



CRAWFORD TECH

Crawford County Career & Technical Center

I. CALL TO ORDER

Members in attendance: Tim McQuiston, Kevin Merritt, John Burnham, Monica Hargenrater, Ryan Klink, Fred Bryant, Michael Chausse, Jeffrey Rose

Members absent: Brian Custard

Others in attendance: Kevin Sprong, Mike Costa, Ryan Smith, Jenn Galdon, Shawn Ford, Jordan Shuber

The regular meeting of the Joint Operating Committee of Crawford Tech was called to order by Chairperson Merritt at 6:30 p.m.

II. APPROVAL OF AGENDA

Motion: Mr. Burnham
Second: Mr. McQuiston

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>

Motion Carried

III. APPROVAL OF REGULAR MEETING MINUTES

Motion: Ms. Hargenrater
Second: Mr. Chausse

RESOLVED, the Crawford Tech JOC approve and accept the Regular Meeting Minutes of April 15, 2026.

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>

Motion Carried

IV. FINANCIAL (see addenda)

Motion: Ms. Hargenrater
Second: Mr. Klink

RESOLVED, the Crawford Tech JOC approve and accept the following financial items:

A. Expenditures – General Fund bills for April and May totaling \$862,850.10 and Student Activity Funds totaling \$1,224.44, as presented to the JOC members prior to the meeting for review.
A copy of the listing to be made part of the minutes of this meeting.

B. Reports for May as presented:

1. **Treasurer's Report**
2. **Activities Report** - 2025-2026 school year
3. **Shop Report**
4. **Enrollment Report** (information only)

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>

Motion Carried

V. COMMUNICATION –

- Meadville Tribune: RoboBOTS
- Meadville Tribune: SkillsUSA States
- Meadville Tribune: Me Again
- Meadville Tribune: Gold & Silver List

VI. OLD BUSINESS

VII. EXECUTIVE SESSION – An Executive Session was held at 6:33 p.m. for Personnel, Legal Matters, Contract Negotiations, reconvened at 7:12 p.m.

VIII. NEW BUSINESS

A. Travel

Motion: Ms. Hargenrater

Second: Mr. McQuiston

RESOLVED, the Crawford Tech JOC approve the following travel items:

1. 19 FFA students, Lindsay Graff, Jennie Shearer, Tina Craft, Dom DiMucci, Jennie Donovan, and John Fink, FFA State Competition, State College, PA, 6/9-11/2026. The cost to the FFA for registration, lodging, food and miscellaneous is approximately \$5,385. The cost to the JOC for a school bus, registration, lodging, food, and miscellaneous is approximately \$4,222.
2. Kevin Sprong and Mike Costa, PACTA Leadership Conference, State College, PA, 7/28-30/2026. The cost to the JOC for mileage, lodging, registration, gas, and food is approximately \$1,878.

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>

Motion Carried

B. Maintenance Supervisor Position Description

Motion : Mr. Klink
Second : Mr. McQuiston

RESOLVED, the Crawford Tech JOC approve the Maintenance Supervisor Position Description, as presented.

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>

Motion Carried

C. Maintenance Supervisor Compensation Plan

Motion : Mr. McQuiston
Second : Mr. Klink

RESOLVED, the Crawford Tech JOC approve the Maintenance Supervisor Compensation Plan, as presented.

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>

Motion Carried

D. MOU-ESP/PSEA/NEA

Motion : Ms. Hargenrater
Second : Mr. Klink

RESOLVED, the Crawford Tech JOC approve the Memorandum of Understanding between the Crawford County Career and Technical Center JOC and Crawford County Career and Technical Center Education Support Professionals/PSEA/NEA, as presented.

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>

Motion Carried

E. Personnel

Motion: Ms. Hargenrater
Second: Mr. Rose

RESOLVED, the Crawford Tech JOC approve the following Personnel items:

1. Janel Prinkey, Aspiring Educator Instructor, pending all required paperwork, at Step 5 (\$70,796.) of the approved negotiated contract for the 2026-2027 school year, plus fringe benefits. Ms. Prinkey’s start date will be August 28, 2026. Ms. Prinkey, up to 20 regular work days to set up the new Aspiring Educator program, at an hourly rate of \$30.50 (2025-2026 school year) and \$31.00(2026-2027 school year).
2. Matt Trypus, resignation, effective 5/15/2026, with regret.
3. Frank Shields, Maintenance Supervisor, at a salary of \$61,000. pro-rated for the 2025-2026 school year, plus fringe benefits. Mr. Shields start date will be on or about 6/8/26.
4. Will Sheasley, FMLA, to begin approximately 5/30/26, for two weeks.

