CRAWFORD TECH

Crawford County Career & Technical Center

REGULAR MINUTES – OCTOBER 21, 2026

I. CALL TO ORDER

Members in attendance: Tim McQuiston, Kevin Merritt, John Burnham, Fred Bryant, Michael Chausse, Brian Custard, Jeffrey Rose

Members absent: Ryan Klink, Monica Hargenrater

Others in attendance: Kevin Sprong, Mike Costa, Ryan Smith, Jordan Shuber, Adam Jardina, Jennifer Galdon

The regular meeting of the Joint Operating Committee of Crawford Tech was called to order by Chairperson Merritt at 6:30 p.m

II. APPROVAL OF AGENDA

Motion: Mr. Rose
Second: Mr. Chausse

Roll Call

Mr. Bryant	Yes	Mr. Custard	Yes	Mr. McQuiston	Yes
Mr. Burnham	Yes	Ms. Hargenrater	Absent	Mr. Merritt	Yes
Mr. Chausse	Yes	Mr. Klink	Absent	Mr. Rose	Yes

Motion Carried

III. APPROVAL OF REGULAR MEETING MINUTES

Motion: Mr. Custard
Second: Mr. McQuiston

RESOLVED, the Crawford Tech JOC approve and accept the Regular Meeting Minutes of September 16, 2026.

Roll Call

Mr. Bryant	Yes	Mr. Custard	Yes	Mr. McQuiston	Yes
Mr. Burnham	Yes	Ms. Hargenrater	Absent	Mr. Merritt	Yes
Mr. Chausse	Yes	Mr. Klink	Absent	Mr. Rose	Yes

Motion Carried

IV. FINANCIAL (see addenda)

Motion: Mr. McQuiston
Second: Mr. Burnham

RESOLVED, the Crawford Tech JOC approve and accept the following financial items:

A. **Expenditures** – General Fund bills for September and October totaling $892,386.33, Activity Fund bills totaling $570.00, and Capital Fund bills totaling $20,370.82 as presented to the JOC members prior to the meeting for review. A copy of the listing to be made part of the minutes of this meeting.

B. **Reports** for October as presented:

1. **Treasurer's Report**
2. **Activities Report** - 2026-2027 school year
3. **Shop Report**
4. **Enrollment Report** (information only)

Roll Call

Mr. Bryant	Yes	Mr. Custard	Yes	Mr. McQuiston	Yes
Mr. Burnham	Yes	Ms. Hargenrater	Absent	Mr. Merritt	Yes
Mr. Chausse	Yes	Mr. Klink	Absent	Mr. Rose	Yes

Motion Carried

V. COMMUNICATION

VI. OLD BUSINESS

VII. EXECUTIVE SESSION – An Executive Session was held at 6:33 p.m. for Personnel Matters, reconvened at 6:34 p.m.

VIII. NEW BUSINESS

A. Personnel

Motion: Mr. McQuiston
Second: Mr. Rose

RESOLVED, the Crawford Tech JOC approve the following personnel item:
1. Tiffany Johnston, FMLA, tentatively 12/18/2026.

Roll Call

Mr. Bryant	Yes	Mr. Custard	Yes	Mr. McQuiston	Yes
Mr. Burnham	Yes	Ms. Hargenrater	Absent	Mr. Merritt	Yes
Mr. Chausse	Yes	Mr. Klink	Absent	Mr. Rose	Yes

Motion Carried

B. Travel

Motion: Mr. Burnham
Second: Mr. Chausse

RESOLVED, the Crawford Tech JOC approve the following travel item:

1. Dom DiMucci, Laura Peterson, and 5 students, CCAC/GPADA Automotive Technology Scholarship Competition, Oakdale, PA, 11/13/2026. The cost to the JOC for a substitute and gas for the school vehicle is approximately $200.

Roll Call					
Mr. Bryant	Yes	Mr. Custard	Yes	Mr. McQuiston	Yes
Mr. Burnham	Yes	Ms. Hargenrater	Absent	Mr. Merritt	Yes
Mr. Chausse	Yes	Mr. Klink	Absent	Mr. Rose	Yes

Motion Carried

C. 2026-2027 Club Officers

Motion: Mr. McQuiston
Second: Mr. Custard

RESOLVED, the Crawford Tech JOC approve the 2026-2027 Club Officers as presented.

Roll Call					
Mr. Bryant	Yes	Mr. Custard	Yes	Mr. McQuiston	Yes
Mr. Burnham	Yes	Ms. Hargenrater	Absent	Mr. Merritt	Yes
Mr. Chausse	Yes	Mr. Klink	Absent	Mr. Rose	Yes

Motion Carried

D. MOU

Motion: Mr. Burnham
Second: Mr. Chausse

RESOLVED, the Crawford Tech JOC approve Memorandum of Understanding between Crawford Tech Education Support Professionals and Crawford Tech as presented.

Roll Call					
Mr. Bryant	Yes	Mr. Custard	Yes	Mr. McQuiston	Yes
Mr. Burnham	Yes	Ms. Hargenrater	Absent	Mr. Merritt	Yes
Mr. Chausse	Yes	Mr. Klink	Absent	Mr. Rose	Yes

Motion Carried

E. PennDOT Multimodal Transportation Fund Program

Motion: Mr. McQuiston
Second: Mr. Burnham

RESOLVED, the Crawford Tech JOC approve the cooperating agreement with West Mead Township for application to the PennDOT Multimodal Transportation Fund Program, as presented.

Roll Call

Mr. Bryant	Yes	Mr. Custard	Yes	Mr. McQuiston	Yes
Mr. Burnham	Yes	Ms. Hargenrater	Absent	Mr. Merritt	Yes
Mr. Chausse	Yes	Mr. Klink	Absent	Mr. Rose	Yes

Motion Carried

F. Porter Consulting Biomass Storage Addition

Motion: Mr. Custard
Second: Mr. Burnham

RESOLVED, the Crawford Tech JOC accept the Porter Consulting Biomass Storage Addition Engineering Services Proposal, not to exceed $15,000, pending solicitor review and approval.

Roll Call

Mr. Bryant	Yes	Mr. Custard	Yes	Mr. McQuiston	Yes
Mr. Burnham	Yes	Ms. Hargenrater	Absent	Mr. Merritt	Yes
Mr. Chausse	Yes	Mr. Klink	Absent	Mr. Rose	Yes

Motion Carried

IX. DIRECTOR'S REPORT

X. SUPERINTENDENTS' COMMENTS

XI. JOC MEMBERS' COMMENTS/QUESTIONS

XII. NEXT MEETING – November 18, 2026

XIII. ADJOURNMENT

The meeting adjourned on a motion by Mr. McQuiston, Seconded by Mr. Chausse at 7:16 p.m. All in favor.

Ryan Smith
Business Manager/Board Secretary