



Crawford County Career & Technical Center

I. CALL TO ORDER

Members in attendance: Tim McQuiston, Kevin Merritt, John Burnham, Monica Hargenrater, Ryan Klink, Fred Bryant, Michael Chausse, Jeffrey Rose

Members absent: Brian Custard

Others in attendance: Kevin Sprong, Mike Costa, Ryan Smith, Jenn Galdon, Shawn Ford, Jordan Shuber

The regular meeting of the Joint Operating Committee of Crawford Tech was called to order by Chairperson Merritt at 6:30 p.m.

II. APPROVAL OF AGENDA

Motion: Ms. Hargenrater

Second: Mr. Klink

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>

Motion Carried

III. APPROVAL OF REGULAR MEETING MINUTES

Motion: Mr. Klink

Second: Ms. Hargenrater

RESOLVED, the Crawford Tech JOC approve and accept the Regular Meeting Minutes of May 20, 2026.

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>

Motion Carried

IV. FINANCIAL (see addenda)

Motion : Ms. Hargenrater

Second : Mr. Klink

RESOLVED, the Crawford Tech JOC approve and accept the following financial items:

- A. Expenditures** – General Fund bills for May and June totaling \$815,996.47 and Student Activity Funds totaling \$10,289.03, as presented to the JOC members prior to the meeting for review.
A copy of the listing to be made part of the minutes of this meeting.
- B. Reports** for June as presented:
- 1. Treasurer's Report**
 - 2. Activities Report** - 2025-2026 school year
 - 3. Shop Report**
 - 4. Enrollment Report** (information only)
- C.** Authorize Business Manager to pay the July bills. All invoices will be included in the report at the August JOC meeting.

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>

Motion Carried

V. COMMUNICATION –

- Meadville Tribune: Signing Day
- Erie News Now: Crawford Tech Students Celebrate Career Commitments
- Meadville Tribune: Carpentry Skeet House

VI. OLD BUSINESS

- VII. EXECUTIVE SESSION** – An Executive Session was held at 6:36 p.m. for School Safety Report, Personnel, Legal Matters, reconvened at 6:55 p.m.

VIII. NEW BUSINESS

A. Technology Coordinator Compensation Plan

Motion: Mr. McQuiston

Second: Mr. Klink

RESOLVED, the Crawford Tech JOC approve the Technology Coordinator Compensation Plan revision as presented.

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>

Motion Carried

B. Travel

Motion: Mr. Burnham

Second: Mr. Klink

RESOLVED, the Crawford Tech JOC approve Bonnie Stein and Tina Craft, Cooperative Education/PACTA Conference, State College, July 28-30, 2026. The cost to the JOC for mileage and food is approximately \$285. The lodging and registration will be paid by Pathful, as they are presenting with them at the conference.

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>

Motion Carried

C. 2026-2027 Budget Final Approval

Motion: Ms. Hargenrater

Second: Mr. McQuiston

RESOLVED, the Crawford Tech JOC affirm the 2026-2027 Budget in the amount of \$8,396,113 as follows:

Operating Expenditures \$7,221,895.; Estimated Gross debt Services \$715,950.; Secondary Perkins, Grants, Adult Education \$458,268.

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>

Motion Carried

D. Investment Authorization

Motion: Ms. Hargenrater

Second: Mr. McQuiston

RESOLVED, the Crawford Tech JOC authorize the Business Manager and/or Director to purchase investments during the 2026-2027 year as monies become available.

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>

Motion Carried

E. Liability Insurance and Workman's Compensation

Motion: Ms. Hargenrater

Second: Mr. Klink

RESOLVED, the Crawford Tech JOC approve the renewal of the Liability/Workers' Compensation coverage for the 2026-2027 year, as presented.

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>

Motion Carried

F. Close Account Records

Motion: Mr. Klink

Second: Mr. Burnham

RESOLVED, the Crawford Tech JOC authorize the Business Manger to close the 2025-2026 accounting records including posting of appropriate budgetary transfers.

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>

Motion Carried

G. Student Handbook 2026-2027

Motion: Mr. McQuiston

Second: Ms. Hargenrater

RESOLVED, the Crawford Tech JOC approve the 2026-2027 Student Handbook as presented.

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>

Motion Carried

H. Adult Education Schedule

Motion: Mr. Burnham

Second: Mr. Chausse

RESOLVED, the Crawford Tech JOC approve the Adult Evening Program schedule for Fall 2026 as presented. Also, the approval of additional classes to be added based on need.

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>

Motion Carried

I. PSBA Training

Motion: Mr. Klink

Second: Ms. Hargenrater

RESOLVED, the Crawford Tech JOC approve purchasing the PSBA school board training program.

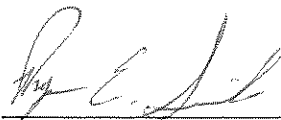
Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>

Motion Carried

IX. DIRECTOR'S REPORT**X. SUPERINTENDENTS' COMMENTS****XI. JOC MEMBERS' COMMENTS/QUESTIONS****XII. NEXT MEETING – August 19, 2026****XIII. ADJOURNMENT**

The meeting adjourned on a motion by Mr. Klink, Seconded by Mr. Burnham at 7:21 p.m.
All in favor.



Ryan Smith
Business Manager/Board Secretary

