



REGULAR MEETING – MAY 19, 2021

I. CALL TO ORDER

Members in attendance: Don Ellis, Tim McQuiston, Kevin Merritt, John Burnham, Mark Gerow, Luigi DeFrancesco, Bob Johnston

Members absent: Frank Schreck, Delwood Smith

Others in attendance: Kevin Sprong, Mike Costa, Tim Glasspool, Jarrin Sperry, Tom Washington, Colleen Stumpf, Jackie Dutchcot

The regular meeting of the Joint Operating Committee of the Crawford County CTC was called to order by Chairperson Ellis at 7:00 p.m.

II. APPROVAL OF AGENDA

Motion: Mr. Merritt

Second: Mr. Burnham

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Gerow	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Schreck	<u>Absent</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

III. APPROVAL OF REGULAR MEETING MINUTES

Motion: Mr. Merritt

Second: Mr. McQuiston

RESOLVED, the CCCTC JOC approve and accept the Regular Meeting Minutes of April 21, 2021.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Gerow	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Schreck	<u>Absent</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

IV. FINANCIAL (see addenda)

Motion: Mr. Merritt
 Second: Mr. Burnham

RESOLVED, the CCCTC JOC approve and accept the following financial items:

A. Expenditures – General Fund bills for April and May totaling **\$373,542.23**, as presented to the JOC members prior to the meeting for review. A copy of the listing to be made part of the minutes of this meeting.

B. Reports for May as presented:

1. **Treasurer's Report**
2. **Activities Report** - 2020-21 school year
3. **Shop Report**
4. **Enrollment Report** (information only)

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Gerow	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Schreck	<u>Absent</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

V. COMMUNICATION -

VI. OLD BUSINESS

VII. EXECUTIVE SESSION -

An Executive Session was held for Personnel Matters and Contract Negotiations at 7:02 p.m., reconvened at 7:11 p.m.

VIII. NEW BUSINESS

A. Appointments

Motion: Mr. Merritt
 Second: Mr. McQuiston

RESOLVED, the CCCTC JOC approve the following appointments for the 2021-2022 year:

1. **Depository** – First National Bank
2. **Treasurer** – Denise Bell, Confidential Secretary

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Gerow	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Schreck	<u>Absent</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

B. Surplus List

Motion: Mr. Merritt
 Second: Mr. DeFrancesco

RESOLVED, the CCCTC JOC approve the list of surplus items to be disposed of, pending review of the items for possible use by the three sending school districts.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Gerow	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Schreck	<u>Absent</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

C. Cyber/Charter School Tuition

Motion: Mr. Merritt
 Second: Mr. Johnston

RESOLVED, the CCCTC JOC approve the sending schools be charged tuition in the amount of \$14,364.62 per Cyber/Charter student attending the CCCTC for the 2021-2022 year.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Gerow	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Schreck	<u>Absent</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

D. Travel

Motion: Mr. McQuiston
 Second: Mr. Merritt

RESOLVED, the CCCTC JOC approve the following travel requests:

1. **PACTA Summer Conference** - Michael Costa, Assistant Director- State College, PA on July 27-29, 2021. The approximate cost to JOC for mileage, registration, lodging, and food is \$794.04
2. **ProStart Instructor’s Workshop** - Timothy Brown, Culinary Arts and Restaurant Management Instructor- State College, PA on August 2, 2021. The approximate cost to the JOC for mileage and food is \$214.88. Lodging will be paid by PA Restaurant and Lodging Association.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Gerow	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Schreck	<u>Absent</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

E. Practical Nursing Program Policies

Motion: Mr. Merritt
Second: Mr. McQuiston

RESOLVED, the CCCTC JOC approve the following PN Program Policies

- Admission/Selection
- Advance Placement
- Grading
- Last Day of Attendance/Withdrawal

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Gerow	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Schreck	<u>Absent</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

F. Technology Coordinator Job Description

Motion: Mr. Merritt
Second: Mr. Burnham

RESOLVED, the CCCTC JOC approve the Technology Coordinator Job Description as presented.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Gerow	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Schreck	<u>Absent</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

G. Technology Coordinator Appointment

Motion: Mr. Merritt
Second: Mr. McQuiston

RESOLVED, the CCCTC JOC approve the appointment of Tiffany Johnston as Technology Coordinator, at a salary of \$60,000.00 for the 2021-2022 school year plus fringe benefits. Mrs. Johnston's start date will be on or about June 3, 2021.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Gerow	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Abstain</u>	Mr. Schreck	<u>Absent</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

H. Practical Nursing Coordinator

Motion: Mr. Burnham
Second: Mr. Merritt

RESOLVED, the CCTC JOC approve the Compensation Plan for the Practical Nursing Coordinator for July 1, 2021 through June 30, 2022 as presented and reviewed in the Executive Session. A copy of the aforementioned document shall be retained in the office of the Board Secretary.

Roll Call

Mr. Burnham	<u>Yes</u>	Mr. Gerow	<u>Yes</u>	Mr. Merritt	<u>Yes</u>
Mr. DeFrancesco	<u>Yes</u>	Mr. Johnston	<u>Yes</u>	Mr. Schreck	<u>Absent</u>
Mr. Ellis	<u>Yes</u>	Mr. McQuiston	<u>Yes</u>	Mr. Smith	<u>Absent</u>

Motion Carried

IX. DIRECTOR'S REPORT

X. SUPERINTENDENTS' COMMENTS

XI. JOC MEMBERS' COMMENTS/QUESTIONS

XII. NEXT MEETING – June 16, 2021

Professional Contract Negotiations held May 14, 2021.

XIII. ADJOURNMENT

The meeting adjourned on a motion by Mr. Merritt, Seconded by Mr. McQuiston at 7:49 p.m. All in favor.


Jacquelyn Dutchcot
Business Manager/Board Secretary