnie Stein, and Tina Craft, Hershey, PA, PACTA, 2/5-6/2026. The cost to the JOC for mileage, lodging, registration, and food for Dr. Peterson is approximately \$1,053. There is no cost to the JOC for Ms. Stein and Ms. Craft.
3. Lindsay Graff, Nick Shearer, and 10 students, Harrisburg, PA, Farm Show, 1/11-13/2026. The cost to FFA for lodging, and food is approximately \$2,141. The cost to the JOC for a rental van, gas, lodging, food, and substitutes is approximately \$2,220.
4. Lindsay Graff, Pittsburgh, PA, Three Rivers Veterinary Symposium, 11/7-9/2025, retroactive. The cost to the JOC for mileage, lodging, registration and food is approximately \$791.
5. Lindsay Graff, St. Louis, MO, Purina Large Herd Nutrition, 12/2-4/2025. All expenses paid. There is no cost to the JOC.

Roll Call

Mr. Burnham Yes

Mr. Johnston Yes

Mr. Merritt Yes

Mr. Custard Yes

Mr. Klink Yes

Mr. Rose Yes

Ms. Hargenrater Yes

Mr. McQuiston Yes

Mr. Valesky Absent

Motion Carried

C. Mental Health Coordinator MOU

Motion: Mr. Burnham

Second: Mr. Klink

RESOLVED, the Crawford Tech JOC approve the Memorandum of Understanding between Crawford Tech and Crawford Tech Education Association.

Roll Call

Mr. Burnham YesMr. Johnston YesMr. Merritt YesMr. Custard YesMr. Klink YesMr. Rose YesMs. Hargenrater YesMr. McQuiston YesMr. Valesky Absent

Motion Carried

D. Officers

Motion: Ms. Hargenrater

Second: Mr. Klink

RESOLVED, the Crawford Tech JOC approve the SkillsUSA and NTHS officers as presented.

Roll Call

Mr. Burnham YesMr. Johnston YesMr. Merritt YesMr. Custard YesMr. Klink YesMr. Rose YesMs. Hargenrater YesMr. McQuiston YesMr. Valesky Absent

Motion Carried

E. PARSS Grant

Motion: Mr. McQuiston

Second: Mr. Custard

RESOLVED, the Crawford Tech JOC accept the PARSS Grant in the amount of \$1,760. for the Automotive Collision Technology program.

Roll Call

Mr. Burnham YesMr. Johnston YesMr. Merritt YesMr. Custard YesMr. Klink YesMr. Rose YesMs. Hargenrater YesMr. McQuiston YesMr. Valesky Absent

Motion Carried

IX. DIRECTOR'S REPORT**X. SUPERINTENDENTS' COMMENTS****XI. JOC MEMBERS' COMMENTS/QUESTIONS****XII. NEXT MEETING – December 17, 2025****XIII. ADJOURNMENT**

The meeting adjourned on a motion by Mr. McQuiston, Seconded by Ms. Hargenrater at 7:29 p.m. All in favor.



Ryan Smith
Business Manager/Board Secretary