Crawford County Career & Technical Center

TO: Joint Operating Committee Members

FROM: Kevin L. Sprong, Director KLS

DATE: August 13, 2026

RE: **AGENDA for Wednesday, August 19, 2026 at 6:30 p.m.**

I. CALL TO ORDER (time_______________)

Roll Call

Mr. Bryant	________	Mr. Custard	________	Mr. McQuiston	________
Mr. Burnham	________	Ms. Hargenrater	_______	Mr. Merritt	________
Mr. Chausse	________	Mr. Klink	________	Mr. Rose	________

The Chairman will welcome guests and ask if they have anything to bring to the attention of the Committee.

II. APPROVAL OF AGENDA

(Motion _____ Second _____ Action _____)

Roll Call

Mr. Bryant	________	Mr. Custard	________	Mr. McQuiston	________
Mr. Burnham	________	Ms. Hargenrater	_______	Mr. Merritt	________
Mr. Chausse	________	Mr. Klink	________	Mr. Rose	________

III. APPROVAL OF REGULAR MEETING MINUTES

(Motion _____ Second _____ Action _____)

RESOLVED, the Crawford Tech JOC approve and accept the Regular Meeting Minutes of June 17, 2026.

Roll Call

Mr. Bryant	________	Mr. Custard	________	Mr. McQuiston	________
Mr. Burnham	________	Ms. Hargenrater	_______	Mr. Merritt	________
Mr. Chausse	________	Mr. Klink	________	Mr. Rose	________

IV. FINANCIAL (see addenda)

(Motion _____ Second _____ Action _____)

RESOLVED, the Crawford Tech JOC approve and accept the following financial items:

A. **Expenditures –** General Fund bills for June, July and August totaling $1,397,308.66 and Student Activity Funds totaling $4,379.71, as presented to the JOC members prior to the meeting for review.
A copy of the listing to be made part of the minutes of this meeting.

B. **Reports** for June, July and August as presented:

1. **Treasurer's Report**
2. **Activities Report** - 2026-2027 school year
3. **Shop Report**
4. **Enrollment Report** (information only)

C. **Capital Improvement Projects**
1. Authorize the Executive Director to enter into a contract with Rabe in the amount, not to exceed, $25,000 to repair the chiller.
2. Authorize the Executive Director to enter into a contract with Rabe in the amount, not to exceed, $20,000 to repair the boilers.
3. Authorize the Executive Director to enter into a contract with OZ Enterprises in the amount, not to exceed, $10,000 to replace the HVAC Controllers.

Roll Call

Mr. Bryant	________	Mr. Custard	________	Mr. McQuiston	________
Mr. Burnham	________	Ms. Hargenrater	________	Mr. Merritt	________
Mr. Chausse	________	Mr. Klink	________	Mr. Rose	________

V. COMMUNICATION –
- Meadville Tribune: Mistakes Were Made

VI. OLD BUSINESS

VII. EXECUTIVE SESSION – Personnel

VIII. NEW BUSINESS

A. Personnel

(Motion _____ Second _____ Action _____)

RESOLVED, the Crawford Tech JOC approve the following personnel items:
1. Glen Nikolaison, HVAC instructor, resignation, effective 8/19/26, with regret.
2. _______________, HVAC instructor pending all required paperwork, at Emergency Step ($55,906.) of the approved negotiated contract for the 2026-2027 school year, plus fringe benefits. Mr. _________ start date will be August 28, 2026.
3. Day to Day Substitute list for the 2026-2027 school year as presented.
4. Adult Education Instructor list for 2026-2027 school year as presented.
5. Ashley Donovan, FMLA, retroactive, 8/10/26.
6. Gary Decker, MOU, effective___________, as presented.

Roll Call

Mr. Bryant	________	Mr. Custard	________	Mr. McQuiston	________
Mr. Burnham	________	Ms. Hargenrater	________	Mr. Merritt	________
Mr. Chausse	________	Mr. Klink	________	Mr. Rose	________

B. Travel

(Motion _____ Second _____ Action _____)

RESOLVED, the Crawford Tech JOC approve the following travel items:

1. Kristen Deets, Stacey Sabruno, and 12 cosmetology students, Columbus Hair Show, 10/12/26. The cost to the program for a school bus, tickets, and a substitute is approximately $2,332.
2. Bonnie Stein and Tina Craft, Co-op Education/PCEA Conference, State College, 10/14-16/26. The cost to the JOC for mileage, lodging, registration and food is approximately $1,314.
3. Cindy Saulsbery, Educational Excellence for Health Care Educators, State College, PA, 11/12-13/26. The cost to the JOC for mileage, lodging, registration and a substitute is approximately $1,221.

Roll Call

Mr. Bryant	________	Mr. Custard	________	Mr. McQuiston	________
Mr. Burnham	________	Ms. Hargenrater	________	Mr. Merritt	________
Mr. Chausse	________	Mr. Klink	________	Mr. Rose	________

C. Surplus

(Motion _____ Second _____ Action _____)

RESOLVED, the Crawford Tech JOC approve the list of surplus items to be disposed of, pending review of the items for possible use by the three sending school districts.

Roll Call

Mr. Bryant	________	Mr. Custard	________	Mr. McQuiston	________
Mr. Burnham	________	Ms. Hargenrater	________	Mr. Merritt	________
Mr. Chausse	________	Mr. Klink	________	Mr. Rose	________

D. Perkins Funding – Local Plan

(Motion _____ Second _____ Action _____)

RESOLVED, the Crawford Tech JOC approve the following elements of the Perkins Local Plan in the amount of $198,891 for the 2026-2027 school year:

1. Special Populations Coordinator (Partially funded through Perkins) – Gary Decker $77,712.

2. Instructional Aides (Partially funded through Perkins) – Cindy Harry ($20.65/hour); Stacey Sabruno $19.90/hour, Paula Loveless $19.90/hour, and Alice Williams ($19.90/hour), Instructional Shop Equipment ($23,448.)

Roll Call

Mr. Bryant	________	Mr. Custard	________	Mr. McQuiston	________
Mr. Burnham	________	Ms. Hargenrater	________	Mr. Merritt	________
Mr. Chausse	________	Mr. Klink	________	Mr. Rose	________

E. Report of Goals 2025-2026

F. Goals 2026-2027

(Motion ______ Second ______ Action ______)

RESOLVED, the Crawford Tech JOC approve the Goals for 2026-2027 school year as presented.

Roll Call

Mr. Bryant	________	Mr. Custard	________	Mr. McQuiston	________
Mr. Burnham	________	Ms. Hargenrater	________	Mr. Merritt	________
Mr. Chausse	________	Mr. Klink	________	Mr. Rose	________

G. School Facility Improvement Grant Application/Resolution

(Motion ______ Second ______ Action ______)

RESOLVED, the Crawford Tech JOC approve the School Facility Improvement Grant Application/Resolution as presented.

Roll Call

Mr. Bryant	________	Mr. Custard	________	Mr. McQuiston	________
Mr. Burnham	________	Ms. Hargenrater	________	Mr. Merritt	________
Mr. Chausse	________	Mr. Klink	________	Mr. Rose	________

IX. DIRECTOR'S REPORT

X. SUPERINTENDENTS' COMMENTS

XI. JOC MEMBERS' COMMENTS/QUESTIONS

XII. NEXT MEETING – September 16, 2026

XIII. ADJOURNMENT

The meeting adjourned on a motion by ______________________, Seconded by ___________________ at _________p.m. All in favor.

____
Ryan Smith
Business Manager/Board Secretary