



Crawford County Career & Technical Center

TO: Joint Operating Committee Members
FROM: Kevin L. Sprong, Director [Signature]
DATE: June 11, 2026
RE: AGENDA for Wednesday, June 17, 2026 at 6:30 p.m.

I. CALL TO ORDER (time _____)

Roll Call

Mr. Bryant _____ Mr. Custard _____ Mr. McQuiston _____
Mr. Burnham _____ Ms. Hargenrater _____ Mr. Merritt _____
Mr. Chausse _____ Mr. Klink _____ Mr. Rose _____

The Chairman will welcome guests and ask if they have anything to bring to the attention of the Committee.

II. APPROVAL OF AGENDA

(Motion ____ Second ____ Action ____)

Roll Call

Mr. Bryant _____ Mr. Custard _____ Mr. McQuiston _____
Mr. Burnham _____ Ms. Hargenrater _____ Mr. Merritt _____
Mr. Chausse _____ Mr. Klink _____ Mr. Rose _____

III. APPROVAL OF REGULAR MEETING MINUTES

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech JOC approve and accept the Regular Meeting Minutes of May 20, 2026.

Roll Call

Mr. Bryant _____ Mr. Custard _____ Mr. McQuiston _____
Mr. Burnham _____ Ms. Hargenrater _____ Mr. Merritt _____
Mr. Chausse _____ Mr. Klink _____ Mr. Rose _____

IV. FINANCIAL (see addenda)

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech JOC approve and accept the following financial items:

- A. **Expenditures** – General Fund bills for May and June totaling \$815,996.47 and Student Activity Funds totaling \$10,289.03, as presented to the JOC members prior to the meeting for review.
A copy of the listing to be made part of the minutes of this meeting.
- B. **Reports** for June as presented:
 - 1. **Treasurer's Report**
 - 2. **Activities Report** - 2025-2026 school year
 - 3. **Shop Report**
 - 4. **Enrollment Report** (information only)
- C. Authorize Business Manager to pay the July bills. All invoices will be included in the report at the August JOC meeting.

Roll Call

Mr. Bryant	_____	Mr. Custard	_____	Mr. McQuiston	_____
Mr. Burnham	_____	Ms. Hargenrater	_____	Mr. Merritt	_____
Mr. Chause	_____	Mr. Klink	_____	Mr. Rose	_____

V. COMMUNICATION –

- Meadville Tribune: Signing Day
- Erie News Now: Crawford Tech Students Celebrate Career Commitments
- Meadville Tribune: Carpentry Skeet House

VI. OLD BUSINESS

VII. EXECUTIVE SESSION – School Safety Report, Personnel, Legal Matters

VIII. NEW BUSINESS

A. Technology Coordinator Compensation Plan

(Motion _____ Second _____ Action _____)

RESOLVED, the Crawford Tech JOC approve the Technology Coordinator Compensation Plan revision as presented.

Roll Call

Mr. Bryant	_____	Mr. Custard	_____	Mr. McQuiston	_____
Mr. Burnham	_____	Ms. Hargenrater	_____	Mr. Merritt	_____
Mr. Chause	_____	Mr. Klink	_____	Mr. Rose	_____

B. Travel

(Motion _____ Second _____ Action _____)

RESOLVED, the Crawford Tech JOC approve Bonnie Stein and Tina Craft,

Cooperative Education/PACTA Conference, State College, July 28-30, 2026. The cost to the JOC for mileage and food is approximately \$285. The lodging and registration will be paid by Pathful, as they are presenting with them at the conference.

Roll Call

Mr. Bryant	_____	Mr. Custard	_____	Mr. McQuiston	_____
Mr. Burnham	_____	Ms. Hargenrater	_____	Mr. Merritt	_____
Mr. Chausse	_____	Mr. Klink	_____	Mr. Rose	_____

C. 2026-2027 Budget Final Approval

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech JOC affirm the 2026-2027 Budget in the amount of \$8,396,113 as follows:

Operating Expenditures \$7,221,895.; Estimated Gross debt Services \$715,950.; Secondary Perkins, Grants, Adult Education \$458,268.

Roll Call

Mr. Bryant	_____	Mr. Custard	_____	Mr. McQuiston	_____
Mr. Burnham	_____	Ms. Hargenrater	_____	Mr. Merritt	_____
Mr. Chausse	_____	Mr. Klink	_____	Mr. Rose	_____

D. Investment Authorization

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech JOC authorize the Business Manager and/or Director to purchase investments during the 2026-2027 year as monies become available.

Roll Call

Mr. Bryant	_____	Mr. Custard	_____	Mr. McQuiston	_____
Mr. Burnham	_____	Ms. Hargenrater	_____	Mr. Merritt	_____
Mr. Chausse	_____	Mr. Klink	_____	Mr. Rose	_____

E. Liability Insurance and Workman's Compensation

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech JOC approve the renewal of the Liability/Workers' Compensation coverage for the 2026-2027 year, as presented.

Roll Call

Mr. Bryant	_____	Mr. Custard	_____	Mr. McQuiston	_____
Mr. Burnham	_____	Ms. Hargenrater	_____	Mr. Merritt	_____
Mr. Chausse	_____	Mr. Klink	_____	Mr. Rose	_____

F. Close Account Records

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech JOC authorize the Business Manger to close the 2025-2026 accounting records including posting of appropriate budgetary transfers.

Roll Call

Mr. Bryant	_____	Mr. Custard	_____	Mr. McQuiston	_____
Mr. Burnham	_____	Ms. Hargenrater	_____	Mr. Merritt	_____
Mr. Chausse	_____	Mr. Klink	_____	Mr. Rose	_____

G. Student Handbook 2026-2027

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech JOC approve the 2026-2027 Student Handbook as presented.

Roll Call

Mr. Bryant	_____	Mr. Custard	_____	Mr. McQuiston	_____
Mr. Burnham	_____	Ms. Hargenrater	_____	Mr. Merritt	_____
Mr. Chausse	_____	Mr. Klink	_____	Mr. Rose	_____

H. Adult Education Schedule

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech JOC approve the Adult Evening Program schedule for Fall 2026 as presented. Also, the approval of additional classes to be added based on need.

Roll Call

Mr. Bryant	_____	Mr. Custard	_____	Mr. McQuiston	_____
Mr. Burnham	_____	Ms. Hargenrater	_____	Mr. Merritt	_____
Mr. Chausse	_____	Mr. Klink	_____	Mr. Rose	_____

I. PSBA Training

(Motion ____ Second ____ Action ____)

RESOLVED, the Crawford Tech JOC approve purchasing the PSBA school board training program.

Roll Call

Mr. Bryant	_____	Mr. Custard	_____	Mr. McQuiston	_____
Mr. Burnham	_____	Ms. Hargenrater	_____	Mr. Merritt	_____
Mr. Chausse	_____	Mr. Klink	_____	Mr. Rose	_____

IX. DIRECTOR'S REPORT

X. SUPERINTENDENTS' COMMENTS

XI. JOC MEMBERS' COMMENTS/QUESTIONS

XII. NEXT MEETING – August 19, 2026

XIII. ADJOURNMENT

The meeting adjourned on a motion by _____, Seconded by _____
at _____p.m. All in favor.

Ryan Smith
Business Manager/Board Secretary