

# REQUEST FOR PROPOSAL (RFP)

## AHERA Inspection and Management Plan

**Issue Date:** 03/27/2026

**Proposal Due Date:** 04/08/2026 3:00 PM

**Issued By:**

Crawford Tech

860 Thurston Rd

Meadville Pa, 16335

Matt Trypus

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## 1. INTRODUCTION

Crawford County Career and Technical Center (Crawford Tech) is soliciting proposals from **qualified and licensed environmental consulting firms** to perform an Asbestos Hazard Emergency Response Act (AHERA) inspection and to develop/update the Asbestos Management Plan for its facilities.

The intent of this RFP is to ensure compliance with federal and state regulations regarding asbestos-containing materials (ACM) in school buildings.

The selected firm must have the necessary qualification(s) and certification(s) to inspect and develop the Asbestos Management Plan in accordance with applicable federal, state, and local laws.

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## 2. PROJECT INFORMATION

**Project Name:**

Crawford Tech AHERA Inspection and Management Plan

**Project Location:**

860 Thurston Rd Meadville PA 16335 – All buildings on campus

20763 Old Ellis Hill Rd Meadville PA 16335 – Crawford Tech Annex

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### **3. SCOPE OF WORK**

The selected consultant shall provide all labor, supervision, materials, equipment, and documentation necessary to perform an Asbestos Hazard Emergency Response Act (AHERA) inspection and to develop/update the Asbestos Management Plan for Crawford Tech's facilities.

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### **4. CONTRACTOR QUALIFICATIONS**

Proposers must demonstrate the following qualifications:

- Minimum **3–5 years of experience** conducting asbestos inspections
- Current accreditation under **EPA AHERA for:  
Asbestos Inspector Training  
Management Planner**
- Experience with similar building types
- Access to **accredited laboratory services**

Proposals must include:

- Company background
- Relevant project experience
- Staff qualifications and certifications

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### **5. PROPOSAL PREPARATION AND SUBMISSION REQUIREMENTS**

Crawford Tech will provide consultants interested in bidding on this project an advance opportunity to briefly walk through and inspect the Crawford Tech campus and Crawford Tech Annex on 04/06/2026 from 9:00 A.M.-2:00 P.M.

Proposals must include the following sections:

#### **5.1 Cover Letter**

Signed by an authorized representative.

#### **5.2 Company Qualifications**

Overview of firm experience, qualifications, certifications, and capabilities.

#### **5.3 Project Approach**

Detailed methodology for completing the project.

#### **5.4 Project Schedule**

Estimated timeline for completion.

#### **5.5 Key Personnel**

Resumes and certifications of staff assigned to the project.

#### **5.6 Fee Proposal**

Detailed cost proposal.

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## **6. PROJECT SCHEDULE**

<b>Milestone</b>	<b>Date</b>
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RFP Issued	03/27/2026
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Expected Completion	- ASAP
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## **7. OWNER'S RIGHTS**

Crawford Tech reserves the right to:

- Reject any or all proposals
- Waive informalities or irregularities
- Request additional information from proposers
- Negotiate with selected firms

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## **8. SUBMISSION INSTRUCTIONS**

Proposals must be submitted by:

**Submission Deadline:**

04/08/2026 by 3:00 PM

**Submission Method:**

Email / Physical Delivery

**Submit To:**

Matt Trypus

Crawford Tech

860 Thurston Rd Meadville Pa, 16335

mtrypus@crawfordctc.org

