



Regular Meeting – May 20, 2020

I. CALL TO ORDER

Members in attendance: John Burnham, Luigi DeFrancesco, Don Ellis, Mark Gerow, Bob Johnston, Tim McQuiston, Kevin Merritt, Frank Schreck

Members absent: Delwood Smith

Others in attendance: Timothy Glasspool, Jarrin Sperry, Tom Washington, Kevin Sprong, Mike Costa, Ted Watts, Julie Bauer

The regular meeting of the Joint Operating Committee of the Crawford County CTC via Zoom was called to order by Chairperson Ellis at 7:06 p.m.

II. APPROVAL OF AGENDA

Motion: Mr. Merritt
Second: Mr. Schreck

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Gerow	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Schreck	<u>Yes</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

III. APPROVAL OF REGULAR MEETING MINUTES

Motion: Mr. Merritt
Second: Mr. Schreck

RESOLVED, that the CCCTC JOC approve and accept the Regular Meeting Minutes of April 15, 2020.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Gerow	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Schreck	<u>Yes</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

IV. FINANCIAL

Motion: Mr. Merritt
Second: Mr. Burnham

RESOLVED, that the CCCTC JOC approve and accept the following financial items:

- A. Expenditures** – General Fund bills for April in the amount of \$182,722.89 and May in the amount of \$366,709.06, totaling \$549,431.95, as presented to the JOC members prior to the meeting for review. A copy of the listing to be made part of the minutes of this meeting.
- B. Reports** for April as presented:
 - 1. Treasurer's Report**
 - 2. Shop Report**
 - 3. Enrollment Report** (information only)

Roll Call					
Mr. Burnham	<u>Yes</u>	Mr. Gerow	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Schreck	<u>Yes</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>
Motion Carried					

V. COMMUNICATION

VI. OLD BUSINESS

VII. NEW BUSINESS

A. Appointments

Motion: Mr. Merritt
Second: Mr. Schreck

RESOLVED, that the CCCTC JOC approve the following appointments for the 2020-2021 year:

- 1. Chief School Administrator** - Timothy Glasspool, Penncrest Superintendent, for a two year term (7/1/2020-6/30/2022)
- 2. Depository** - First National Bank
- 3. Treasurer** - Denise Bell, Confidential Secretary
- 4. Solicitor** - Ted Watts at a rate of \$125.00 per hour

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Gerow	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Schreck	<u>Yes</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

B. Surplus List

Motion: Mr. Schreck

Second: Mr. Merritt

RESOLVED, that the CCCTC JOC approve the list of surplus items to be disposed of, pending review of the items for possible use by the three sending school districts.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Gerow	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Schreck	<u>Yes</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

C. New Textbook List

Motion: Mr. Merritt

Second: Mr. McQuiston

RESOLVED, that the CCCTC JOC approve the New Textbook List for the 2020-2021 school year as presented.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Gerow	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Schreck	<u>Yes</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

D. Cyber/Charter School Tuition

Motion: Mr. Merritt

Second: Mr. Schreck

RESOLVED, that the CCCTC JOC approve the sending schools be charged tuition in the amount of \$12,648.66 per Cyber/Charter student attending the CCCTC for the 2020-2021 year.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Gerow	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Schreck	<u>Yes</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

E. Non-Resident Student Tuition Enrollment Agreement

Motion: Mr. Merritt
Second: Mr. DeFrancesco

RESOLVED, that the CCCTC JOC approve the Non-Resident Student Tuition Enrollment Agreement between Crawford County CTC and Jamestown Area School District as presented, effective the 2020-2021 school year.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Gerow	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Schreck	<u>Yes</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

F. Liability Insurance/Workers’ Compensation Coverage

Motion: Mr. McQuiston
Second: Mr. Burnham

RESOLVED, that the CCCTC JOC approve the Liability/Workers’ Compensation coverage for the 2020-2021 year be renewed with CM Regent for coverages as follows:

Liability	\$39,474
School Leaders	\$ 5,008
Cyber Security (Chubb)	\$ 3,795
Workers’ Compensation (Lackawanna)	\$11,925

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Gerow	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Schreck	<u>Yes</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

G. Half-time Programs - Landscape & Turfgrass Management and Early Childhood Education

Motion: Mr. Merritt
Second: Mr. McQuiston

RESOLVED, that the CCCTC JOC approve the change of the Landscape & Turfgrass Management and Early Childhood Education programs from a full-time to a half-time status for the 2020-2021 school year.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Gerow	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Schreck	<u>Yes</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

H. Program Closures - Landscape & Turfgrass Management and Early Childhood Education

Motion: Mr. Merritt
Second: Mr. McQuiston

RESOLVED, that the CCCTC JOC approve closing the Landscape & Turfgrass Management and Early Childhood Education programs at the end of the 2020-2021 school year and replace with two new programs to be determined. The new programs will begin no later than the start of the 2022-2023 school year.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Gerow	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>No</u>	Mr. Johnston	<u>Yes</u>	Mr. Schreck	<u>Yes</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

I. Comprehensive Plan 2020-23 – Final Approval

Motion: Mr. Merritt
Second: Mr. McQuiston

RESOLVED, that the CCCTC JOC approve the PA Department of Education Comprehensive Plan for July 1, 2020 through June 30, 2023 as presented.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Gerow	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Schreck	<u>Yes</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

VIII. DIRECTOR’S REPORT

IX. SUPERINTENDENTS’ COMMENTS

X. JOC MEMBERS’ COMMENTS/QUESTIONS

XI. NEXT MEETING

The next JOC meeting is scheduled for June 17, 2020 at 7:00 p.m.

XII. ADJOURNMENT

The meeting adjourned on a motion by Mr. Merritt, seconded by Mr. McQuiston, at 7:45 p.m. All in favor.

XIII. EXECUTIVE SESSION

An Executive Session was held following adjournment from 7:45 to 7:55 p.m. for contract negotiations and personnel matters.

Julie A. Bauer, Business Manager/Board Secretary