



Regular Meeting – December 18, 2019

I. CALL TO ORDER

Members in attendance: John Burnham, Luigi DeFrancesco, Don Ellis, Mark Gerow, Tim McQuiston, Kevin Merritt

Members absent: Bob Johnston, Frank Schreck, Delwood Smith

Others in attendance: Jarrin Sperry, Tim Glasspool, Tom Washington, Kevin Sprong, Mike Costa, Chris Ferry, Julie Bauer

The regular meeting of the Joint Operating Committee of the Crawford County CTC was called to order by Chairperson Ellis at 7:12 p.m., in the Conference Room at the Crawford County CTC.

II. APPROVAL OF AGENDA

Motion: Mr. Merritt
Second: Mr. McQuiston

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Gerow	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Absent</u>	Mr. Schreck	<u>Absent</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

III. APPROVAL OF REGULAR MEETING MINUTES

Motion: Mr. Gerow
Second: Mr. Merritt

RESOLVED, that the CCCTC JOC approve and accept the Regular Meeting Minutes of November 20, 2019.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Gerow	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Absent</u>	Mr. Schreck	<u>Absent</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

IV. FINANCIAL

Motion: Mr. McQuiston
 Second: Mr. Burnham

RESOLVED, that the CCCTC JOC approve and accept the following financial items:

A. Expenditures – General Fund bills for November in the amount of \$198,579.06 and December in the amount of \$210,196.38, totaling \$408,775.44 as presented to the JOC members prior to the meeting for review. A copy of the listing to be made part of the minutes of this meeting.

B. Reports for November as presented:

1. **Treasurer's Report**
2. **Shop Report**
3. **Enrollment Report** (JOC information only)

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Gerow	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Absent</u>	Mr. Schreck	<u>Absent</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

V. COMMUNICATION

- *The Meadville Tribune* Articles - Sixth Grade Tech Experience
- Diesel Engine Donation

VI. OLD BUSINESS

VII. NEW BUSINESS

A. FMLA

Motion: Mr. Burnham
 Second: Mr. Merritt

RESOLVED, that the CCCTC JOC grant approval to Karen Faivre, Practical Nursing Clerk, for a Family Medical Leave of Absence for up to 12 weeks.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Gerow	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Absent</u>	Mr. Schreck	<u>Absent</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

B. Travel

Motion: Mr. McQuiston

Second: Mr. Gerow

RESOLVED, that the CCCTC JOC approve the following travel items:

1. **Jeff Fobes** and **John Fuller**, SkillsUSA advisors – New Castle, PA on January 17, 2020 with approximately 30 students for the **SkillsUSA District 10 Competition**. The cost to the JOC for substitutes and travel is approximately \$815.00. The cost to SkillsUSA for registration is approximately \$825.00.

2. **Timothy Brown**, Culinary Arts and Restaurant Management instructor – State College, PA on February 25-26, 2020 with approximately 10 students and an additional chaperone, by school van and a rental van for the **ProStart Competition**. The approximate cost to the JOC for travel, lodging, registration, food, and a substitute is \$2,850.00.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Gerow	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Absent</u>	Mr. Schreck	<u>Absent</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

VIII. DIRECTOR'S REPORT

IX. SUPERINTENDENTS' COMMENTS

X. JOC MEMBERS' COMMENTS/QUESTIONS

XI. NEXT MEETING

The next JOC meeting is scheduled for January 15, 2020 at 7:00 p.m.

XII. ADJOURNMENT

The meeting adjourned on a motion by Mr. Merritt, seconded by Mr. Burnham, at 7:27 p.m. All in favor.

Julie A. Bauer, Business Manager/Board Secretary