



Regular Meeting – April 15, 2020

I. CALL TO ORDER

Members in attendance: John Burnham, Don Ellis, Mark Gerow, Bob Johnston, Tim McQuiston, Kevin Merritt, Frank Schreck

Members absent: Luigi DeFrancesco, Delwood Smith

Others in attendance: Timothy Glasspool, Jarrin Sperry, Tom Washington, Kevin Sprong, Mike Costa, Ted Watts, Julie Bauer, Sean Ray (*The Meadville Tribune*), Bill Dithrich

The regular meeting of the Joint Operating Committee of the Crawford County CTC via Zoom was called to order by Chairperson Ellis at 7:03 p.m.

II. POLICY 006.1 – ATTENDANCE AT MEETINGS VIA ELECTRONIC COMMUNICATIONS

Motion: Mr. Merritt
Second: Mr. Schreck

RESOLVED, that the CCCTC JOC Committee suspend the following Guideline in Policy 006.1 Attendance at Meetings Via Electronic Communications, pursuant to CCCTC Policy 003, due to the extenuating circumstances created by the COVID-19 pandemic: “A majority of Board members shall be physically present at a Board meeting when a Board member attends through electronic communications”. The suspension will be in effect until the CCCTC resumes normal operations at the school.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Gerow	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Absent</u>	Mr. Johnston	<u>Yes</u>	Mr. Schreck	<u>Yes</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

III. APPROVAL OF AGENDA

Motion: Mr. Schreck
Second: Mr. Merritt

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Gerow	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Absent</u>	Mr. Johnston	<u>Yes</u>	Mr. Schreck	<u>Yes</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

IV. APPROVAL OF REGULAR MEETING MINUTES

Motion: Mr. Schreck
 Second: Mr. Merritt

RESOLVED, that the CCCTC JOC approve and accept the Regular Meeting Minutes of March 18, 2020.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Gerow	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Absent</u>	Mr. Johnston	<u>Yes</u>	Mr. Schreck	<u>Yes</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

V. FINANCIAL

Motion: Mr. Burnham
 Second: Mr. Merritt

RESOLVED, that the CCCTC JOC approve and accept the following financial items:

- A. Expenditures** – General Fund bills for March in the amount of \$295,662.93 and April in the amount of \$233,211.54, totaling \$528,874.47, as presented to the JOC members prior to the meeting for review. A copy of the listing to be made part of the minutes of this meeting.
- B. Reports** for March as presented:
 - 1. Treasurer's Report**
 - 2. Activities Report** – Third quarter of 2019-20
 - 3. Shop Report**
 - 4. Enrollment Report** (information only)

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Gerow	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Absent</u>	Mr. Johnston	<u>Yes</u>	Mr. Schreck	<u>Yes</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

VI. COMMUNICATION

- Meadville Chamber of Commerce Newsletter
- NW IRC What’s So Cool About Manufacturing? - Student Video Contest
- The Meadville Tribune* - ProStart Competition

VII. OLD BUSINESS

VIII. NEW BUSINESS

A. Business Manager Resignation/Retirement

Motion: Mr. McQuiston

Second: Mr. Merritt

RESOLVED, that the CCCTC JOC accept the resignation/retirement of Julie Bauer, Business Manager, as of July 31, 2020.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Gerow	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Absent</u>	Mr. Johnston	<u>Yes</u>	Mr. Schreck	<u>Yes</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

B. Online Workshop

Motion: Mr. Merritt

Second: Mr. Schreck

RESOLVED, that the CCCTC JOC approve Cynthia Saulsbery, Health Occupations instructor, and Miles Morton, Landscape instructor to participate in the MAX Teaching Regional Online Workshop held on April 20 and May 1, 2020. The cost to the JOC is \$358.00 for registration.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Gerow	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Absent</u>	Mr. Johnston	<u>Yes</u>	Mr. Schreck	<u>Yes</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

C. Budget 2020-21 – Final Approval

Motion: Mr. McQuiston

Second: Mr. Merritt

RESOLVED, that the CCCTC JOC affirm the adoption of the 2020-21 Budget in the amount of \$7,323,875 as follows: Operating Expenditures-\$5,433,267; Estimated Gross Debt Services-\$789,875; Secondary Perkins, LPN and Adult Education-\$1,100,733; and Capital Project Fund-approximately \$105,000.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Gerow	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Absent</u>	Mr. Johnston	<u>Yes</u>	Mr. Schreck	<u>Yes</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

IX. DIRECTOR'S REPORT

X. SUPERINTENDENTS' COMMENTS

XI. JOC MEMBERS' COMMENTS/QUESTIONS

XII. NEXT MEETING

Professional Contract Negotiations Committee meetings were held on March 26 and April 15, 2020.

The next JOC meeting is scheduled for May 20, 2020 at 7:00 p.m.

XIII. ADJOURNMENT

The meeting adjourned on a motion by Mr. Schreck, seconded by Mr. Merritt, at 7:31 p.m. All in favor.

Julie A. Bauer, Business Manager/Board Secretary