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>

Motion Carried

F. Cyber/Charter School Tuition

Motion : Mr. McQuiston
 Second : Ms. Hargenrater

RESOLVED, the Crawford Tech JOC approve that sending schools be charged tuition in the amount of \$16,361. per Cyber/Charter student attending the Crawford Tech for the 2026-2027 year.

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>

Motion Carried

G. Appointments

Motion: Mr. Rose
 Second: Mr. Burnham

RESOLVED, the Crawford Tech JOC approve the following appointments:

1. **Depository** – Erie Bank for 2026-2027.
2. **Treasurer** – Denise Bell, Confidential Secretary, for 2026-2027.
3. **Solicitor** - Dillon, McCandless, King, Coulter & Graham, L.L.P for the 2026-2027 school year at a general rate of \$200. per hour.
4. **Chief School Administrator** – Shawn Ford, Chief School Administrator, for two-year term (July 1, 2026 through June 30, 2028).

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>

Motion Carried

H. Surplus

Motion: Mr. McQuiston

Second: Ms. Hargenrater

RESOLVED, the Crawford Tech JOC approve the list of surplus items to be disposed of, pending review of the items for possible use by the three sending school districts.

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>

Motion Carried

I. Comprehensive Plan

Motion: Ms. Hargenrater

Second: Mr. Klink

RESOLVED, the Crawford Tech JOC approve the Crawford Tech 2026-2029 Comprehensive Plan, as presented.

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>

Motion Carried

J. Health Occupations Affiliation Agreements

Motion: Mr. McQuiston

Second: Mr. Klink

RESOLVED, the Crawford Tech JOC approve the affiliation agreements with Meadville Medical Center and Wesbury United Methodist Retirement Community.

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>

Motion Carried

K. Support Staff Contract Ratification

Motion: Ms. Hargenrater

Second: Mr. Rose

RESOLVED, the Crawford Tech JOC ratify the collective bargaining agreement between the Crawford Tech’s Joint Operating Committee and Crawford Tech’s Education Support Professionals PSEA/NEA Association for the period July 1, 2026 through June 30, 2031, as presented.

Roll Call

Mr. Bryant	<u>No</u>	Mr. Custard	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>No</u>	Ms. Hargenrater	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>No</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>

Motion Carried

L. SPO Agreement

Motion: Mr. Klink
 Second: Mr. Burnham

RESOLVED, the Crawford Tech JOC approve the SPO agreement, as presented.

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>

Motion Carried

M. Insulin Class Action Lawsuit

Motion: Mr. Klink
 Second: Mr. Burnham

RESOLVED, the Crawford Tech JOC authorize the Solicitor to join the pending class action lawsuit involving insulin pricing.

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>

Motion Carried

N. Social Media Class Action Lawsuit

Motion: Mr. McQuiston
 Second: Mr. Burnham

RESOLVED, the Crawford Tech JOC authorize the Solicitor to join the pending class action lawsuit involving social media.

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>

Motion Carried

O. PowerSchool Class Action Lawsuit

Motion: Ms. Hargenrater

Second: Mr. Klink

RESOLVED, the Crawford Tech JOC authorize the Solicitor to join the pending class action lawsuit involving PowerSchool data breach.

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>

Motion Carried

IX. DIRECTOR'S REPORT

X. SUPERINTENDENTS' COMMENTS


XI. JOC MEMBERS' COMMENTS/QUESTIONS

XII. NEXT MEETING –

Next JOC Meeting: June 20, 2026

XIII. ADJOURNMENT

The meeting adjourned on a motion by Ms. Hargenrater, Seconded by Mr. McQuiston at 7:50 p.m. All in favor.



Ryan Smith
Business Manager/Board Secretary

