



Crawford County Career & Technical Center

I. CALL TO ORDER

Members in attendance: Tim McQuiston, Kevin Merritt, John Burnham, Ryan Klink, Fred Bryant, Michael Chausse, Jeffrey Rose

Members absent: Brian Custard, Monica Hargenrater

Others in attendance: Kevin Sprong, Mike Costa, Ryan Smith, Jenn Galdon, Shawn Ford, Jordan Shuber, Adam Jardina

The regular meeting of the Joint Operating Committee of Crawford Tech was called to order by Chairperson Merritt at 6:30 p.m

II. APPROVAL OF AGENDA

Motion: Mr. Klink

Second: Mr. McQuiston

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Absent</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>

Motion Carried

III. APPROVAL OF REGULAR MEETING MINUTES

Motion: Mr. Klink

Second: Mr. Chausse

RESOLVED, the Crawford Tech JOC approve and accept the Regular Meeting Minutes of June 17, 2026.

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Absent</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>

Motion Carried

IV. FINANCIAL (see addenda)

Motion: Mr. Klink

Second: Mr. Burnham

RESOLVED, the Crawford Tech JOC approve and accept the following financial items:

- A. Expenditures** – General Fund bills for June, July and August totaling \$1,397,308.66 and Student Activity Funds totaling \$4,379.71, as presented to the JOC members prior to the meeting for review.
A copy of the listing to be made part of the minutes of this meeting.
- B. Reports** for June, July and August as presented:
- 1. Treasurer's Report**
 - 2. Activities Report** - 2026-2027 school year
 - 3. Shop Report**
 - 4. Enrollment Report** (information only)
- C. Capital Improvement Projects**
1. Authorize the Executive Director to enter into a contract with Rabe in the amount, not to exceed, \$25,000 to repair the chiller.
 2. Authorize the Executive Director to enter into a contract with Rabe in the amount, not to exceed, \$20,000 to repair the boilers.

Motion to Amend: Mr. McQuiston

Second to Amend: Mr. Klink

3. Authorize the Executive Director to enter into a contract with OZ Enterprises in the amount, not to exceed, \$10,000 to replace the HVAC Controllers.

Amended Motion:

3. Authorize the Executive Director to enter into a contract, in the amount, not to exceed, \$10,000 to replace the HVAC Controllers.

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Absent</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>

Motion Carried

V. COMMUNICATION –

- Meadville Tribune: Mistakes Were Made

VI. OLD BUSINESS

- VII. EXECUTIVE SESSION** – An Executive Session was held at 6:48 p.m. for Personnel, reconvened at 6:53 p.m.

VIII. NEW BUSINESS

A. Personnel

Motion: Mr. McQuiston

Second: Mr. Burnham

RESOLVED, the Crawford Tech JOC approve the following personnel items:

1. Glen Nikolaison, HVAC instructor, resignation, effective 8/19/26, with regret.
2. Frank Danforth, HVAC instructor pending all required paperwork, at Emergency Step (\$55,906.) of the approved negotiated contract for the 2026-2027 school year, plus fringe benefits. Mr. Danforth's start date will be August 28, 2026.
3. Day to Day Substitute list for the 2026-2027 school year as presented.
4. Adult Education Instructor list for 2026-2027 school year as presented.
5. Ashley Donovan, FMLA, retroactive, 8/10/26.
6. Gary Decker, MOU, effective 8/28/26, as presented.

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Absent</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>

Motion Carried

B. Travel

Motion: Mr. Rose

Second: Mr. Chausse

RESOLVED, the Crawford Tech JOC approve the following travel items:

1. Kristen Deets, Stacey Sabruno, and 12 cosmetology students, Columbus Hair Show, 10/12/26. The cost to the program for a school bus, tickets, and a substitute is approximately \$2,332.
2. Bonnie Stein and Tina Craft, Co-op Education/PCEA Conference, State College, 10/14-16/26. The cost to the JOC for mileage, lodging, registration and food is approximately \$1,314.
3. Cindy Saulsbery, Educational Excellence for Health Care Educators, State College, PA, 11/12-13/26. The cost to the JOC for mileage, lodging, registration and a substitute is approximately \$1,221.

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Absent</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>

Motion Carried

C. Surplus

Motion: Mr. Klink

Second: Mr. McQuiston

RESOLVED, the Crawford Tech JOC approve the list of surplus items to be disposed of, pending review of the items for possible use by the three sending school districts.

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Absent</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>

Motion Carried

D. Perkins Funding – Local Plan

Motion: Mr. McQuiston
Second: Mr. Rose

RESOLVED, the Crawford Tech JOC approve the following elements of the Perkins Local Plan in the amount of \$198,891 for the 2026-2027 school year:

1. Special Populations Coordinator (Partially funded through Perkins) – Gary Decker \$77,712.
2. Instructional Aides (Partially funded through Perkins) – Cindy Harry (\$20.65/hour); Stacey Sabruno \$19.90/hour, Paula Loveless \$19.90/hour, and Alice Williams (\$19.90/hour), Instructional Shop Equipment (\$23,448.)

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Absent</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>

Motion Carried

E. Report of Goals 2025-2026

F. Goals 2026-2027

Motion: Mr. Klink
Second: Mr. Burnham

RESOLVED, the Crawford Tech JOC approve the Goals for 2026-2027 school year as presented.

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Absent</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>

Motion Carried

G. School Facility Improvement Grant Application/Resolution

Motion: Mr. Chausse
Second: Mr. McQuiston

RESOLVED, the Crawford Tech JOC approve the School Facility Improvement Grant Application/Resolution as presented.

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Absent</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>

Motion Carried

Motion to Add Motion H: Mr. McQuiston
Second to Add Motion H : Mr. Klink

H. Biomass Re-Design

RESOLVED, the Crawford Tech JOC approve Porter Consulting to complete a re-design of the Biomass construction project.

Roll Call

Mr. Bryant	<u>Yes</u>	Mr. Custard	<u>Absent</u>	Mr. McQuiston	<u>Yes</u>
Mr. Burnham	<u>Yes</u>	Ms. Hargenrater	<u>Absent</u>	Mr. Merritt	<u>Yes</u>
Mr. Chausse	<u>Yes</u>	Mr. Klink	<u>Yes</u>	Mr. Rose	<u>Yes</u>

Motion Carried

IX. DIRECTOR'S REPORT

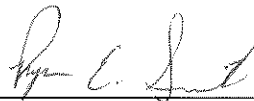
X. SUPERINTENDENTS' COMMENTS

XI. JOC MEMBERS' COMMENTS/QUESTIONS

XII. NEXT MEETING – September 16, 2026

XIII. ADJOURNMENT

The meeting adjourned on a motion by Tim McQuiston, Seconded by Ryan Klink at 7:35 p.m. All in favor.



Ryan Smith
Business Manager/Board Secretary

