



I. CALL TO ORDER

Members in attendance: Tim McQuiston, Kevin Merritt, John Burnham, Fred Bryant, Jeffrey Rose, Brian Custard, Michael Chausse, Monica Hargenrater

Members absent: Ryan Klink

Others in attendance: Kevin Sprong, Mike Costa, Ryan Smith, Adam Jardina, Jenn Galdon, Shawn Ford, Jordan Shuber

The regular meeting of the Joint Operating Committee of Crawford Tech was called to order by Chairperson Merritt at 6:30 p.m.

Motion to suspend 006.1 Policy, Local Joint Operating Committee Procedures, Attendance at Meetings Via Electronic Communications.

Motion: Jeff Rose

Second: Tim McQuiston

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Absent</u>	Mr. Rose	<u>Yes</u>

Motion Carried

II. APPROVAL OF AGENDA

Motion: Ms. Hargenrater

Second: Mr. Custard

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Absent</u>	Mr. Rose	<u>Yes</u>

Motion Carried

III. APPROVAL OF REGULAR MEETING MINUTES

Motion: Mr. Chausse

Second: Ms. Hargenrater

RESOLVED, the Crawford Tech JOC approve and accept the Regular Meeting Minutes of December 17, 2025.

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Absent</u>	Mr. Rose	<u>Yes</u>

Motion Carried

IV. FINANCIAL (see addenda)

Motion: Mr. Custard
Second: Mr. Chausse

RESOLVED, the Crawford Tech JOC approve and accept the following financial items:

A. Expenditures – General Fund bills for December, January and February totaling \$2,461,323.88 and Student Activity Funds totaling \$7,318.44, as presented to the JOC members prior to the meeting for review.
A copy of the listing to be made part of the minutes of this meeting.

B. Reports for January and February as presented:

1. **Treasurer's Report**
2. **Activities Report** - 2025-2026 school year
3. **Shop Report**
4. **Enrollment Report** (information only)

C. Budget Transfers

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Absent</u>	Mr. Rose	<u>Yes</u>

Motion Carried

V. COMMUNICATION –

- Meadville Tribune: Conneaut School District Names New Solicitor
- Meadville Tribune: Brian Custard Goes From School Board To Santa Claus Suit
- Erie News Now: Students Showcase Trade Skills at District 10 SkillsUSA Competition
- Erie News Now: Crawford Tech FFA at 2026 PA Farm Show

VI. OLD BUSINESS

VII. EXECUTIVE SESSION – An Executive Session was held at 6:35 for **Contract Negotiations, Real Estate, and Personnel**, reconvened at 7:18 p.m.

VIII. NEW BUSINESS

A. Travel

Motion: Mr. Rose
Second: Mr. Burnham

RESOLVED, the Crawford Tech JOC approve the following travel items:

1. Ryan Smith, PASBO, Pittsburgh, PA, 3/24-27/2026. The cost to the JOC for mileage, lodging, and registration is approximately \$1,078.
2. Kevin Sprong, Central Region Study Tour, Altoona/State College, PA, 3/2-4/2026. The cost to the JOC for mileage, lodging, and food is approximately \$778.
3. Mike Costa and Vince Trenga, PAIU School Safety and Security Conference, State College, PA, 3/12-13/2026. The cost to the JOC for mileage, lodging, registration, and food is approximately \$1,217.
4. Bonnie Stein and Tina Craft, Building our Workforce, Northern Westmoreland CTC, 3/6/2026. The cost to the JOC for mileage and tolls is approximately \$158.
5. Nick Shearer, Lindsay Graff, approximately 18 students, FFA Competition, New Castle, PA, 3/6/2026. The cost to the JOC for substitutes, school bus, and food is approximately \$803.

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Absent</u>	Mr. Rose	<u>Yes</u>

Motion Carried

B. Addendum to Sewage Line and Connection Agreement and Lift Station Improvement Agreement

Motion : Mr. Chausse
 Second : Ms. Hargenrater

RESOLVED, the Crawford Tech JOC approve the Addendum to Sewage Line and Connection Agreement and Lift Station Improvement Agreement with Crawford Central School District and Meadville Area Recreation Authority.

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Absent</u>	Mr. Rose	<u>Yes</u>

Motion Carried

C. Substitute Instructor Rate

Motion: Mr. McQuiston
 Second: Mr. Chausse

RESOLVED, the Crawford Tech JOC approve the substitute instructor rate at \$150. per day.

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Absent</u>	Mr. Rose	<u>Yes</u>

Motion Carried

D. Disposable Equipment

Motion : Ms. Hargenrater

Second : Mr. Custard

RESOLVED, the Crawford Tech JOC approve the list of surplus items to be disposed of, pending review of the items for possible use by the three sending school districts.

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Absent</u>	Mr. Rose	<u>Yes</u>

Motion Carried

E. PARSS Grant

Motion: Mr. Burnham

Second: Mr. McQuiston

RESOLVED, the Crawford Tech JOC accept the PARSS Grant in the amount of \$1,760. to be used by the Automotive Collision Program.

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Absent</u>	Mr. Rose	<u>Yes</u>

Motion Carried

F. Flooring and Abatement Project Grant Application

Motion: Mr. Rose

Second: Mr. Chausse

RESOLVED, the Crawford Tech JOC approve the Public School Facility Improvement Grant application for the Flooring and Abatement Project, as presented.

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Absent</u>	Mr. Rose	<u>Yes</u>

Motion Carried

G. Annex Renovation Grant Application

Motion: Mr. Custard
Second: Mr. Burnham

RESOLVED, the Crawford Tech JOC approve the Public School Facility Improvement Grant application for the Annex Renovation, as presented.

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Absent</u>	Mr. Rose	<u>Yes</u>

Motion Carried

H. Mid-Year Report-Administrative Goals

IX. DIRECTOR’S REPORT

X. SUPERINTENDENTS’ COMMENTS

XI. JOC MEMBERS’ COMMENTS/QUESTIONS

XII. NEXT MEETING –

Professional Contract Negotiations meetings were held on: January 21, 22, 28, 29, 30 and February 9, 2026.

Professional Contract Negotiations are scheduled for: February 25, 2026 , March 11, 2026, April 8, 2026, April 30, 2026.

The next JOC meeting is scheduled for March 18, 2026.

XIII. ADJOURNMENT

The meeting adjourned on a motion by Mr. McQuiston, Seconded by Ms. Hargenrater at 7:38p.m. All in favor.



 Ryan Smith
 Business Manager/Board Secretary

