

Regular Meeting – July 19, 2017

I. CALL TO ORDER

Members in attendance: Melissa Burnett, Luigi DeFrancesco, Don Ellis, Jr.,
 Mark Gerow, Tim McQuiston, Katrina Proctor, David Schaef,
 Frank Schreck

Members absent: Jason Bakus

Others in attendance: Kevin Sprong, Michael Costa, Jarrin Sperry, Ted Watts,
 Evan Moutsos, Frank Kimmel, Julie Bauer

The regular meeting of the Crawford County Career and Technical Center was called to order by Chairperson Schaef at 7:00 p.m.

II. APPROVAL OF REVISED AGENDA

Motion: Ms. Proctor
 Second: Mr. DeFrancesco

Roll Call

Mr. Bakus	<u>Absent</u>	Mr. Ellis, Jr.	<u>Yes</u>	Ms. Proctor	<u>Yes</u>
Ms. Burnett	<u>Yes</u>	Mr. Gerow	<u>Yes</u>	Mr. Schaef	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Schreck	<u>Yes</u>

Motion Carried

III. APPROVAL OF REGULAR MEETING MINUTES

Motion: Ms. Burnett
 Second: Ms. Proctor

RESOLVED, that the CCCTC JOC approve and accept the Regular Meeting Minutes of June 21, 2017.

Roll Call

Mr. Bakus	<u>Absent</u>	Mr. Ellis, Jr.	<u>Yes</u>	Ms. Proctor	<u>Yes</u>
Ms. Burnett	<u>Yes</u>	Mr. Gerow	<u>Yes</u>	Mr. Schaef	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Schreck	<u>Yes</u>

Motion Carried

IV. FINANCIAL

Motion: Mr. Schreck
Second: Mr. Ellis, Jr.

RESOLVED, that the CCCTC JOC approve the following financial items:

A. Expenditures

General Fund bills for June in the amount of \$419,107.38 and July in the amount of \$216,141.85, totaling \$635,249.23 as presented to the JOC members prior to the meeting for review. A copy of the listing to be made part of the minutes of this meeting.

B. Budget Transfers - Additional Budget Transfers to close the 2016-17 fiscal year.

C. Reports

- 1. Treasurer's Report** - May
- 2. Activities Report** – fourth quarter of the 2016-17 school year
- 3. Shop Report** - May

Roll Call

Mr. Bakus	<u>Absent</u>	Mr. Ellis, Jr.	<u>Yes</u>	Ms. Proctor	<u>Yes</u>
Ms. Burnett	<u>Yes</u>	Mr. Gerow	<u>Yes</u>	Mr. Schaef	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Schreck	<u>Yes</u>

Motion Carried

V. COMMUNICATION

- The Meadville Tribune* Career Camp Article
- Meadville Area Recreation Foundation Letter

VI. OLD BUSINESS

VII. NEW BUSINESS

A. Travel

Motion: Mr. Ellis, Jr.
Second: Mr. Schreck

RESOLVED, that the CCCTC JOC approve the following travel requests:

- 1. John Fuller**, Auto Collision Repair instructor – Retroactively approved - **PPG Refinish Training: Partners in Education Implementation Seminar**, Allison Park, PA, July 11 and 12, 2017. The JOC cost for mileage and tolls is approximately \$195.00.

2. **Tim Brown**, Culinary Arts and Restaurant Management instructor – **ProStart Instructor Workshop**, State College, PA, August 1, 2017. The JOC cost for mileage is approximately \$153.00. Lodging will be paid by PA Restaurant and Lodging Association.

Roll Call

Mr. Bakus	<u>Absent</u>	Mr. Ellis, Jr.	<u>Yes</u>	Ms. Proctor	<u>Yes</u>
Ms. Burnett	<u>Yes</u>	Mr. Gerow	<u>Yes</u>	Mr. Schaef	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Schreck	<u>Yes</u>

Motion Carried

B. Satellite Welding Program

1. Welding Program Agreement

Motion: Mr. McQuiston

Second: Mr. Gerow

RESOLVED, that the CCCTC JOC approve the Welding Program Agreement as presented.

Roll Call

Mr. Bakus	<u>Absent</u>	Mr. Ellis, Jr.	<u>Yes</u>	Ms. Proctor	<u>Yes</u>
Ms. Burnett	<u>Yes</u>	Mr. Gerow	<u>Yes</u>	Mr. Schaef	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Schreck	<u>Yes</u>

Motion Carried

2. Agreement of Lease

Motion: Ms. Burnett

Second: Mr. Schreck

RESOLVED, that the CCCTC JOC approve the Agreement of Lease for the Satellite Welding Program as presented.

Roll Call

Mr. Bakus	<u>Absent</u>	Mr. Ellis, Jr.	<u>Yes</u>	Ms. Proctor	<u>Yes</u>
Ms. Burnett	<u>Yes</u>	Mr. Gerow	<u>Yes</u>	Mr. Schaef	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Schreck	<u>Yes</u>

Motion Carried

3. Welding Instructor

Motion: Mr. Ellis, Jr.
Second: Mr. McQuiston

RESOLVED, that the CCCTC JOC appoint Evan Moutsos the Welding instructor for the satellite welding program starting the 2017-18 school year, pending clearances. Mr. Moutsos' salary will be at Emergency Step 1 of the salary schedule (\$44,354.00) of the negotiated contract plus fringe benefits, pending current negotiations.

Roll Call

Mr. Bakus	<u>Absent</u>	Mr. Ellis, Jr.	<u>Yes</u>	Ms. Proctor	<u>Yes</u>
Ms. Burnett	<u>Yes</u>	Mr. Gerow	<u>Yes</u>	Mr. Schaef	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Schreck	<u>Abstain</u>

Motion Carried

C. Increase Credit Limits

Motion: Mr. Schreck
Second: Mr. McQuiston

RESOLVED, that the CCCTC JOC approve increasing the school's credit card limits for the Director, Assistant Director, Business Manager and Maintenance Supervisor to \$10,000.00 each.

Roll Call

Mr. Bakus	<u>Absent</u>	Mr. Ellis, Jr.	<u>Yes</u>	Ms. Proctor	<u>Yes</u>
Ms. Burnett	<u>Yes</u>	Mr. Gerow	<u>Yes</u>	Mr. Schaef	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Schreck	<u>Yes</u>

Motion Carried

VIII. DIRECTOR'S REPORT

IX. SUPERINTENDENTS' COMMENTS

X. JOC MEMBERS' COMMENTS/QUESTIONS

XI. EXECUTIVE SESSION

An Executive Session was held for personnel matters at 7:28 p.m., reconvened at 7:40 p.m.

XII. NEXT MEETING

A Professional Contract Negotiations meeting was held June 22, 2017. A Professional Contract Negotiations Committee meeting was held July 19, 2017 at 5:30 p.m. The next Professional Contract Negotiations meeting is scheduled for August 16, 2017 and September 9, 2017 at 3:30 p.m.

The next JOC meeting is scheduled for August 16, 2017 at 7:00 p.m.

XIII. ADJOURNMENT

The meeting adjourned on a motion by Mr. DeFrancesco, seconded by Mr. Schreck, at 7:41 p.m. All in favor.

Julie A. Bauer