



Crawford County Career & Technical Center

TO: Joint Operating Committee Members
FROM: Kevin L. Sprong, Director
DATE: May 15, 2026
RE: AGENDA for Wednesday, March 20, 2026 at 6:30 p.m.

I. CALL TO ORDER (time \_\_\_\_\_)

Roll Call

Mr. Bryant Mr. Custard Mr. McQuiston
Mr. Burnham Ms. Hargenrater Mr. Merritt
Mr. Chausse Mr. Klink Mr. Rose

The Chairman will welcome guests and ask if they have anything to bring to the attention of the Committee.

II. APPROVAL OF AGENDA

(Motion \_\_\_\_ Second \_\_\_\_ Action \_\_\_\_)

Roll Call

Mr. Bryant Mr. Custard Mr. McQuiston
Mr. Burnham Ms. Hargenrater Mr. Merritt
Mr. Chausse Mr. Klink Mr. Rose

III. APPROVAL OF REGULAR MEETING MINUTES

(Motion \_\_\_\_ Second \_\_\_\_ Action \_\_\_\_)

RESOLVED, the Crawford Tech JOC approve and accept the Regular Meeting Minutes of April 15, 2026.

Roll Call

Mr. Bryant Mr. Custard Mr. McQuiston
Mr. Burnham Ms. Hargenrater Mr. Merritt
Mr. Chausse Mr. Klink Mr. Rose

IV. FINANCIAL (see addenda)

(Motion \_\_\_\_ Second \_\_\_\_ Action \_\_\_\_)

RESOLVED, the Crawford Tech JOC approve and accept the following financial items:

**A. Expenditures** – General Fund bills for April and May totaling \$862,850.10 and Student Activity Funds totaling \$1,224.44, as presented to the JOC members prior to the meeting for review.  
A copy of the listing to be made part of the minutes of this meeting.

**B. Reports** for May as presented:

- 1. Treasurer's Report**
- 2. Activities Report** - 2025-2026 school year
- 3. Shop Report**
- 4. Enrollment Report** (information only)

Roll Call

Mr. Bryant	_____	Mr. Custard	_____	Mr. McQuiston	_____
Mr. Burnham	_____	Ms. Hargenrater	_____	Mr. Merritt	_____
Mr. Chausse	_____	Mr. Klink	_____	Mr. Rose	_____

**V. COMMUNICATION –**

- Meadville Tribune: RoboBOTS
- Meadville Tribune: SkillsUSA States
- Meadville Tribune: Me Again
- Meadville Tribune: Gold & Silver List

**VI. OLD BUSINESS**

**VII. EXECUTIVE SESSION – Personnel, Legal Matters, Contract Negotiations**

**VIII. NEW BUSINESS**

**A. Travel**  
(Motion \_\_\_\_ Second \_\_\_\_ Action \_\_\_\_)

RESOLVED, the Crawford Tech JOC approve the following travel items:

1. 19 FFA students, Lindsay Graff, Jennie Shearer, Tina Craft, Dom DiMucci, Jennie Donovan, and John Fink, FFA State Competition, State College, PA, 6/9-11/2026. The cost to the FFA for registration, lodging, food and miscellaneous is approximately \$5,385. The cost to the JOC for a school bus, registration, lodging, food, and miscellaneous is approximately \$4,222.
2. Kevin Sprong and Mike Costa, PACTA Leadership Conference, State College, PA, 7/28-30/2026. The cost to the JOC for mileage, lodging, registration, gas, and food is approximately \$1,878.

Roll Call

Mr. Bryant	_____	Mr. Custard	_____	Mr. McQuiston	_____
Mr. Burnham	_____	Ms. Hargenrater	_____	Mr. Merritt	_____
Mr. Chausse	_____	Mr. Klink	_____	Mr. Rose	_____

**B. Maintenance Supervisor Position Description**

(Motion \_\_\_\_ Second \_\_\_\_ Action \_\_\_\_)

RESOLVED, the Crawford Tech JOC approve the Maintenance Supervisor Position Description, as presented.

Roll Call

Mr. Bryant	_____	Mr. Custard	_____	Mr. McQuiston	_____
Mr. Burnham	_____	Ms. Hargenrater	_____	Mr. Merritt	_____
Mr. Chausse	_____	Mr. Klink	_____	Mr. Rose	_____

**C. Maintenance Supervisor Compensation Plan**

(Motion \_\_\_\_ Second \_\_\_\_ Action \_\_\_\_)

RESOLVED, the Crawford Tech JOC approve the Maintenance Supervisor Compensation Plan, as presented.

Roll Call

Mr. Bryant	_____	Mr. Custard	_____	Mr. McQuiston	_____
Mr. Burnham	_____	Ms. Hargenrater	_____	Mr. Merritt	_____
Mr. Chausse	_____	Mr. Klink	_____	Mr. Rose	_____

**D. MOU-ESP/PSEA/NEA**

(Motion \_\_\_\_ Second \_\_\_\_ Action \_\_\_\_)

RESOLVED, the Crawford Tech JOC approve the Memorandum of Understanding between the Crawford County Career and Technical Center JOC and Crawford County Career and Technical Center Education Support Professionals/PSEA/NEA, as presented.

Roll Call

Mr. Bryant	_____	Mr. Custard	_____	Mr. McQuiston	_____
Mr. Burnham	_____	Ms. Hargenrater	_____	Mr. Merritt	_____
Mr. Chausse	_____	Mr. Klink	_____	Mr. Rose	_____

**E. Personnel**

(Motion \_\_\_\_ Second \_\_\_\_ Action \_\_\_\_)

RESOLVED, the Crawford Tech JOC approve the following Personnel items:

1. Janel Prinkey, Aspiring Educator Instructor, pending all required paperwork, at Step 5 (\$70,796.) of the approved negotiated contract for the 2026-2027 school year, plus fringe benefits. Ms. Prinkey's start date will be August 28, 2026.

