



TO: Joint Operating Committee Members

FROM: Kevin L. Sprong, Director *KS*

DATE: September 10, 2021

RE: **Revised** AGENDA for Wednesday, September 15, 2021 at 7:00 p.m.

I. CALL TO ORDER (time _____)

Roll Call

| | | |
|-----------------------|---------------------|-------------------|
| Mr. Burnham _____ | Mr. Valesky _____ | Mr. Merritt _____ |
| Mr. DeFrancesco _____ | Mr. Johnston _____ | Mr. Schreck _____ |
| Mr. Ellis _____ | Mr. McQuiston _____ | Mr. Smith _____ |

The Chairman will welcome guests and ask if they have anything to bring to the attention of the Committee.

II. APPROVAL OF AGENDA

(Motion ____ Second ____ Action ____)

Roll Call

| | | |
|-----------------------|---------------------|-------------------|
| Mr. Burnham _____ | Mr. Valesky _____ | Mr. Merritt _____ |
| Mr. DeFrancesco _____ | Mr. Johnston _____ | Mr. Schreck _____ |
| Mr. Ellis _____ | Mr. McQuiston _____ | Mr. Smith _____ |

III. APPROVAL OF REGULAR MEETING MINUTES

(Motion ____ Second ____ Action ____)

RESOLVED, the CCCTC JOC approve and accept the Regular Meeting Minutes of August 18, 2021.

Roll Call

| | | |
|-----------------------|---------------------|-------------------|
| Mr. Burnham _____ | Mr. Valesky _____ | Mr. Merritt _____ |
| Mr. DeFrancesco _____ | Mr. Johnston _____ | Mr. Schreck _____ |
| Mr. Ellis _____ | Mr. McQuiston _____ | Mr. Smith _____ |

IV. FINANCIAL (see addenda)

(Motion ____ Second ____ Action ____)

RESOLVED, the CCCTC JOC approve and accept the following financial items:

A. **Expenditures** – General Fund bills for August and September totaling **\$336,090.50**, as presented to the JOC members prior to the meeting for review. A copy of the listing to be made part of the minutes of this meeting.

B. **Reports** for September as presented:

1. **Treasurer's Report**
2. **Activities Report** - Quarterly
3. **Shop Report**
4. **Enrollment Report** (information only)

Roll Call

| | | | | | |
|-----------------|-------|---------------|-------|-------------|-------|
| Mr. Burnham | _____ | Mr. Valesky | _____ | Mr. Merritt | _____ |
| Mr. DeFrancesco | _____ | Mr. Johnston | _____ | Mr. Schreck | _____ |
| Mr. Ellis | _____ | Mr. McQuiston | _____ | Mr. Smith | _____ |

V. **COMMUNICATION -**

Meadville Tribune: Career & Tech Center Nursing Grads

VI. **OLD BUSINESS**

VII. **EXECUTIVE SESSION** –Legal Matters, Personnel Matters, and Contract Negotiations

VIII. **NEW BUSINESS**

A. **Travel**

(Motion ____ Second ____ Action ____)

RESOLVED, the CCCTC JOC approve the following travel items:

1. **Mike Costa**, Assistant Director – State College, PA on October 21 & 22, 2021 for the PACTA Workshop for CTE Assistant Directors, Principals, and Supervisors. The cost to the JOC for mileage, lodging, and registration is approximately \$564 .
2. **Laura Peterson**, Student Services Chairperson- State College, PA on October 21 & 22, 2021 for the PACTA Workshop for CTE School Counselors. The cost to the JOC for mileage, lodging, and registration is approximately \$536.
3. **Jacquelynn Dutchot**, Business Manager – State College, PA on October 21 & 22, 2021 for the PACTA Workshop for CTC Business Managers. The cost to the JOC for mileage, lodging, and registration is approximately \$536.
4. **Bonnie Stein**, Co-operative Education Instructor – Co-operative Education Virtual Conference October 14 & 15, 2021. The cost to the JOC for registration is \$120.
5. **Rebecca Parker**, Practical Nursing Program Coordinator – Lewisburg, PA on October 6-8, 2021 for the PA Association of PN Administrators PN Spring Conference. The cost to the Practical Nursing Program for mileage, lodging, and registration is approximately \$528.

Roll Call

| | | |
|-----------------------|---------------------|-------------------|
| Mr. Burnham _____ | Mr. Valesky _____ | Mr. Merritt _____ |
| Mr. DeFrancesco _____ | Mr. Johnston _____ | Mr. Schreck _____ |
| Mr. Ellis _____ | Mr. McQuiston _____ | Mr. Smith _____ |

B. Personnel

(Motion ____ Second ____ Action ____)

RESOLVED, that the CCCTC JOC approve the following personnel items:

1. **Brad Custead**- Skills USA Faculty Advisor at a rate of \$2,100.00 for the 2021-2022 school year.
2. **Cindy Saulsbery**-Skills USA Faculty Advisor at a rate of \$1,050.00 beginning the second semester of the 2021-2022 school year.
3. **Cindy Saulsbery**- National Technical Honor Society Faculty Advisor, at a rate of \$2,100.00 for the 2021-2022 school year.

