

July 23, 2020

Dear Computer and Information Science (C&IS) **Senior** Students & Parents/Guardians:

Welcome back to the Computer and Information Science program at the Crawford County Career & Technical Center. I hope you have had a great summer and are ready to begin our final studies of the Computer and Information Sciences program.

The C&IS program includes instruction in basic computer design and architecture, programming, problems of specific computer application, component and system maintenance and inspection procedures, hardware and software problem diagnosis, and repair and report preparation. This year seniors will be concentrating on completing their CompTIA A+ certification and completing the NOCTI exams.

To get started, there are a few items that are required for you **to bring the first day of school:**

1. Toolkit purchased your first year
2. 1 large 3-ring binder for documentation
3. 2 flash drives (minimum 8 GB - *one to keep at school, the other to travel home for homework*)
4. Headphones (for online work)
5. Pencils - to keep in your locker for use in C&IS classroom throughout the year
6. A positive attitude, excellent attendance, and a plan to achieve success in IT!
7. \$105 for the 220-1002 A+ exam if you plan on testing for the CompTIA A+ Certification

**\*\*\*Make checks payable to "CCCTC"**

CompTIA A+ Certification is a national recognized certification, which promotes better opportunities to gain an interview and be hired. This also prepares students who plan on attending college, a technical school or join the military after high school graduation.

I will be happy to discuss or answer any questions, please contact me by email at [mhunter@crawfordctc.org](mailto:mhunter@crawfordctc.org) or by phone at the school at (814) 724-6024 ext 215.

I am looking forward to seeing you this fall and to having an even better year than last year! See you on Wednesday, September 2, 2020.

Sincerely,

Mrs. Michele Hunter  
Computer & Information Science Instructor  
[mhunter@crawfordctc.org](mailto:mhunter@crawfordctc.org)  
(814) 724-6024 ext. 215