Ms. Prinkey, up to 20 regular work days to set up the new Aspiring Educator program, at an hourly rate of \$30.50 (2025-2026 school year) and \$31.00(2026-2027 school year).

2. Matt Trypus, resignation, effective 5/15/2026, with regret.

- 3. \_\_\_\_\_, Maintenance Supervisor, at a salary of \$\_\_\_\_ pro-rated for the 2025-2026 school year, plus fringe benefits. \_\_\_\_\_start date will be on or about \_\_\_\_\_.
- 4. Will Sheasley, FMLA, to begin approximately 5/30/26, for two weeks.

Roll Call

Mr. Bryant	_____	Mr. Custard	_____	Mr. McQuiston	_____
Mr. Burnham	_____	Ms. Hargenrater	_____	Mr. Merritt	_____
Mr. Chausse	_____	Mr. Klink	_____	Mr. Rose	_____

**F. Cyber/Charter School Tuition**

(Motion \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_)

RESOLVED, the Crawford Tech JOC approve that sending schools be charged tuition in the amount of \$16,361. per Cyber/Charter student attending the Crawford Tech for the 2026-2027 year.

Roll Call

Mr. Bryant	_____	Mr. Custard	_____	Mr. McQuiston	_____
Mr. Burnham	_____	Ms. Hargenrater	_____	Mr. Merritt	_____
Mr. Chausse	_____	Mr. Klink	_____	Mr. Rose	_____

**G. Appointments**

(Motion \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_)

RESOLVED, the Crawford Tech JOC approve the following appointments:

- 1. **Depository** – Erie Bank for 2026-2027.
- 2. **Treasurer** – Denise Bell, Confidential Secretary, for 2026-2027.
- 3. **Solicitor** - Dillon, McCandless, King, Coulter & Graham, L.L.P for the 2026-2027 school year at a general rate of \$200. per hour.
- 4. **Chief School Administrator** – Shawn Ford, Chief School Administrator, for two-year term (July 1, 2026 through June 30, 2028).

Roll Call

Mr. Bryant	_____	Mr. Custard	_____	Mr. McQuiston	_____
Mr. Burnham	_____	Ms. Hargenrater	_____	Mr. Merritt	_____
Mr. Chausse	_____	Mr. Klink	_____	Mr. Rose	_____

**H. Surplus**

(Motion \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_)

RESOLVED, the Crawford Tech JOC approve the list of surplus items to be disposed of, pending review of the items for possible use by the three sending school districts.

Roll Call

Mr. Bryant	_____	Mr. Custard	_____	Mr. McQuiston	_____
Mr. Burnham	_____	Ms. Hargenrater	_____	Mr. Merritt	_____
Mr. Chausse	_____	Mr. Klink	_____	Mr. Rose	_____

**I. Comprehensive Plan**

(Motion \_\_\_\_ Second \_\_\_\_ Action \_\_\_\_)

RESOLVED, the Crawford Tech JOC approve the Crawford Tech 2026-2029 Comprehensive Plan, as presented.

Roll Call

Mr. Bryant	_____	Mr. Custard	_____	Mr. McQuiston	_____
Mr. Burnham	_____	Ms. Hargenrater	_____	Mr. Merritt	_____
Mr. Chausse	_____	Mr. Klink	_____	Mr. Rose	_____

**J. Health Occupations Affiliation Agreements**

(Motion \_\_\_\_ Second \_\_\_\_ Action \_\_\_\_)

RESOLVED, the Crawford Tech JOC approve the affiliation agreements with Meadville Medical Center and Wesbury United Methodist Retirement Community.

Roll Call

Mr. Bryant	_____	Mr. Custard	_____	Mr. McQuiston	_____
Mr. Burnham	_____	Ms. Hargenrater	_____	Mr. Merritt	_____
Mr. Chausse	_____	Mr. Klink	_____	Mr. Rose	_____

**K. Support Staff Contract Ratification**

(Motion \_\_\_\_ Second \_\_\_\_ Action \_\_\_\_)

RESOLVED, the Crawford Tech JOC ratify the collective bargaining agreement between the Crawford Tech's Joint Operating Committee and Crawford Tech's Education Support Professionals PSEA/NEA Association for the period July 1, 2026 through June 30, 2031, as presented.

Roll Call

Mr. Bryant	_____	Mr. Custard	_____	Mr. McQuiston	_____
Mr. Burnham	_____	Ms. Hargenrater	_____	Mr. Merritt	_____
Mr. Chausse	_____	Mr. Klink	_____	Mr. Rose	_____

**L. SPO Agreement**

(Motion \_\_\_\_ Second \_\_\_\_ Action \_\_\_\_)

RESOLVED, the Crawford Tech JOC approve the SPO agreement, as presented.

Roll Call

Mr. Bryant	_____	Mr. Custard	_____	Mr. McQuiston	_____
Mr. Burnham	_____	Ms. Hargenrater	_____	Mr. Merritt	_____
Mr. Chausse	_____	Mr. Klink	_____	Mr. Rose	_____

**IX. DIRECTOR'S REPORT**

**X. SUPERINTENDENTS' COMMENTS**

**XI. JOC MEMBERS' COMMENTS/QUESTIONS**

**XII. NEXT MEETING -**

Next JOC Meeting: June 20, 2026

**XIII. ADJOURNMENT**

The meeting adjourned on a motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
at \_\_\_\_\_p.m. All in favor.

\_\_\_\_\_  
Ryan Smith  
Business Manager/Board Secretary