C. OAC Membership List

(Motion ____ Second ____ Action ____)

Administration recommends approval of the OAC (Occupational Advisory Committee) Membership List for the 2021-2022 school year as presented, as per the PA Department of Education mandate (see addendum).

Roll Call

| | | |
|-----------------------|---------------------|-------------------|
| Mr. Burnham _____ | Mr. Valesky _____ | Mr. Merritt _____ |
| Mr. DeFrancesco _____ | Mr. Johnston _____ | Mr. Schreck _____ |
| Mr. Ellis _____ | Mr. McQuiston _____ | Mr. Smith _____ |

D. Discussion of and Vote for the 2022 PSBA Officer Candidate Elections

(Motion ____ Second ____ Action ____)

RESOLVED, that the CCCTC JOC approve the chosen candidates as selected below.
The Board Secretary will register the votes online as required.

| | | | |
|------------------------|-----------------------|------------------|---------------------------------|
| <u>President Elect</u> | <u>Vice President</u> | <u>Trustee</u> | <u>Forum Steering Committee</u> |
| Sabrina Backer | Allison Mathis | Richard Frerichs | Jennifer Davidson |
| David Schaap | | Nathan Mains | Deana Lancenese |
| | | William LaCoff | Bethanne Zeigler |
| | | | Jaime Lynn Zimerofsky |

Roll Call

| | | |
|-----------------------|---------------------|-------------------|
| Mr. Burnham _____ | Mr. Valesky _____ | Mr. Merritt _____ |
| Mr. DeFrancesco _____ | Mr. Johnston _____ | Mr. Schreck _____ |
| Mr. Ellis _____ | Mr. McQuiston _____ | Mr. Smith _____ |

E. MOAs for the KCEC/CCAC/CUPA

(Motion ____ Second ____ Action ____)

RESOLVED, that the CCCTC JOC approve the Memorandum of Agreements with Keystone Community Education Council/Community College of Allegheny County/Clarion University of PA to offer precision machining and welding courses as presented.

Roll Call

| | | | | | |
|-----------------|-------|---------------|-------|-------------|-------|
| Mr. Burnham | _____ | Mr. Valesky | _____ | Mr. Merritt | _____ |
| Mr. DeFrancesco | _____ | Mr. Johnston | _____ | Mr. Schreck | _____ |
| Mr. Ellis | _____ | Mr. McQuiston | _____ | Mr. Smith | _____ |

F. NPRC HUB Agreement

(Motion ____ Second ____ Action ____)

RESOLVED, that the CCCTC JOC approve the Agreement with Northern Pennsylvania Regional College.

Roll Call

| | | | | | |
|-----------------|-------|---------------|-------|-------------|-------|
| Mr. Burnham | _____ | Mr. Valesky | _____ | Mr. Merritt | _____ |
| Mr. DeFrancesco | _____ | Mr. Johnston | _____ | Mr. Schreck | _____ |
| Mr. Ellis | _____ | Mr. McQuiston | _____ | Mr. Smith | _____ |

G. Emergency Instructor Time Template

(Motion ____ Second ____ Action ____)

RESOLVED, that the CCCTC JOC approve the Emergency Instructor Time Template as presented (see addendum).

Roll Call

| | | | | | |
|-----------------|-------|---------------|-------|-------------|-------|
| Mr. Burnham | _____ | Mr. Valesky | _____ | Mr. Merritt | _____ |
| Mr. DeFrancesco | _____ | Mr. Johnston | _____ | Mr. Schreck | _____ |
| Mr. Ellis | _____ | Mr. McQuiston | _____ | Mr. Smith | _____ |

H. Policy Review – First Reading

- 006 Meetings

I. School Calendar Revision

New Item

(Motion ____ Second ____ Action ____)

RESOLVED, that the CCCTC JOC approve the revised 2021-2022 school calendar as presented.

Roll Call

| | | |
|-----------------------|---------------------|-------------------|
| Mr. Burnham _____ | Mr. Valesky _____ | Mr. Merritt _____ |
| Mr. DeFrancesco _____ | Mr. Johnston _____ | Mr. Schreck _____ |
| Mr. Ellis _____ | Mr. McQuiston _____ | Mr. Smith _____ |

IX. DIRECTOR'S REPORT

X. SUPERINTENDENTS' COMMENTS

XI. JOC MEMBERS' COMMENTS/QUESTIONS

XII. NEXT MEETING – October 20, 2021

XIII. ADJOURNMENT

The meeting adjourned on a motion by _____, Seconded by _____
at _____ p.m. All in favor.

Jacquelynn Dutchcot
Business Manager/Board Secretary