Crawford County Career & Technical Center

TO: Joint Operating Committee Members

FROM: Kevin L. Sprong, Director KLS

DATE: September 11, 2026

RE: **AGENDA for Wednesday, September 16, 2026 at 6:30 p.m.**

I. CALL TO ORDER (time______________)

Roll Call

Mr. Bryant	________	Mr. Custard	________	Mr. McQuiston	________
Mr. Burnham	________	Ms. Hargenrater	_______	Mr. Merritt	________
Mr. Chausse	________	Mr. Klink	________	Mr. Rose	________

The Chairman will welcome guests and ask if they have anything to bring to the attention of the Committee.

II. APPROVAL OF AGENDA

(Motion _____ Second _____ Action _____)

Roll Call

Mr. Bryant	________	Mr. Custard	________	Mr. McQuiston	________
Mr. Burnham	________	Ms. Hargenrater	_______	Mr. Merritt	________
Mr. Chausse	________	Mr. Klink	________	Mr. Rose	________

III. APPROVAL OF REGULAR MEETING MINUTES

(Motion _____ Second _____ Action _____)

RESOLVED, the Crawford Tech JOC approve and accept the Regular Meeting Minutes of August 19, 2026.

Roll Call

Mr. Bryant	________	Mr. Custard	________	Mr. McQuiston	________
Mr. Burnham	________	Ms. Hargenrater	_______	Mr. Merritt	________
Mr. Chausse	________	Mr. Klink	________	Mr. Rose	________

IV. FINANCIAL (see addenda)

(Motion _____ Second _____ Action _____)

RESOLVED, the Crawford Tech JOC approve and accept the following financial items:

A. **Expenditures –** General Fund bills for August and September totaling $635,393.70 as presented to the JOC members prior to the meeting for review. A copy of the listing to be made part of the minutes of this meeting.

B. **Reports** for September as presented:

1. **Treasurer's Report**
2. **Activities Report** - 2026-2027 school year
3. **Shop Report**
4. **Enrollment Report** (information only)

Roll Call

Mr. Bryant	________	Mr. Custard	________	Mr. McQuiston	________
Mr. Burnham	________	Ms. Hargenrater	_______	Mr. Merritt	________
Mr. Chausse	________	Mr. Klink	________	Mr. Rose	________

V. COMMUNICATION

VI. OLD BUSINESS

VII. EXECUTIVE SESSION – Personnel

VIII. NEW BUSINESS

A. Personnel

(Motion _____ Second _____ Action _____)

RESOLVED, the Crawford Tech JOC approve the following personnel items:
1. Lynne Benjamin, Substitute Custodian and Substitute Aide, retroactive, 9/2/2026.
2. Ernestina Shields, Substitute Custodian, retroactive, 9/2/2026.
3. Leonore Ransom, FMLA, pending submission of all required paperwork and solicitor approval.

Roll Call

Mr. Bryant	________	Mr. Custard	________	Mr. McQuiston	________
Mr. Burnham	________	Ms. Hargenrater	_______	Mr. Merritt	________
Mr. Chausse	________	Mr. Klink	________	Mr. Rose	________

B. Travel

(Motion _____ Second _____ Action _____)

RESOLVED, the Crawford Tech JOC approve the following travel items:
1. Dan Douglas, Gary Decker, and 29 Carpentry students, Build On Career Expo, Pittsburgh, PA, 10/23/26. The cost to the program for a school bus is

approximately $695.
2. Evan Moutsos, Brad Custead, Rob Kightlinger, 15 Welding students, and 23 Electronics students, Manufacturing Day, Erie, PA, 10/7/2026. The cost to the programs for a school bus and one substitute is approximately $552.
3. Mike Costa and Frank Shields, PACTA workshop, State College, PA, 10/1-2/2026. The cost to the JOC for mileage, lodging, registration and food is approximately $1,201.
4. Laura Peterson, Dean of Students Symposium, Edinboro, PA, 10/7/2026. The cost to the JOC for mileage and registration is approximately $139.
5. Kevin Sprong, Energy Educator Retreat, Scranton, PA, 10/14-16/2026. There is no cost to the JOC.

