



REGULAR MEETING - NOVEMBER 17, 2021

I. CALL TO ORDER

Members in attendance: John Burnham, Luigi DeFrancesco, Don Ellis, Kevin Merritt, Frank Schreck (via phone), Delwood Smith (via zoom at 7:14 p.m.)

Members absent: David Valesky, Bob Johnston, Tim McQuiston

Others in attendance: Jarrin Sperry, Tom Washington, Tim Glasspool, Colleen Stumpf, Dave Schaef, Ryan Klink, Jackie Dutchcot, Mike Costa, Kevin Sprong

The regular meeting of the Joint Operating Committee of the Crawford County CTC was called to order by Chairperson Ellis at 7:03 pm.

II. APPROVAL OF AGENDA

Motion: Mr. Merritt
Second: Mr. Burnham

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Valesky	<u>Absent</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Absent</u>	Mr. Schreck	<u>Yes</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Absent</u>	Mr. Smith	<u>Absent</u>

Motion Carried

III. APPROVAL OF REGULAR MEETING MINUTES

Motion: Mr. Merritt
Second: Mr. Schreck

RESOLVED, the CCCTC JOC approve and accept the Regular Meeting Minutes of October 20, 2021.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Valesky	<u>Absent</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Absent</u>	Mr. Schreck	<u>Yes</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Absent</u>	Mr. Smith	<u>Absent</u>

Motion Carried

IV. FINANCIAL (see addenda)

Motion: Mr. Merritt
Second: Mr. Schreck

RESOLVED, the CCCTC JOC approve and accept the following financial items:

A. Expenditures – General Fund bills for October and November totaling **\$318,730.63**, as presented to the JOC members prior to the meeting for review. A copy of the listing to be made part of the minutes of this meeting.

B. Reports for November as presented:

1. **Treasurer’s Report**
2. **Activities Report** - 2021-22 school year
3. **Shop Report**
4. **Enrollment Report** (information only)

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Valesky	<u>Absent</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Absent</u>	Mr. Schreck	<u>Yes</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Absent</u>	Mr. Smith	<u>Absent</u>

Motion Carried

V. COMMUNICATION -
• Halloween Parade
• RCI

VI. OLD BUSINESS

VII. EXECUTIVE SESSION

An Executive Session was held for Contract Negotiations and Personnel Matters at 7:06 p.m. and reconvened at 7:36 p.m.
(Mr. Smith joined meeting at 7:14 p.m.)

VIII. NEW BUSINESS

A. Personnel

Motion: Mr. Merritt
Second: Mr. Burnham

RESOLVED, the CCCTC JOC approve the following personnel items:

1. **Jeffrey Fobes**, Carpentry Instructor – Resignation/retirement effective February 5, 2022, accept with regret.
2. **Dennis O’Laughlin**, Commercial Art Instructor- Resignation/retirement effective June 12, 2022.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Valesky	<u>Absent</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Absent</u>	Mr. Schreck	<u>Yes</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Absent</u>	Mr. Smith	<u>Yes</u>

Motion Carried

B. Carpentry Instructor

Motion: Mr. Merritt
Second: Mr. Burnham

RESOLVED, the CCCTC JOC appoint Daniel Douglas the Carpentry Instructor, starting January 24, 2022, pending all required paperwork. Mr. Douglas' salary will be prorated at Emergency Step 1 of the salary schedule (\$49,686.) for 2021-2022 school year plus fringe benefits.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Valesky	<u>Absent</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Absent</u>	Mr. Schreck	<u>Yes</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Absent</u>	Mr. Smith	<u>Yes</u>

Motion Carried

C. Natural Gas Rate Lock in Authority

Motion: Mr. Burnham
Second: Mr. Merritt

RESOLVED, the CCCTC JOC approve authority be given to Jacquelynn Dutchcot to lock in natural gas rate.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Valesky	<u>Absent</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Absent</u>	Mr. Schreck	<u>Yes</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Absent</u>	Mr. Smith	<u>Yes</u>

Motion Carried

D. Industrial Appraisal

Motion: Mr. Merritt
Second: Mr. Burnham

RESOLVED, the CCCTC JOC approve the appraisal agreement with IAC to provide inventory and valuation services for CCCTC.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Valesky	<u>Absent</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Absent</u>	Mr. Schreck	<u>Yes</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Absent</u>	Mr. Smith	<u>Yes</u>

Motion Carried

E. Budget Surplus

Motion: Mr. Merritt
Second: Mr. DeFrancesco

RESOLVED, the CCCTC JOC approve keeping the surplus in general fund and for capital projects.

Motion to Amend Budget Surplus

Motion: Mr. DeFrancesco

Second: Mr. Merritt

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Valesky	<u>Absent</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Absent</u>	Mr. Schreck	<u>Yes</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Absent</u>	Mr. Smith	<u>Yes</u>

Motion Carried

Motion: Mr. DeFrancesco

Second: Mr. Merritt

RESOLVED, the CCCTC JOC approve keeping the budget surplus; \$445,945. in General fund and transfer \$500,000 to Capital Projects fund for 2020-2021 school year.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Valesky	<u>Absent</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Absent</u>	Mr. Schreck	<u>Yes</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Absent</u>	Mr. Smith	<u>Yes</u>

Motion Carried

F. Budget Transfers

Motion: Mr. Burnham

Second: Mr. Merritt

RESOLVED, the CCCTC JOC approve the attached sheet of budget transfers for the 2020-2021 school year.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Valesky	<u>Absent</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Absent</u>	Mr. Schreck	<u>Yes</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Absent</u>	Mr. Smith	<u>Yes</u>

Motion Carried

IX. DIRECTOR'S REPORT

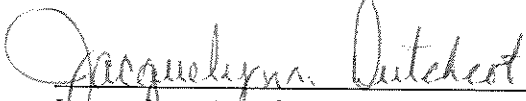
X. SUPERINTENDENTS' COMMENTS

XI. JOC MEMBERS' COMMENTS/QUESTIONS

XII. NEXT MEETING – December 15, 2021

XIII. ADJOURNMENT

The meeting adjourned on a motion by Mr. Merritt, Seconded by Mr. DeFrancesco at 8:04 p.m. All in favor.



Jacquelyn Dutchcot
Business Manager/Board Secretary