Roll Call

Mr. Bryant	________	Mr. Custard	________	Mr. McQuiston	________
Mr. Burnham	________	Ms. Hargenrater	_______	Mr. Merritt	________
Mr. Chausse	________	Mr. Klink	________	Mr. Rose	________

C. Surplus

(Motion _____ Second _____ Action _____)

RESOLVED, the Crawford Tech JOC approve the list of surplus items to be disposed of, pending review of the items for possible use by the three sending school districts.

Roll Call

Mr. Bryant	________	Mr. Custard	________	Mr. McQuiston	________
Mr. Burnham	________	Ms. Hargenrater	_______	Mr. Merritt	________
Mr. Chausse	________	Mr. Klink	________	Mr. Rose	________

D. OAC Membership List

(Motion _____ Second _____ Action _____)

RESOLVED, the Crawford Tech JOC approve the OAC (Occupational Advisory Committee) membership list for the 2026-2027 school year as presented, as per the PA Department of Education mandate.

Roll Call

Mr. Bryant	________	Mr. Custard	________	Mr. McQuiston	________
Mr. Burnham	________	Ms. Hargenrater	_______	Mr. Merritt	________
Mr. Chausse	________	Mr. Klink	________	Mr. Rose	________

E. 2027 PSBA Officers Election

(Motion _____ Second _____ Action _____)

RESOLVED, the Crawford Tech JOC approve the chosen candidates as selected below. The Board Secretary will register the votes online as required.

President: Matt Vannoy
Vice President: Kristy Bolte
Treasurer: David Hein
Insurance Trustees: Marianne Neel, Dr. Michael Faccinetto (choose up to 2)

Roll Call

Mr. Bryant	________	Mr. Custard	________	Mr. McQuiston	________
Mr. Burnham	________	Ms. Hargenrater	________	Mr. Merritt	________
Mr. Chausse	________	Mr. Klink	________	Mr. Rose	________

F. Technical Assistance MOU 2026-2027

(Motion ______ Second ______ Action ______)

RESOLVED, the Crawford Tech JOC approve the 2026-2027 Technology Assistance Program Memorandum of Understanding as presented.

Roll Call

Mr. Bryant	________	Mr. Custard	________	Mr. McQuiston	________
Mr. Burnham	________	Ms. Hargenrater	________	Mr. Merritt	________
Mr. Chausse	________	Mr. Klink	________	Mr. Rose	________

G. SkillsUSA

(Motion ______ Second ______ Action ______)

RESOLVED, the Crawford Tech JOC approve the following items:

1. Annual SkillsUSA Fundraiser

2. Fundraising assistant, pending required paperwork, to oversee the day-to-day collection of money and recordkeeping associated with the SkillsUSA fundraiser for 4-5 hours per day for approximately 35 work days, tentatively beginning 10/5/2026. A $1,600. stipend will be paid from the fundraising proceeds at the end of the sale.

Roll Call

Mr. Bryant	________	Mr. Custard	________	Mr. McQuiston	________
Mr. Burnham	________	Ms. Hargenrater	________	Mr. Merritt	________
Mr. Chausse	________	Mr. Klink	________	Mr. Rose	________

H. Dean of Students

(Motion ______ Second ______ Action ______)

RESOLVED, the Crawford Tech JOC approve the Dean of Students MOU, as presented.

Roll Call

Mr. Bryant	________	Mr. Custard	________	Mr. McQuiston	________
Mr. Burnham	________	Ms. Hargenrater	________	Mr. Merritt	________
Mr. Chausse	________	Mr. Klink	________	Mr. Rose	________

IX. DIRECTOR'S REPORT

X. SUPERINTENDENTS' COMMENTS

XI. JOC MEMBERS' COMMENTS/QUESTIONS

XII. NEXT MEETING – October 21, 2026

XIII. ADJOURNMENT

The meeting adjourned on a motion by ______________________, Seconded by ___________________ at _________p.m. All in favor.

____
Ryan Smith
Business Manager/Board Secretary